NOMMS Vietnam 2020 MISSION VOLUNTEER REQUIREMENTS CONTRACT

*Mission applied for:* \_Vietnam\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Date of mission:* \_March 10 or 11 through March 21, 2020\_\_\_\_\_\_

1: *All* volunteers must have completed an online application.

2: *All* documents must have been sent in, including the following:

* Color copy of passport for *all* volunteers (must be valid for at least 6 months beyond the return date of the mission). **If you have to apply for a new passport, NOMMS must receive it within 2 months after you have sign-up, but in no case less than 4 months prior to departure, or the position will be opened up for others to fill. A Visa is also required for Vietnam. We will help to get these issued.**
* Curriculum vitae (resumé), professional school diploma (nursing school, medical school, PT school, Surgical Tech School), any board certificates (nursing board, specialty medical board, etc.), current license for *all* medical professionals.

3: **$100 minimum deposit towards tax deductible donation to NOMMS is due at time of sign up. Donation required is $2200 for all practicing physicians and dentists, $1000 for all others. The balance is due no later than 3 months prior to departure.**  **Mail checks to PO Box 6249, New Orleans, LA 70174.**

4: **The $100 deposit is non-refundable**. Any cancellations after airfares have been paid will cause loss of entire donation unless a replacement is found. If there is a replacement, then change fees will be deducted from any refund.

5: NOMMS covers round-trip airfare from New Orleans. Any increased cost for flights from other cities will be the responsibility of the volunteer. We also cover hotel, ground transportation, and most meals.

6: All cancellations must be in writing by e-mail or regular mail to the Medical Director.

7: *All* volunteers must help at the warehouse sorting and/or packing, or otherwise help in preparing for the mission. **A minimum of 16 hours at the warehouse is required** between when you sign up and the end of November of the year prior to your departure. Anyone who does not participate may be replaced by a volunteer willing to contribute to the mission. The donation you make to come on the mission goes into the general fund. It is **not payment for the mission**, but does help in covering some mission expenses. We depend on the volunteers working in the warehouse as part of your “sweat equity” to help us pay for the missions. We understand that mission volunteers who live out of town may not be able to do this. You will need to make arrangements to accommodate for this.

8: Any exceptions to the above rules must be approved by the Medical Director.

9: **This contract must be signed by the volunteer and returned to NOMMS along with your deposit and documents before your position is reserved.**

*I agree to the above terms:*

Volunteer name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Accepted by:*

Medical Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_