



**Meeting Minutes**  
**November 19, 2024**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Tuesday November 19, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Commissioner Haygood, Chief Ramon, and Mr. Charles Laljer discussed a meeting with the City of Fair Oaks Ranch Mayor Maxton and City Manager Huizenga. The City of Fair Oaks Ranch anticipates the ESD 4 starting ambulance transport in January 2025 along with the rest of the District. The intention is for the ESD 4 to continue as the fire and emergency medical services first responders to the city with the establishment of a new Interlocal Agreement in 2025.
4. The Board discussed the retention of Debra Dockery Architect for the Station 132 Administration Annex. Mr. Gabe Perez, Perez Project Consulting walked through the architect's proposal and 15-month construction schedule. Commissioner Huber motioned to enter into a contract with Debra Dockery Architects for the Station 132 Annex. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. Commissioner Lopez-Maddox motioned to enter into a contract with MTR Engineering for the Station 132 Annex Civil Engineering site work. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Mr. Perez discussed the status of the Ranchland View property. Not much activity has occurred as the lead engineer at Collier Engineering was out on paternity leave. MTR Engineering is progressing with the re-plat which requires the completion of the sewer and water lines for recording.
6. Mr. Perez provided an overview of his proposal to support the Ranchland View utility construction (\$1,600 monthly each for the sewer and water line construction) and Station 132 Administrative Annex Design (\$3,000 monthly). The proposal does not cover the Station 132 Annex construction or support of any legal action related to Ranchland View. Commissioner Lopez-Maddox motioned to enter into a contract with Perez Project Consulting for continued support of Ranchland View and the Station 132 Annex. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.

7. The Board discussed the retention of other attorneys to represent the ESD 4. Commissioner Rasmussen will develop questions for review by the Board and identify attorneys to interview.
8. Mr. Laljer reviewed the financial institution for financing the new pumpers and ladder truck. Also, 20-year financing was presented for initial information on the Staton 132 Annex. The Commissioners requested best and final offers for financing all the vehicles on a 10-year term starting in January 2025. Mr. Laljer will develop a 10-year forecast for supporting both the vehicle and annex payments.
9. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, December 2, 2024.
10. Adjourn. With no further business before the Board, Commissioner Huber made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 9:18 P.M.