

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, APRIL 7th, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch and Butler were present. Commissioner Thurman was present via Zoom. Absent: Commissioner Kitzmiller. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

**Motion** by Butler, second by Hirsch, to amend the agenda adding item 14A) – Contract for Professional Services Between Landscape Architect and the City of Summerset, for the regular meeting of the Summerset City Commission for April 7th, 2022. Motion carried.

**CONSENT CALENDAR**

**Motion** by Hirsch, second by Butler, to approve the minutes of the regular meeting of March 17th, 2022. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Thurman, to approve the claims and hand checks in the amount of \$148,801.29 from March 17th, 2022 through April 6th, 2022 as presented or amended. Motion carried.

A&B BUSINESS SOLUTIONS	Monthly Contract	45.00
AFLAC REMITTANCE PROCESSING	Employee Accident Insurance	186.94
ALLEN, DON	Phone Stipend	50.00
AMBROSE, JONATHAN	Phone Stipend	50.00
AMERICAN ENGINEERING TESTING	Replace Existing Well	3,450.00
ANGLIN, MITCH	Phone Stipend	50.00
BLACK HILLS ENERGY	Utilities	6,824.84
Black Hawk Fire Department	Annual Donation	2,000.00
Butler, Dave	Phone Stipend	50.00
CANDACE SEALEY	Phone Stipend	50.00
DUCHENEAUX, HALAYNA	Phone Stipend	50.00
GREENAPSIS	Professional Fees	320.00
HAWKINS INC.	Defoamer	2,852.40
HDR ENGINEERING, INC	General Engineering	2,632.50
HEALTH POOL OF SD	Employee Medical	16,254.14
HERMANSON EGGE ENGINEERING	Residential Inspections	1,155.00
HIRSCH, CLYDE	Phone Stipend	50.00
JUSO, COLTON	Phone Stipend	50.00
KITZMILLER, MICHAEL	Phone Stipend	50.00
Kayl, Anthony	Phone Stipend	50.00

Lighting Maintenance Co.	Streetlight Repair	292.63
M&W TOWING	Tow Garbage Truck	278.00
MACQUEEN EMERGENCY	Radar Installation	2,718.21
MACRANDER, MATTHEW	Phone Stipend	50.00
MCKIE FORD LINCOLN	2022 Ford Interceptor	46,264.00
MEADE COUNTY AUDITOR	Dispatch	16,061.93
MID-AMERICAN RESEARCH CHEMICAL	WWTP SUpplies	1,305.80
MONTILEAUX, CASEY	Phone Stipend	50.00
NASSER,RICH	Phoen Sitpend	50.00
O'GRADY, BRENDA	Phone Stipend	50.00
PALMER, BRANDY	Phone Stipend	50.00
PIEDMONT FIRE DEPARTMENT	Annual Dontation	2,000.00
RAPID CITY JOURNAL	Publications	758.54
SCHIEFFER, LISA	Phone Stipend	50.00
SCHROCK, BRIELLE	Phone Stipend	50.00
SDRS-SUPPLEMENTAL	March Supplemental Retirement	550.00
SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	143.10
THURMAN, KATHLENE	Phone Stipend	50.00
TNT CONSTRUCTION	Erosion Control	5,000.00
TORNO, MELANIE	Phone Stipend	50.00
UNITED STATES POSTAL SERVICE	Postal Fees	1,000.00
USA BLUEBOOK	WWTP SUpplies	709.20
VAST BROADBAND	Fax/Phone/Internet	1,186.69

#### **APPROVAL OF PAYROLL – MARCH 2022 – SDCL 6-1-10**

**Motion** by Thurman, second by Hirsch to approve the payroll for March 2022. Motion carried.

Dept. 4000 - \$16,260.87 Wastewater/Public Works

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,083.33 Mayor

Dept. 4140 - \$12,753.82 Finance

Dept. 4210 - \$28,818.21 Police

Dept. 4652 - \$750.00 Planning & Zoning

#### **UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by Hirsch to approve utility billing adjustments of \$2,200.63 for the period March 1<sup>st</sup> thru March 31<sup>st</sup>, 2022. Motion carried.

#### **COMMISSION REPORTS**

Commissioners and Mayor gave reports.

#### **APPROVAL OF PUBLIC WORKS DIRECTOR POSITION AND HOURLY WAGE**

**Motion** by Butler, second by Hirsch to approve Tony Kayl \$25.00 per/hr. effective Monday, April 4<sup>th</sup>, 2022. Motion carried.

#### **APPROVAL OF PUBLIC WORKS/CITY MAINTENANCE WORKER HOURLY WAGE**

**Motion** by Hirsch, second by Thurman to approve Mitch Anglin \$20.00 per/hr. Effective Monday, April 4<sup>th</sup>, 2022. Motion carried.

**PAYROLL CHANGE – 90 DAY REVIEW**

**Motion** by Hirsch, second by Butler to approve Brenda O’Grady from \$15.00 per/hr. to \$16.00. Effective March 26, 2022. Motion carried.

**DISCUSSION/ACTION HENRY ROY PHOTOGRAPHY - PROFESSION HEAD SHOTS FOR WEBSITE**

**Motion** by Butler, second by Hirsch to open discussion. Motion carried.

**Motion** by Butler, second by Hirsch to close discission. Motion carried.

**Motion** by Butler, second by Thurman to approve. Motion carried.

**HDR-TASK ORDER 2022-02 COLLECTION SYSTEM ANALYSIS SUMMERSET LIFT STATION TO TREATMENT CENTER.**

**Motion** by Butler, second by Hirsch to approve Task Order 2022-02. Motion carried.

**PUBLIC COMMENT PERIOD ON LEISURE LANE PARK PROJECT**

Tom Zimmerman, Helen Riedlinger, Bryan O’Neal, Lori Cudmore, all spoke and expressed concerns regarding the Park Project.

**RESOLUTION 2022-04 A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LAND AND WATER CONSERVATION FUND FOR THE LISURE LANE PARK SPLASH PAD AND IMPROVEMENTS PROJECT.**

**Motion** by Butler, second by Hirsch to approve the grant application for Leisure Lane splash pad park. Motion carried.

**CONTRACT FOR PROFESSIONAL SEVICES BETWEEN LANDSCAPE ARCHITECT AND THE CITY OF SUMMERSET.**

**Motion** by Butler, second by Hirsch to approve the contract. Motion carried.

**RESCIND RESOLUTION 2022-03 -WEST GOLDEN INVESTMENTS FINAL PLAT**

**Motion** by Butler, second by Hirsch. Motion carried.

**RESOLUTION 2022-03A**

Plat of Lot 4, Block 2 of Summerset USA. Formerly a portion of Lot B of the E1/2 NW1/4. Located in the NW1/4 of the SE1/4 of the NW1/4 of Section 25, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County SD.

**Motion** by Hirsch, second by Thurman, to approve Resolution 2022-03A. Motion carried.

**CITIZENS INPUT**

Will Lind from Dakota Pump reached out to the City that they can be of service/resource in the area.

**UPCOMING EVENTS:**

City Offices will be closed Friday, April 15<sup>th</sup> and Monday, April 18<sup>th</sup> for Easter – following the Governor’s Declaration.

April 29<sup>th</sup>, 2022 at 1:00 p.m. @ Stagebarn Middle School – Arbor Day Celebration

**ADJOURNMENT**

**Motion** by Hirsch, second by Thurman, to adjourn at 6:59 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Candace Sealey  
Finance Officer

\_\_\_\_\_  
Melanie Torno  
Mayor

Published once \_\_\_\_\_, 2022 at a cost of \$\_\_\_\_\_.