

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

August 15, 2012

Call to Order

Vice-Chair Tammie Epley called the regular meeting of the Joint Powers Board to order at 6:10 PM on Wednesday, August 15, 2012 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Jane Bunting, Tammie Epley, Bob Helgeson (Mounds View alternate), Patti Pokorney, Absent: Marcia Lindblad, Jon Tynjala, John Solomon, and Scott Wenzel. Kate Maguire (Osseo) attended at representative for the Superintendent Advisory Group.

Approval of Agenda

Motion by Pokorney, seconded by Bunting, to accept the agenda as presented for August 15, 2012. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Executive Director and Staff Reports

1. **Legislative Report:** Robertson presented the lobbyist report as received from Amundson Strategies, which included a primary update of elections held on August 14th.
2. **Financial Report:** Robertson presented the monthly financial report.
3. **Summer Step-Up Update:** The 8th grade boys Step-Up Summit was held June 18-22, 2012 at the Minneapolis campus of St. Thomas University. Robertson presented the final student participant list and adult/district team list and shared his reflections of the week.
4. **Magnet Schools Program Report:** Robertson and Bialke presented the magnet schools program report which included the grant budget update; 2012-13 magnet school student assignment list; and the evaluation review schedule.
5. **2012-13TransACT Update:** Webinar training dates were presented for member district and NWS staff utilizing the TransACT subscription service. TransACT provides document translation services and is funded through NWSISD for use by member districts.
6. **Update on VPSC Grant with MDE:** Robertson reported that NWSISD is waiting on the application from MDE on when the work would begin. If NWSISD decides to pursue the grant opportunity, the district would develop and coordinate an effective family engagement program to provide parents with online web-based resources, in addition to providing family involvement programs to families, schools and school districts through conferences and trainings. More information will be presented as it becomes available.
7. **Update on AVID Program:** Jill Ashley-Grochowski resigned her position with Brooklyn Center Schools. Ms. Ashley-Grochowski served as the NWSISD Coordinator of the AVID program. Until a replacement is hired, Dorothy Bialke will oversee the NWSISD AVID schools. Robertson reminded the board that \$15,000 per high school has been granted from NWSISD for use in the AVID program and member districts are encouraged to submit an invoice to receive payment.
8. **MDE Approval Notification of 2012-13 Budget:** Robertson reported the district's 2012-13 integration budget, which was submitted to MDE in the amount of \$1,352,007.00, was approved on July 9, 2012.
9. **NWS Financial Audit Scheduled for October 15-17, 2012:** Kern-DeWenter-Viere, LTD., will be conducting the annual financial audit at the NWSISD district office October 15-17. Final results will be presented at the December 2012 board meeting.

Discussion Items

1. **Discussion of 2012-13 Proposed Board Calendar:** Proposed dates for board, community collaboration and superintendent meetings was presented for discussion and approval.
2. **Discussion of 2012-13 Programming/Planning:** Robertson presented an overview of 2012-13 NWSISD programs and services. Staff members are currently defining each of their program activities to indicate frequency of events, targeted audience, purpose/expected outcomes and indicators of success. Each program activity will be aligned to the Integration Task Force's recommendations. The completed results will be presented at the October board meeting. Robertson asked board members to review the program list and to contact him if there are other areas in which NWSISD could provide services to their districts.
3. **Discussion of 2012-13 Lobbyist Contract:** Robertson presented the annual Amundson Strategies government relations contract for discussion and approval. The lobbyist proposed an 8% increase, however after discussion, it was recommended that no increase be approved and for the contract to remain at the current level of \$17,600 for the period of July 1, 2012 – June 30, 2013.

Business Action Agenda Items

1. **Approval of 2012-13 Board Meeting Calendar:**
Motion by Amundson, seconded by Bunting, to approve the 2012-13 Joint Powers Board meeting calendar, which includes Community Collaboration and Superintendent Advisory Group meetings as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.
2. **Approval of Amundson Strategies Contract**
Motion by Pokorney, seconded by Abrahamson, to approve the 2012-13 contract for Amundson Strategies to present government relations work for a term of July 1, 2012 – June 30, 2013 at an annual amount of \$17,600.00 as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Pokorney, seconded by Helgeson, to approve the Consent Agenda of routine action items including: check register for June 2012; and minutes from the regular Joint Powers Board meeting held on June 20, 2012. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Abrahamson, seconded by Pokorney, to adjourn the meeting at 7:35 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Jane Bunting
Board Clerk