

Town of Parsonsfield  
Selectboard Minutes April 7, 2025  
Special Town Meeting April 28<sup>th</sup> at 6:30.

- 1 Town Clerk Report – Office will be closed Monday, April 21<sup>st</sup> in observation of Patriots Day. This week have been very busy at counter, collected over \$11K with BMV transactions last week. Selectboard will contact Town Attorney on the Heating Donations reporting requirements, and Selectman Boguen will draft a policy on the heating donation usage.
- 2 Review/Approve agenda
- 3 Review/Approve/sign March 31, 2025, Minutes
- 4 Review/approve Bills to be paid April 7, 2025 (\$329,307.28) vote 3-0
- 5 Review ads: Revised Ground Maintenance bid.
- 6 Reports:
- 7 Meetings: ZBA April 10, 2025 agenda. Planning Board meeting April 16 @ 6pm.
- 8 Discussion Items:
  - Review Draft Bids /Selectman Boguen drafted two bids; (1) Removal of furnace at Old Town House to be paid out of expense account. Bids will be due May 12<sup>th</sup>. Vote 3-0
  - (2) Heating system and installation of propane stove, need to determine budget and put on the 2025 Town Warrant; may use Capital Building Reserve-will discuss next meeting-
  - Report from State of Maine Municipally owned Bridge: Glidden Meadow on Province Lake Road/ This is an inspection report of the bridge which ½ is owned by NH.
  - Review/Approve Kezar Falls Fire Department request for the Town to purchase 10 replacement poles for the flags. /Funds come from Unanticipated Fund. Selectboard approved 3-0. Estimated around \$110.
- Selectboard updates:
  - Jen Lewis: Will attend a Zoom meeting on Community Resilience Partnership Community Action Grant Wednesday, April 9<sup>th</sup>. MMA legislative Bulletin notes 6 new bills to be voted on for Homestead Exemptions.
  - Aaron Boguen: waiting for call from CivicPlus-Aaron is continuing to migrate from Facebook to YouTube. Need to keep track of any new changes. Received Sidewalk information from prior MEDOT visit in 2021 to review. Recreation Committee will meet Thursday, 4/10/25 @ 5pm. Board will decide on heating system and the propane stove hookup at next meeting
  - David Bower: Noted Executive Session at end of meeting. Phones still on order
- 9 Workshop items:
  - Personnel Policy Update Workshop /continue
  - Cannabis Check List review/Selectboard approved 3-0
- 10 Executive Session – Make motion to go into Executive Session pursuant to Employment matters (1 M.R.S.A. §405.6.A) Approved 3-0
- 11 To be scheduled
  - a. Schedule workshop to discuss Health Insurance coverage for road crew
  - b. Schedule workshop to discuss CEO mileage/cell phone reimbursement

12 Motion to Adjourn

Date: 04/14/2025

\_\_\_\_\_  
David F Bower

\_\_\_\_\_  
Jen Lewis

\_\_\_\_\_  
Aaron Bogue