

Valley Heights Estates, Inc.

PO Box 9141

Rapid City, SD 57709

Surcharge information: Ryan 303-641-9820

New accounts or billing: Tamra 605-716-7771

Account Number: **VH**_____

Service address:

We are happy to inform you that Valley Heights Estates, Inc. has contracted with Water Billing Services to manage all surcharge accounts. You will receive a monthly bill, like the one enclosed, the first week of each month. Payments must be received by the 15th beginning February 15th, 2020.

PAYMENT OPTIONS

Auto pay is available! Please fill out the auto pay authorization agreement and return with your 1st payment. You can also pay online at www.waterbillingservices.com. Click on Valley Heights Estates, Inc and choose "Pay my bill Powered by Paymentus". Please note, paying your bill online will include a service fee. If you prefer to pay by check, please make checks payable to Valley Heights Estates and mail to PO Box 9141, Rapid City, SD 57709.

LATE PAYMENTS

If payments are not received by the due date, a \$10.00 late charge will be assessed. Accounts not paid within 30 days of the due date will be considered delinquent and will be charged a fee of \$100.00. Delinquent accounts will be placed on a shut off list and are subject to additional fees if water is turned off. Failure to make payment will result in your water service being interrupted until such time as the last unpaid invoice is paid in full.

Water Billing Services

www.waterbillingservices.com