



**"Hometown Harvest Happening"**

**Yavapai County Fair**

Sept. 6-9, 2018

Prescott Rodeo Grounds

**Food Vendor Application**



Date: \_\_\_\_\_ Check One:  New Vendor  Returning Vendor

Owner/Contact Name	
Business Name	
Address	
Phone	
Email Address	

All applications must enclose:

- Items you would like to sell must be listed and/or enclosed with this application. Please be specific and include prices.
- At least on current photograph of your booth
- List of references from other events (events, dates, commercials managers name and current phone number)

**Booth Information:**

Dimensions:

Total length of stand with hitch & awnings extended: \_\_\_\_\_

Total Depth of stand including counters: \_\_\_\_\_

Is your hitch removable? \_\_\_ yes \_\_\_ no

Note: Area must include total size (awnings, counters, etc.) Use the diagram show exact size and location of trailer hitch, sales windows, counters, awnings, and storage areas. Incorrect information may result in your stand being displaced or relocated.



**Utility:**

All vendors must provide their own cords & adapters to fit electrical/plugs

Electric: \_\_\_\_\_ Voltage \_\_\_/Amps

(The Amps/Voltage that is listed is what you will be provided; if you use more then what was allotted YOU WILL be charged Double the cost of the Generator)

Water: \_\_\_ Yes \_\_\_ No

Propane: \_\_\_ Yes \_\_\_ No

Grease: Does your stand produce grease? \_\_\_ yes \_\_\_ no – All Grease must be placed in the grease trap, if you put grease down a drain or any other unapproved location you will be charged to have the grease cleaned from the area.

Cost of generators will be split between the vendors using the generator.

**Tickets:**

Credentials; Ten (10) one day passes provided with space rental

Additional: Daily at \$5.00 Each (After 9/1/2018 \$6.00 Each)      Number Tickets Additional \_\_\_ x \$5.00= \_\_\_

**Additional:**

Stock Truck Spaces \_\_\_ Yes \_\_\_ No \$20.00 Each      Number of Stock Truck Spaces: \_\_\_x\$20 = \_\_\_\_\_

(No Electrical available)

Add'l Parking Passes (2 Passes per booth will be included)      Number of Parking Passes Add'l: \_\_\_x\$3= \_\_\_\_\_

**Insurance:**

Each company must provide "Yavapai Fair Foundation, Inc." with proof of both general liability insurance (no less than \$1,000,000) and workers compensations insurance. Liability insurance must read: "Yavapai Fair Foundation, Inc., City of Prescott, as additionally insured. Additionally, the name of the insured business must match business name on this application.

Workers Compensation:

\_\_\_ - Will provide insurance form

\_\_\_ - Please sign here if you are not required to carry WCI according to state law: \_\_\_\_\_

**Health Permits:**

Yavapai County Health Permits must be obtained 3 weeks minimum prior to the fair. Applications may be obtained at [www.yavapaihealth.com](http://www.yavapaihealth.com)

**Fee Schedule:**

The spaces are based on service footage. It is important that you include counters, awnings, privacy rooms, and hitch when calculating your size.

10x20 \$500.00 Deposit upon signing of contract      \$ \_\_\_\_\_

15x20 \$600.00 Deposit upon signing of contract      \$ \_\_\_\_\_

20x20 \$1000.00 Deposit upon signing of contract      \$ \_\_\_\_\_

Daily Sales, credit card sales, along with the Z tape will be submitted daily. A 15% charge of gross sales will be due at settlement; your fee will be the deposit amount or 15% of gross whichever is greater.

**Hours and Specials:**

2018 Fair Hours of Operation:

Thursday Sept 6<sup>th</sup> 9am – 9pm

Saturday Sept 8<sup>th</sup> 9am – 11pm

Friday Sept 7<sup>th</sup> 9am – 11pm

Sunday Sept 9<sup>th</sup> 9am – 7pm

Specials:

All Food Vendors will be required to offer a school special for all school kids coming to the fair on Thursday and Friday of the fair. Please specify the school special: \_\_\_\_\_

It is recommended that you provide a coupon to be placed in the school tour kid's bags. These bags will be given to the kids at fair to take home to their families.

**Drink Products:**

**All Drink Products MUST be purchased from Yavapai Fair Foundation, Inc. at the fair.** We will accept a pre-order on Monday September 3, 2018 for your initial order and will keep on stock all products and they will be available to purchase throughout the fair. NO OTHER DRINK PRODUCTS can be sold, unless previously approved!

