

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY JANUARY 6, 2022 6:00 P.M.**

**AGENDA**

- 1) ROLL CALL**  
Kitzmiller, Thurman, Butler, Hirsch, Torno
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**  
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for January 6, 2022 as presented or amended.
- 5) CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 5A)** Approval of the minutes of the Regular Meeting December 16, 2021 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 5B)** Approval of claims and hand checks in the amount of \$178,602.96 from December 16<sup>th</sup> 2021 through January 5th, 2022 as presented or amended.

**APPROVAL OF PAYROLL – DECEMBER 2021 – SDCL 6-1-10**

- 5C)** Dept. 4000 - \$15,509.14 Wastewater/Public Works  
Dept. 4110 - \$2,333.32 Commission  
Dept. 4120 - \$1,083.33 Mayor  
Dept. 4140 - \$11,162.75 Finance  
Dept. 4210 - \$23,166.73 Police  
Dept. 4652 - \$375.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$104.51 for the period December 1-December 31, 2021.
- 7) MUNICIPAL ELECTION**  
Set municipal election: April 12, 2022 location: 7055 Leisure Lane, Summerset, South Dakota.
- 8) NOTICE OF VACANCY**  
Two (2) City Commissioner Seats -Three Year Term

- 9)     **RESOLUTION 2022-01**  
Approval of Resolution 2022-01- Salary Schedule 2022
  
- 10)    **OFFICAL NEWSPAPER**  
Designation of Rapid City Journal as official newspaper for 2022.
  
- 11)    **RECOGNITION OF VOLUNTEERS**  
Recognition of the following volunteers in the Summerset Police Department:  
Tracy Wiest and Mark Boddicker
  
- 12)    **APPROVAL OF CONTINGENCY FUNDS – to close out FY2021**
  - 4110   \$ 4,000.00   Commission
  - 4120   \$ 3,000.00   Mayoral
  - 4141   \$ 4,000.00   City Attorney
  - 4196   \$ 8,000.00   City Engineer
  - 4220   \$ 1,600.00   Fire Department
  - 4650   \$   620.00   Economic Development
  - 4652   \$ 6,000.00   Planning & Zoning
  
- 13)    **APPOINT PLANNING & ZONING MEMBERS**  
Brody Oldfield, Dustin Hirsch, Casey Kenrick, John Hough, and Mike Martin.
  
- 14)    **PAYROLL CHANGE**
  - (14A) 90 DAY REVIEW – ASSISTANT FINANCE OFFICER**  
Brielle Schrock from \$16.00 to \$17.00 per/hr.
  
  - (14B) SERGEANT PROMOTION**  
Rich Nasser from \$23.94 to \$27.41 per/hr.
  
- 15)    **TRANSFER OF PACKAGE LIQUOR LICENSE – HEARING**
  - 15A) Open Hearing to the Public
  
  - 15B) Close Hearing to the Public
  
  - 15C) Approve/Deny the Transfer of the Package Liquor License.
  
- 16)    **FIRST READING OF SUPPLEMENTAL ORDINANCE 2021.09**
  - 16A) Approve first reading of Ordinance 2021.09
  
  - 16B) Set second reading of Ordinance 2021.09 for January 20, 2022.

- 17) FIRST READING OF TSO 2022-01**  
 Lots 1-10 Of Summerset Meadows, Formerly Tract 2 of Richardson Subdivision, Except Lot H1 and Except Tract Well located in the SE1/4SW1/4 of Section 31, Township 3 North, Range 7 East, Black Hills Meridian, City of Summerset, Meade County, SD – from PD Planned Development to R-1 Single Family Residential.
- 17A)** Approve first reading of Ordinance TSO 2022-01
- 17B)** Set second reading of Ordinance TSO 2022-01 for January 20, 2022.
- 18) FIRST READING OF TSO 2022-02**  
 Lot D, Block 9 of Summerset Subdivision, Section 36, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, SD – from PD Planned Development to C-1 General Commercial.
- 18A)** Approve first reading of Ordinance TSO 2022-02
- 18B)** Set second reading of Ordinance TSO 2022-02 for January 20, 2022.
- 19) RESOLUTION 2022-02 – BURGNER MINOR PLAT**
- 20) RESOLUTION 2022-03 – WEST GOLDEN INVESTMENTS**
- 21) SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE – INTERGOVERNMENTAL CONTRACT**
- 22) QUIT CLAIM DEED – MILLIRON**
- 23) SURPLUS TABLETS – POLICE DEPARTMENT**
- 24) CITIZENS INPUT**
- 25) UPCOMING EVENTS:**  
 City offices will be closed Monday, January 17<sup>th</sup> in observance of Martin Luther King Day.
- 26) ITEMS FROM CITY ATTORNEY**  
 Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 27) ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

***ALL MEETINGS OF THE SUMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC***

*City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting*

*Time: Jan 6, 2022 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/85729545770?pwd=bmp2RVh2UytjaTk5d0JSQTZGTmdlZz09>*

*Meeting ID: 857 2954 5770*

*Passcode: q0Af5k*