

**Summit Lake Paiute Tribe
Special Council Meeting
Saturday, February 2, 2019
Administrative Office, Sparks, Nevada**

CALL TO ORDER: Council Chairwoman Randi DeSoto called the Special Council Budget meeting of Saturday, February 2, 2019 to order at 9:59 am.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace Sr., present, Council Member Phillip Frank, present and Council Member Steven Crane, present.

STAFF: Natural Resources Director, Rachael Youmans; Finance Director, Linda Quinn

The Chairwoman commented that this meeting is primarily to discuss the budget which Ms. Quinn has worked very hard on. After the meeting adjourns, Tribal Member William Cowan will be speaking to the Council.

Ms. Quinn passed out budget packets.

The End-of-Year Budget with all the programs and Indirect added as of December 31, 2018:

Budget presented includes CTPG with a carry-forward of \$214,000. \$168,000 was previously estimated. Charging the Indirect to grant expenses will reduce the unexpended balances or totals for carryover.

Ms. Quinn discussed how Indirect affects the budget and how Indirect is charged; what expenses are eligible or not eligible to earn Indirect. Indirect can be used to help pay for overhead expenses affecting all grants. If there is a surplus it can be exchanged with CTPG expenses like audit or insurance expenses. Added carryover is suggested to be used to pay for computer updates and current IT shortages. The Tribe can keep the carryover by asking for extensions to the grants.

There was a discussion of putting turbines vs solar power on the Reservation to help with power bill and whether this would be an eligible expense for Indirect funds. Ms. Quinn explained how CTPG and Indirect are connected.

Ms. DeSoto also talked about how some grants for the Natural Resources Department (NRD) do not allow indirect costs and that the indirect costs earned/charged come out of all grants that allow indirect. Ms. Youmans was there to help the Council understand how the sub-awards and Indirect relate.

Ms. Youmans explained that most of the NDR grants allow indirect but when they do not, she brings them to the Council when the grant is deemed necessary or they have been successful in the past, or they are projects very helpful to the NDR program. Ms. Youmans tries to keep indirect in mind when proposing for a grant.

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Fund 101:

The plan is to spend down the carryover funding. They will be getting a new contract and grant number for 2019. It will no longer be General Ledger Fund 101. The current fund 101 carryover will include the salary for the Enrollment Coordinator and Tribal Coordinator for one year. There was a discussion on the position details. Ms. DeSoto has had a few people ask about the position and they were told to apply. February 6, 2019 was set for interviews between 1:00 pm and 5:00 pm with the full Council for all applicants. There was a consensus of the Council to leave the budgeted pay rate of \$16 to \$18 for the Enrollment Coordinator as is.

It was noted that Ms. Youmans and Ms. Quinn worked together on the NRD budget on the previous day.

Ms. Quinn gave Ms. DeSoto the six revised annual reports.

Interest earned from the tribes U.S. Bank Account is placed into Ramah, Fund 30.

102 Fisheries:

Ms. Quinn passed a packet of documents. There was a discussion of Fisheries and how it had received funds from different projects. There were spreadsheets detailing the situation. Ms. Youmans explained how the fund got so much money. Different specific projects kept getting added to the Fisheries contract. Sub-fund numbers were given internally to keep track of the funding and keep it straight. Ms. Quinn and Ms. Youmans worked together to properly identify all the programs. This will help determine when a sub-funded project can be closed.

Ms. Youmans explained which equipment (mostly ones that stay in the stream to record fish activity) uses the solar battery system. The webcam project may need to find a different way to be accomplished than the original internet plan because the bandwidth at the Reservation will not support it.

There are programs with money left which Ms. Youmans will endeavor to find a plan to determine what to do with those funds.

Ms. Youmans has asked the BIA to give the new programs new individual contract numbers. She will try to complete as many of these little projects as soon as possible but feels it will take a couple of years.

103 Road Maintenance:

It is just operating money. Other related projects have different contracts. This contract pays for an operator to run the equipment to smooth out the road and the supplies and services need to maintain the equipment to service the roads.

There has been a written request to the BIA to extend the Grants for an additional year

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which will carry forward the balances of funds 101 through 105.

