**Silent Auction Recipient Application Process**

**Application Deadline: February 1, 2020 5:00 pm**

**Application Submission and Questions to: Erica Whorley (**[**ewhorley@brwncald.com**](mailto:ewhorley@brwncald.com)**)**

The Chesapeake Section, American Water Works Association, Inc. (CSAWWA), Chesapeake Water Environment Association (CWEA) and the Water & Waste Operators Association of Maryland, Delaware & the District of Columbia (WWOA) will hold their annual conference and exhibition from September 1-4, 2020 at the Ocean City Convention Center in Ocean City, Maryland.

The 2020 Tri-Association Conference will again include a Silent Auction that will benefit local chapters of non-profit Engineering groups. Student organizations are encouraged to apply and will be given special consideration. The auction is held over two days of the conference in the Exhibit Hall. Auction items are donated by organizations participating in the conference, individuals, and local businesses. The auction typically raises $2,000 to $3,000 for the benefiting organization(s).

To be considered as a recipient of the 2020 Tri-Association Conference proceeds, please apply as described below. Applications should be sent to [Erica Whorley](mailto:ewhorley@brwncald.com). Applications must be received by February 1, 2020. Benefiting organizations are expected to assist with the auction by soliciting donations and/or by volunteering at the conference. Benefiting organizations are encouraged to participate in the conference. (Conference participants and volunteers must register for the conference.) Recipients will be selected by April 24, 2020. Multiple organizations may be selected.

To be considered as a recipient of the 2020 Tri-Associate Conference Silent Auction proceeds, please submit a two-page written application that includes:

* The applying organization’s official name, mailing address, and 501-3c or other charitable organization status
* Charitable organization’s benefit to the community at a local, regional, state, national and/or international levels
* Charitable organization’s past achievements and how they benefited the community
* Narrative of how the funds will be used, including description of the organization’s current and future work (local and international, current stages of projects, etc.) These should focus on the organization’s water, wastewater and/or stormwater work.
* The charitable organization’s availability to assist with the silent auction including assistance on the days of the auction, to solicit donations, and to contribute items.
* Contact information for the organization’s representative including name, email, and phone number.

Please use the contact information below for any questions:

Erica Whorley

Silent Auction Committee Chair

[ewhorley@brwncald.com](mailto:ewhorley@brwncald.com)