

GARNETT PUBLIC LIBRARY BOARD
Meeting Minutes
Monday, September 14th, 2020
6:00 PM

Present: Jordan Hall, Jennifer Sibley, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved as submitted (Huettenmueller/Scheibmeir).

II. Treasurer's Report – SEK State Aid and Gifts & Memorials account statements with balanced check registers were available for review. The Gifts and Memorials account interest earnings were \$1.29 in August and \$1.80 in July. The Library's certificate of deposit is due to roll over; \$159.35 in interest was earned. A review of the GPL 2020 budget showed expenditures related to cleaning and advertising to be higher than estimated. Andrea felt this was due to protocols for Covid-19 and the increased need for replacing personnel since January. The library budget will need to cover \$23,000 in roofing costs even with the \$20,000 provided through a grant from the USDA. The current balance in the capital improvements fund allows for this. A CARES grant through the State Library of Kansas allows for the purchase of a laptop to be used by GPL staff if Covid rates require work to be done remotely again. Andrea went with this option and will use the new laptop in the meantime for on-site staff and programs.

III. Payment of bills was approved (Yost/Scheibmeir).

IV. No citizens were present for comment.

V. Librarian Sobba presented her report. Circulation was down 1,307 as compared with August, 2020; however, E-book, audio book, and courier usage were up. Story time was not held in August, but a new book was installed on the Storywalk with 9 recorded uses. Ten people attended the Zoom book discussion.

VI. No minutes were received from the Walker Art Committee. They have finished cataloging the collection and will resume meetings on 9/17/20.

VII. The FOL's raffle for a Royals gift basket will end soon. Used book sales continue at \$1/bag.

VIII. A. There has been no response yet from the stained glass restorer.

B. Repairs to the front entrance door were \$2700. It is now functioning properly.

C. The USDA grant to help with roofing costs is certain but some final paperwork remains.

D. The Board approved a new temporary schedule for GPL operating hours that will provide 37 hours of public access per week. New hours will take effect Monday, 9/21/20 so Andrea has a chance to get them in the local newspaper.

IX. A. There have been some recent issues with the security system. The internet line seems to be dumping data from the control pad in a delayed fashion, causing false alarms. Running the system through a cell tower rather than the internet should eliminate the problem, but it will require an initial installation charge of \$400 and \$12.50 more per month thereafter. Given the value of the Walker Art Collection, the Board voted to proceed with the change (Sibley/Scheibmeir).

B. Andrea will be advertising for cleaning help needed for 10 hours/week.

C. Andrea reviewed the terms and expiration dates for those members currently serving as library trustees. Linda Huettenmueller indicated that she is willing to serve a second term. Sandra Moffatt is also eligible to serve a second term but was not present to indicate her preference.

D. The next regular meeting will be held Monday, 10/12/20 at 6:00 PM with social distancing at the library unless restrictions dictate otherwise.

The meeting was adjourned (Scheibmeir/Hall).

Submitted by Jennifer Sibley, Secretary