



PSYCHOLOGICAL OPERATIONS REGIMENTAL HONORS NOMINATION PACKET (DMOR/HMOR/HLDR) - CHECKLIST

The following documentation must be included in
DMOR/HMOR/HLDR nomination packets

1. PO REG Honors Nomination Form (DMOR/HMOR/HLDR) – Cover Sheet v4

2. Nomination Letter:

- a. Must not exceed three (3) pages in length.
- b. Must be clear and concise, highlighting the nominee's significant contributions that have had, or will have a long-lasting positive impact on the PO Regiment, both in and out of service as applicable.
- c. Contributions should be described utilizing an action (what did the nominee do), effect (what occurred because of the action(s)), and impact (how did it contribute to the PO Regiment) format.
- d. Separate contributions should be broken into individual paragraphs.
- e. Should not be a review of assignment histories, or evaluation and / or award bullets / narratives.

3. Biography: This is a separate document from the nomination letter

- a. Must not exceed two (2) pages in length.
- b. Highlights additional contributions to the PO Regiment as applicable, Military / Civilian career highlights, honors, awards and decorations, military or civilian schools and education, and / or any additional relevant information the nominator or nominee wish to convey to the honors panel.

4. Professional Photo: A 8"x10" head and shoulder color photo (as available). DA or equivalent type photos are considered professional photos. Digital submissions will include a high-resolution photo in a graphic format (i.e. .jpg, .pdf, .png, or .gif).

5. Narrative Summary: A 500-word narrative citation accurately and concisely summarizing the nominees contributions to the PO Regiment. This summary describes why the nominee is being nominated.

6. Supporting documentation: As necessary, additional documentation may be submitted to support a nomination. Supporting documents may include but not limited to: Soldier Talent Profiles (STP) or equivalent documents, awards, evaluations, service records, letters of recommendation, published works by the nominee or about the nominee, etc.