Ms. Youmans is working on a new large grant for the roads in conjunction with the BLM. It was on hold while the government was shut down, but Ms. Youmans wants to work toward a proposal.

104 Range:

Funds for various projects were put in the Range contract. Ms. Youmans and Ms. Quinn discussed funds for the different projects such as: general range improvement, noxious weeds, sage grouse monitoring, feral horses, and resilient landscape, repair and replace boundary fencing whose funds went into Range Management. They presented a detailed list for 102 and 104 which lists in detail each specific project and the monetary value awarded.

Chairwoman DeSoto called for a ten minute break at 11:37 am

Meeting resumed after the break at 11:47 am

Higher Education:

There is \$43,000 in the Higher Education Fund.

Ms. Quinn discussed the other funds which are for specific NRD programs. Ms. Youmans will try to remember to put the fund numbers with the project names in her reports going forward.

When asked there were no further questions on the budget.

IT Contracts Review

Ms. Komar previously sent the IT invoice from Mr. Braunnum which has been paid for January.

First contract is from a business charging an hourly rate with a two year option on the price.

Now Microsoft charges an annual fee to upgrade and update their software.

Ms. Quinn would prefer to start with a business to getting everything upgraded and running, etc. She stated Council could always switch to an individual at a later date. She reviewed the contract details. No red flags noted.

Mr. Cowan entered the meeting at 11:56 am.

MOTION: Secretary/Treasurer Eugene Mace moved to go into Executive Session to speak to a Tribal Member for an hour. Council Member Steven Crane

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seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried and Council went into Executive Session at 11:57 am.

Council returned from Executive Session at 12:57 pm.

The discussion returned to the IT contract. Ms. Crane and Mr. Crane stated they were more comfortable with a company.

MOTION: Vice-Chairwoman Nedra Crane moved to approve and vote for the Digital Technical Solutions On Call Computer Systems Administrator IT Hourly Price Engagement/Agreement. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 1:21 pm.

Ms. DeSoto will sign the Digital Technical Solutions agreement and get it to them so they will be the IT Company for Summit Lake Paiute Tribe.

Interview of HUD Candidates

There were interviews while Ms. Crane was in training in Las Vegas, Nevada. One biologist was hired and they interviewed three people, one by phone and two in person, for the HUD Manager position. There was a discussion of the candidates.

MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for Personnel for 25 minutes. Council Member Steven Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried and Council went into Executive Session at 1:30 pm.

Council returned from Executive Session at 1:40 pm.

They are waiting for candidate to call back accepting or declining the new Housing Department Manager position.

There will be interviews for the Enrollment Coordinator position on Wednesday, February 6, 2019 from 1:00 pm to 5:00 pm. Ms. Komar will contact the applicants and set a time for their interview prior to Wednesday.

The next meeting is the Regular Council Meeting on February 16, 2019 at 8:00 am.

Ms. DeSoto received something regarding ICWA training at the Grand Sierra Resort in Reno, Nevada. This training is ICWA: Understanding the Legal Challenges and is March 25 through 27, 2019.

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Ms. Quinn had an update on the letter from Marilyn Bitsillie (BIA) requesting a background check to work with ICWA. Norma Moyle (BIA) stated, although it is probably not necessary, it was recommended as a good idea to have one done. More information will be needed to complete the Federal Background check for Randi DeSoto.

There is training in Tempe, Arizona March 5, 6, and 7, 2019 for BIA Funding for Human Resources Program. It briefly touches on Social Services, ICWA and Welfare Assistance.

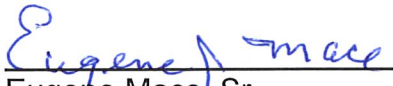
Ms. DeSoto asked if there were anything else and thanked Ms. Quinn for a very good and informational meeting.

MOTION: Vice-Chairman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 2:00 pm.

CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the February 2, 2019 Special Council Meeting were approved by the Council during a duly held meeting February 16, 2019 at which there was a quorum present, the Council voted: **4 - FOR; 0 - AGAINST; 0 - ABSTAINED**, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

02/20/2019
Date



Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council