Item For Sale:	Amount to Purchase	Sale Price to Patrons of Fair
Aquafina Water (20oz 24 Count)	\$18.20 per case (plus \$2.50 Shell Deposit)	\$2.00
Pepsi, Diet Pepsi, Sierra Mist, Mtn. Dew, Root beer, Orange Crush,		
Peach Tea, Brisk Tea (20oz 24 Count)	\$26.00 per case (plus \$2.50 Shell Deposit)	\$3.00
Gatorade (24 Count)	\$26.00 per case	\$3.00
Hog Wash (12 Count)	\$9.75 per case	\$2.00
Bag in a Box	\$80.00 per box (Dr. Pepper \$85.00)	
C02	\$20.00 w/\$65.00 Deposit	
24oz Cups (1000 count)	\$52.25	
24oz Lids (2000 count)	\$43.25	
32oz Cups (480 count)	\$48.25	
32oz Lids (1000 count)	\$40.25	
Straws (500 count)	\$4.50	

(Pepsi products prices are subject to change up to 30 days prior to the event. Vendors will be notified if prices change)

**Products:**

Every item you would like to sell must be listed and/or enclosed with your application. Each item must include prices and size. If you need additional room please attach a separate sheet.

Proposed Products and Prices:

Item:	Price	Approval
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

\$ \_\_\_\_\_

Note:

- Products for which you apply may not be approved. Only the products approved in your contract will be authorized for sale. ABSOLUTELY NO items may be added after contract is executed unless it is approved and changes are made in writing by the event management.
- Pepsi is the official drink of the Yavapai County Fair. Including but not limited to: Water, Soda and sports drinks. ALL Drink Products will be purchased from the Yavapai Fair Foundation, Inc. to the vendor. NO OTHER DRINK PRODUCTS WILL BE ALLOWED TO BE SOLD! (Unless otherwise preapproved)
- In the event a contract is issued to you, the location of your booth will be determined for you. However, the event management will be happy to accommodate any space requests when there is availability. Locations are subject to change.

All payments made after Sept. 1, 2018 must be paid by cash, money order, or cashier's check.

If for any reason, you cancel within sixty (60) days of the fair; all monies will be forfeited to the Yavapai Fair Foundation, Inc. Any cancellation earlier than sixty days before fair shall be subject to an administrative/cancellation fee (\$50.00). If you are not assigned a location, all monies will be returned.

I understand that this form is an application for space only and is neither a commitment by the applicant, nor an offer by the Yavapai Fair Foundation, Inc. to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge.

Generator (\_\_\_\_\_ cost of Generator / \_\_\_\_\_ Number of Vendors = \_\_\_\_\_ Vendor Portion) \$ \_\_\_\_\_

Ice Sale \_\_\_\_\_ Bags x \_\_\_\_\_ Per Bag \$ \_\_\_\_\_

Soda, Water Items Purchased \$ \_\_\_\_\_

Thursday Sept 6<sup>th</sup>, 2018 Daily Sales, Credit Card & Z Tape Totals \_\_\_\_\_ - Sales Tax \_\_\_\_\_ x .15 = \$ \_\_\_\_\_

\_\_\_\_\_ Daily Information Received

Friday Sept 7<sup>th</sup>, 2018 Daily Sales, Credit Card & Z Tape Totals \_\_\_\_\_ - Sales Tax \_\_\_\_\_ x .15 = \$ \_\_\_\_\_

\_\_\_\_\_ Daily Information Received

Saturday Sept. 8<sup>th</sup>, 2018 Daily Sales, Credit Card & Z Tape Totals \_\_\_\_\_ - Sales Tax \_\_\_\_\_ x .15 \$ \_\_\_\_\_

\_\_\_\_\_ Daily Information Received

Sunday Sept. 9<sup>th</sup>, 2018 Daily Sales, Credit Card & Z Tape Totals \_\_\_\_\_ - Sales Tax \_\_\_\_\_ x .15 = \$ \_\_\_\_\_

\_\_\_\_\_ Daily Information Received

Less Deposit Amount \$ \_\_\_\_\_

**Total Amount Due** \$ \_\_\_\_\_

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Please return to:

Yavapai Fair Foundation, Inc.

P.O. Box 1271

Chino Valley, AZ 86323

Email: [Yavapaifair@gmail.com](mailto:Yavapaifair@gmail.com)

Application Accepted:

\_\_\_\_\_ Date: \_\_\_\_\_

Yavapai County Fair General Manager

Vendor Location at the fair: \_\_\_\_\_

**For Office use Only:**

Total Fair Funds Received: \_\_\_\_\_ - Date: \_\_\_\_\_

\_\_\_\_\_ - Date: \_\_\_\_\_

Funds in Deposit Dated: \_\_\_\_\_ Initial: \_\_\_\_\_