



# Minutes

*Stoneybrook Parent School Council Minutes*  
 Wednesday, January 7  
 7:00 p.m – 8:30 p.m in the Library  
 Parents, Teachers, Students & the Community  
 Working Together



**Stoneybrook Parent School Council Executive 2019-2020**

**Principal**  
Melinda Curran

**Chair\***  
Michelle Bacon

**Chair-Elect**  
Vacant

**Past Chair**  
Vacant

**Treasurer\***  
Rebecca Hummel

**Secretary\***  
Alex Ward

**Parent Representatives\***  
Amanda Banas; Simone Bonello; Rannie Glanville; Felicia Hampson; Michael Lobodzinski; Allyson Watson

**Communication\***  
Xin Zhou (Joe)

**Teacher Representative\***  
Lorraine Lewis

**Student Representatives\***  
Two positions to be filled on a rotating basis by students elected to school council

**Hot Lunch Coordinator**  
Allyson Watson

**\*Voting Positions**

	Item
1.	<p><b>Welcome and approval of December 2019 SPSC meeting Minutes</b></p> <ul style="list-style-type: none"> <li>Minutes were reviewed and approved</li> </ul>
2.	<p><b>Business arising from the Minutes</b></p> <ul style="list-style-type: none"> <li>AED machine           <ul style="list-style-type: none"> <li>Cost is about \$1600</li> <li>School is responsible for ongoing maintenance</li> <li>Council agrees that this machine will be a gift to the school from the SPSC</li> <li>Rebecca motioned to accept; Rannie seconded the motion; all members in favour</li> </ul> </li> </ul>
3.	<p><b>Principal's Report and Fundraising Calendar Update</b></p> <ul style="list-style-type: none"> <li>December events were very successful</li> <li>Silent Auction and the gift card trees raised \$600</li> <li>Mrs. Curran wants to consider renting stage lights for all concerts in the future.</li> <li>Feb. 20: Screenagers scening at King's University College is moving forward.</li> </ul>
4.	<p><b>Student Report</b></p> <ul style="list-style-type: none"> <li>No update – no student representatives present</li> </ul>
5.	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>Review of current financial statement provides Council with the opportunity to approve expenses up to \$17,000</li> <li>The available \$17,000 (net) accounts for the following earmarked expenditures: \$3600 for technology, \$2000 to the music room, \$2000 for sand and mulch (April), \$1000 for the lobby TV system, and \$250 for the Remembrance Tree Plaque</li> <li>Amanda reminded Mrs. Curran that last year the SPSC contributed towards a Teacher Appreciation Lunch draw every 2 weeks, and she asked if she'd like to do this again. Mrs. Curran said she would like to continue with this.           <ul style="list-style-type: none"> <li>Mrs. Curran asked for \$500 towards the initiative</li> <li>Amanda made the motion to accept: Felicia seconded the motion; all members in favour</li> </ul> </li> <li>Amanda suggested updating the Teacher's Lounge, however, council was reminded by Mrs. Curran that there are TVDSB restrictions on expenditures by the SPSC for school improvements (ie. Furniture, small appliances, etc.) that must be adhered to</li> <li>Julie suggested getting some sort of storage for the items that are being stored on the stage. She asked Mrs. Curran how much the</li> </ul>

	<p>stage would be used if it was clear, but Mrs. Curran said that it's not used from day to day. Mrs. Curran said that it is clear right now since it was cleaned out for the holiday concerts and the items are in a small storage space. Mrs. Curran said that she would investigate the type of storage containers that Masonville P.S. has, but after sharing that the stage is currently accessible and clear, Council decided nothing further needs to be done.</p>
6.	<p><b>Communications Report</b></p> <ul style="list-style-type: none"> <li>- There is a connection issue between the school website and the SPSC Hub that has been present for a while</li> <li>- Joe will investigate and test further, then will loop Allyson in to make sure the Hub is receiving the same amount of traffic as it normally does</li> <li>- Allyson has continued to be able to access the hot lunch and there haven't been other complaints from parents experiencing the same issue</li> </ul>
7.	<p><b>School Council Business</b></p> <ul style="list-style-type: none"> <li>• Discussion of 2020 events and fundraising initiatives (Rheo Thompson, Cake Day) <ul style="list-style-type: none"> <li>○ Rheo Thompson – Council will be proceeding with this fundraiser for Valentine's Day in February – Alex will lead, supported by Rebecca. <b>ACTION:</b> Alex will send information to Mrs. Curran and Allyson to announce the fundraiser on School Messenger and The SPSC Hub; Mint Smoothies will be available on the Hub for \$2.50 each; 200 will be preordered with orders due Monday, February 3<sup>rd</sup>. If we sell out before then, we will order another 200 and extend the deadline to Wednesday, February 5. Any extra Mint Smoothies will be available for purchase at the school on Thursday and Friday, February 13 and 14.</li> <li>○ Cake Day: Feb 14</li> <li>○ Winter breakfast – Rebecca reported that she found a caterer to do the breakfast for \$10-15 per person. <ul style="list-style-type: none"> <li>▪ Amanda suggested a pancake breakfast</li> <li>▪ Julie suggested Costco-type breakfast (fruit and veggie trays, muffins, croissants, etc.)</li> <li>▪ Felicia suggested another “books for breakfast” because it was a very well-received event in June 2019. Council agreed that they'd like another “books for breakfast”. <b>ACTION:</b> Discuss the organization of this event at May meeting</li> </ul> </li> <li>○ Cinnabon – Felicia reported that 9 Cinnamon buns comes in each box with the option of ordering them fresh baked to the school or receiving a gift certificate for a future purchase. The school must sell a minimum of 50 units at \$13 each; SPSC would profit \$3 from each order. SPSC must order with 10 days notice from the time of pickup. Council agreed that it would be best to aim for an Easter delivery (early April). The form can be sent out to families via email. <b>ACTION:</b> carry forward to</li> </ul> </li> </ul>

	<p>February for final decision on the fundraiser moving forward.</p> <ul style="list-style-type: none"> <li>• Update on Stoneybrook P.S. 50<sup>th</sup> Anniversary <ul style="list-style-type: none"> <li>○ May 9, 2020 from 12-4pm</li> <li>○ Decade Rooms</li> <li>○ Band</li> <li>○ Car Show</li> <li>○ Food Trucks</li> <li>○ Silent Auction – looking for donations currently – TBD on what the silent auction profits are going towards, but the goal is to recoup the costs of the event</li> <li>○ Facebook page: “Stoneybrook Public School 50<sup>th</sup> Reunion”</li> </ul> </li> <li>• Simone asked about the functionality of School Messenger and pointed out that all teachers use it differently; Mrs. Curran explained that all teachers are provided with the same training of the application at the beginning of the school year and have the freedom to use it as they like. Parents are reminded that they can reach out to their child(ren)’s teacher(s) via email at any time throughout the school year.</li> <li>- Julie sent a draft wording of what is to be printed on the Memorial Tree Plaque and asked for feedback from Council before choosing the stone next week.</li> </ul>
8.	<p><b>Important dates to remember</b></p> <ul style="list-style-type: none"> <li>• Cake Day – Feb 14</li> <li>• Screenagers – Feb 20</li> </ul>
9.	<p><b>Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• February 12</li> </ul>