

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

April 7, 2022 (in person & virtual)

Submitted by Cheryl Burrows

MEMBERS PRESENT (voting): Lee Hadden, Chair (HD#2), Rich Elliott (KVFR), Dede Utley, Sec./Treas., Jack Horsley (MPD), George Long (KITTCOM), Geoff Scherer (HD#2), and Ellis Nale (KCSAR), **Virtual:** Beth Williams (City of CE), Suzy Beck (ALNW), and Carol Jacques (SCEFD)

Guest(s): Zita Wiltgen (SCREMS/TCC)

Staff: Cheryl Burrows, EMS Coordinator

Introductions & Membership Updates: Current membership list provided.

ACTION ITEMS:

- **Minutes:** Jack Horsley motioned to approve the February Council meeting minutes, seconded by George Long, motion carried. Executive Committee members approved the March Executive Committee meeting minutes as presented.

- **Treasurer’s Report / Vouchers:** Coordinator

- **Account Balances & Program Financial Reports** – Reports distributed for review.

Account Balance:

• 2022 Checking (Quick Books) =	\$ 90,064.43
Total Balance =	\$ 90,064.43

Program Balances:

• 2022 Office =	\$ 72,704.19
• <u>FY22 Training =</u>	<u>\$ 17,360.24</u>
Total Balance =	\$ 90,064.43

- **Treasurer / Program Financial Reports/Vouchers** – The Council reviewed the March vouchers/invoices provided in voucher packet. Council Chairman will review complete financial report with corresponding vouchers upon signature.
 - **Total Vouchers/Payments (2022) = \$ 22,502.14**
 - **Number of checks issued (6467-6482) = 16**
 - **Voided Checks:** 6463, 6464, 6465, 6466 (checks misprinted)

George Long motioned to approve the vouchers/invoices for Office and Training programs as presented, seconded by Jack Horsley, motion carried.

- The office has started to accept online payments primarily for ASHI cards/public course fees via Quick Books system. Cheryl has evaluated the related fees and will present an updated fee schedule as needed to cover these related costs.
- The council reviewed the current PPE precautions required for EMS and Public classes. There was a consensus that masks should still be required for non-vaccinated attendees.

NEW & OLD BUSINESS:

- **County Operating Procedure (COP) Review (no action taken)** - As previously discussed and as per SCR EMS/TC Council System Plan (2021-2023), the local Council is to review, update, and reformat the COPs (addendums to SCR Patient Care Procedures-PCPs) to a standardized template. The local Council has renumbered the COPs to the adjusted corresponding SCR PCP list. A review of the existing and still

applicable COPS is in process. New formatting will be applied after updates are completed. A review of any additional COP needs will be addressed after the review.

- **#1-Dispatch & Response Area** – COP#1 has been sent out multiple times for review with the tracked known/recommended changes. Cheryl has received feedback on all but two agencies response area descriptions. The most recent copy was sent out for review. There was discussion to leave reference to FD#4 for manpower. There is no hurry to give final approval, so the Council will give the agencies more time to review
- **#3-Air Medical Service-Activation & Utilization** – Cheryl sent out a revised COP#3 using the new SCR PCP #3 as the basis and adding county specific elements that still need to be addressed at the county operating procedure level. Cheryl received feedback from Zita, Suzy, and George prior to the meeting. These recommendations were included in the draft distributed at this meeting for review. The council reviewed and discussed the full document and provided clarification on what to keep. New draft will be sent out for next meeting.
- **WACARES / Resuscitation Academy Goals** – 2021 WACARES data should be coming out in April or May followed by the annual JAWS Conference. KITTCOM’s new EMD protocols are scheduled to start 5/15 which include updated CPR assistance guidelines. 5/16 (1000-1200)-EMS & KVH are partnering on a High-Performance CPR/airway management training session. During EMS Week in May, the EMS Office has scheduled two Free Adult CPR/AED & Stop the Bleed classes (5/18-Medic One & 5/25-KVFR).
- **Training (EMS & Public)**
 - 2022 OTEP Schedule and misc. training per FY22 Workplan are on track including 4/1 PALS Renewal course held at new CWU EMS Training Rooms.
 - 2022 EMT Course – There are only 5 students left (4 dropped for variety of reasons). They are a strong group. Students are completing clinicals at KVH, KVFR & UKC-Medic One and reporting great experiences. Six weeks to go. Thank you to Cle Elum Fire Department the training host site.
 - Upcoming
 - RN-EMT – Course date has been set 5/3-5/24, SEI Rich Elliott.
 - 5/18 (9-12) - Vent Training Part II – James Bryan, PM & Jim Allen, KVH
 - Coordinated special guest presenters at EMT class for Emergency Responder Alzheimer’s training, Poison Control, and Patients with Disabilities. We will make recorded session available to all and/or schedule again.
 - Ellis reported a SAR Conference 6/23-26 in Kittitas Cty. including Air Transport.
 - Ellis also offered to send Cheryl contact info for the KCSO subject experts to provide an update at a medic meeting on the recent legislative changes related to Mental Health & Behavioral Emergency Responses. This will be available to all.
 - Cheryl reminded Ellis that the Council still has approx. \$400 from a SAR grant. It is intended for youth Wilderness FA/CPR training or supplies to support the training.
 - Landing Zone Training – Discussed need for LZ training this Spring in Ellensburg. Fall 2021 training was in Cle Elum. It was great and well attended. Consensus was better in June. Suzy said happy to collaborate again with Life Flight in June. We will start working on it. More to follow.
 - Public Education –
 - FA/CPR classes scheduled for 4/23-CE, 5/21-KVFR, 6/5-CE, no classes in July-Aug.
 - Child & Babysitting Safety (CABS) scheduled for 6/10-CE, 6/17-KVFR.
- **EMS Office Misc. Updates** –
 - Truck transmission was replaced under warranty. Truck is running well.
 - National EMS Week is 5/15-5/21 – “Rising to the Challenge”, two Free CPR classes scheduled, EMT Class picture in newspapers with tribute to volunteers
 - The Council discussed the new meeting time again of 5 p.m. Danielle Bertschi, FD#6 rep., communicated again that it will not work for her due to work, picking up child, and other agency

meetings/trainings. Members present agreed to continue with the 5 p.m. meeting time. Any other concerns can be sent to Cheryl or Lee.

- Beanie Babies Gift – The council received a box of beanie babies from the Regional EMS Office from a donor to distribute. However, it appears some of these beanies combined may have a value of around 4,000. The Regional Office does not want them back. The council approved selling them online (when time allows) and dedicate the funds to public education.

- **Regional/State/Meetings Report**

- Regional Council (3/24) – Zita reported (minutes available upon request)
- DOH Report to Regional Council sent out for March-April. Emailed to members. Reviewed.
- DOH Committee Reports (Cheryl) – Reported updates for EMS Education & Protocol Workgroup. Minutes available upon request.
- REDi HCC Update (Dede) – Dede provided report.
- **Agency Reports / around the table**

- **Motion to adjourn** - Consensus.

- **Next Council meeting:** Thursday, June 2, 1700, in Cle Elum (TBA) & virtual available.

Approved by:

Prepared by:

Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair
Kittitas County EMS & Trauma Care Council

Cheryl Burrows
EMS Coordinator / Administrator
Date: _____