

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, August 7th, 2017

Present: Steve Markham, Betts Abraham, Mike Hermann, Jennifer Sibley, Linda Huettenmueller, Sandra Moffett. Also present: Andrea Sobba, head librarian. Absent: Carrie Rulon

I. Secretary's Report – Minutes for the July 10th & 12th, 2017 meetings were reviewed. Motion by Abraham, seconded by Moffett to accept the report. Minutes were approved.

II. Treasurer's Report – The Gifts & Memorials account earned \$1.44 in interest during July. The SEK/State Aid account interest amount was not yet known. Balances for both accounts reconciled with the most recent bank statements.

III. Payment of bills was approved (motion by Huettenmueller, second by Sibley).

IV. Librarian Sobba presented her report. Library circulation is down slightly compared to July, 2016. The "1,000 Books Before Kindergarten" program has launched; SRP participants in that age group will be allowed to count those books toward the goal.

V. Minutes from the Walker Art Committee were not available to the Board members.

VI. A. The library tote bag project continues.

B. The FOL annual meeting will be held Fall, 2017.

VII. A. Summer reading program participant numbers were down overall, yet attendance at SRP events was up compared to previous years.

B. Questions about the increased cost of facilities insurance remain with regard to the City of Garnett. The new city manager, Chris Weiner, felt that the City would cover the increase, but Andrea has not yet received a financial report confirming this.

C. Policies: XII, 1-6 *Unattended Children* and XIII, 1-4 *Display Case & Community Gallery* were reviewed.

XII.4 was amended to strike "mental, physical, or emotional problems" and replace with "special needs". (Hermann/Moffett)

D. The reading festival is still planned for October 21st, 2017. Volunteers are needed to help with festival events on that day.

VIII. A. An eclipse viewing party is planned on 8/21/17 from 12:30-1:30PM on the GPL lawn. Patrons can enjoy eclipse cookies and lemonade. The second Wednesday in September will mark the first "Remember When Wednesday" held from 10AM-noon. This ongoing program encourages patrons to discuss how it used to be. The first topic will be "Games". The "Colors & Caffeine" program continues on the 3rd Wednesday of each month.

B. Provisions were made in the current year's budget for the painting of the children's section. A bid was received for \$500. Motion by Abraham, seconded by Moffett to accept the bid and proceed.

C. A bid for window washing was received for \$550 from Scott Rogers. The cleaning is needed but was not previously budgeted. Motion to table this item pending resolution of the facilities insurance increase (Sibley/Abraham).

D. Vacation time will be taken by a few staff in August, including Andrea from 8/18-8/25. There are 2-3 upcoming SEKLS meetings that staff will attend.

E. The next meeting will be held Tuesday, 9/5/17 due to the Labor Day holiday.

The meeting was adjourned (motion by Hermann, seconded by Abraham).

Submitted by Jennifer Sibley, Secretary