

## Our Mission

The Glenn Community Center is a non-profit civic organization, organized in the community to promote activities which are recreational, charitable and educational in purpose.

We are an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Contributions are now tax-deductible.

## Board of Directors

- President  
Danielle Michael  
- Vice President  
Rene Satterthwaite  
- Treasurer  
Angel Boyles- Jager  
- Secretary  
Katie Jesser  
- Trustees:  
Kathryn Kaufman  
Jill Woods

Rental Coordinator:  
Roxanne McSpadden  
Glenncenterrentals@gmail.com



Glenn Community Center  
6953 114th Ave, Glenn, MI  
P.O. Box 2245 Glenn, MI 49416  
[glenncenterrentals@gmail.com](mailto:glenncenterrentals@gmail.com)

## **RENTAL RATES & GUIDELINES FOR 2025**

(prices effective 01/01/25)

Category	Rental Fee	Security Deposit	Other
Friday, Saturday, or Sunday Rental 8 am to 12 midnight	\$500.00 (16 Hours) Full Day Rental Only	\$300.00	16 hours of rental per event
Early Entry (only applies to full day rentals)	\$50.00	N/A	4 PM the night prior to event for setup
Next Day Clean-Up (only applies to full day rentals)	\$50.00	N/A	8 am until 12 noon the day after event for cleaning
Weekday Rental Monday - Thursday	\$250.00 (8 Hours) \$350.00 (16 Hours)	\$300.00	No Early Entry for 1/2 day Rentals
Business Event for Profit-Making for Businesses*	\$500.00 (16 Hours)	\$300.00	Per Day (8am-12midnight)
Event for Local Non-Profits	Board Decision plus Administration Fees	\$300.00	
Fundraising for Local Non-Profits*	Board Decision plus Administration Fees	\$300.00	
Event by 501[c](3)	Board Decision plus Administration Fees	\$300.00	
* Administration Fees are based on center usage	25% of Rental Fee		

Date is not reserved unless security deposit is paid and rental agreement is signed by both the Center (Lessor) and Renter (Lessee).

[www.glenncommunity.org](http://www.glenncommunity.org)

### **Amenities**

- \* Seating for 130 persons, includes 4 high-chairs
  - \* Air Conditioned/Heated Facility
  - \* First Floor Accessibility: 2 Restrooms
- \* Commercial/Licensed Kitchen with stove, microwave, refrigerator, freezer
  - \* Parking on both sides of building
    - \* Swing set
    - \* Fieldstone fireplace
    - \* Back baseball field
    - \* Wi-Fi

### **RENTAL POLICY UPDATE**

Effective January 1, 2025, the Glenn Community Center Board approved updated changes and rate increases on renting the facility. These changes are necessary due to renters not adhering to defined clean up policies, damage to the center, changing times of rentals and amount of payment, and security deposits set forth in the rental agreement signed by all renters.

These changes are:

- ⇒ No new back-to-back rentals scheduled unless approved by Board President.  
Last minute rental requests may not be honored.
- ⇒ The fee may also be determined on hours use from start to finish.
- ⇒ Rental fees must be paid in full 1 month before the rental.
- ⇒ Everyone pays the \$300 security deposit. Security deposits are not refunded if hall is not cleaned per checklist or if there are damages.

We do not have an around-the-clock cleaning crew that most organizations and businesses have; and unfortunately, we have had to ask for volunteers to come and help clean up after renters left the hall in an unacceptable condition for our next renter.

Mutual cooperation and respect by all parties involved is of vital importance.  
These changes will be included in the revised rental agreement.

If you have any questions about our rental changes, please contact the Center at 269-227-2262 or email [glenncenterrentals@gmail.com](mailto:glenncenterrentals@gmail.com). Thank you!