

Health Screening Procedure Policy

Early Adventures Child Care Centre is committed to providing a safe and healthy environment for children, families and employees. Early Adventures Child Care Centre will take every reasonable precaution to prevent the risk of communicable diseases within all our locations.

Purpose

In order to help reduce the risk of respiratory infections (including COVID-19), a health screening for potential risks is an essential step for everyone who enters the program. All employees, students and any other persons that enter the premise and engage in the programs, must adhere to the following procedures. The screening will ensure the safety and well-being of staff, children and families.

Policy

Everyone who enters Early Adventures Child Care Centre must be screened prior to entering the program. Online health self-screening will be completed for children, and staff, who enter the location, in addition to any authorized visitors such as Public Health, and Ministry of Education will be screened upon arrival in person.

Staff and Employees are required to complete online screening prior to entry to Early Adventures each day. Staff and employees who have not completed online screening will be required to self-screen in person at the screening area.

All children who attend Early Adventures Child Care Centre's programs are required to complete online screening prior to arriving at Early Adventures Child Care Centre. Toddler and Preschool children must complete online screening prior to arrival, by their designated drop off times, listed below.

Kindergarten and School Age children will be required to submit the online screening form for 10:00 am.

Online Screening Form: <https://forms.gle/UUnTnVCzHzdH8eV38>

In Person Screening will only apply to outside visitors who come into the centre. This includes: Ministry of Education workers, Toronto Public Health workers, and AQL.

Early Adventures Child Care Centre will ensure the following are completed:

- Complete the health screening training with all employees
- Identify/set up the location and staffing of the screening table
- Maintain a minimum of 2 meters distance between staff conducting screening and the person being screened
- Employees conducting the screening and escorting the children into the program must be wearing a mask
- Dropping off of children should be staggered to avoid long lines when waiting to be screened. Early Adventures Child Care Centre may require parents to wait in cars and will call parents forward as they arrive.
- Early Adventures Child Care Centre will place front entrance signage identifying the screening process outside and directly inside child care centre doors. Procedures will also be sent to families prior to implementation. It is suggested that the procedures are all shared with any one dropping off or picking the child.
- Hand sanitizer will be placed at the screening table. It will be placed in a visible spot for all employees and clients entering the building.

- Early Adventures Child Care Centre will ensure that the health screening area is disinfected regularly throughout the day.
- Health screening questions are for the parent/guardian to answer on their and their child's behalf, and for staff. This information will be collected and stored in a manner that protects the privacy of the individuals. The information will be required for any Public Health visits or Ministry of Education visits.
- Parents/guardians are not permitted past the health screening line and only one parent/guardian is permitted into the screening area
- Attendance records including the time arriving and the time departing.
- Parents/guardians are not permitted into the child care centre
- Early Adventures Child Care Centre will have all Toronto Public Health resources available for anyone who does not pass the screening.

Drop Off:

To ensure health and safety as well as stringent infection prevention and control practices, we will receive your child at the parking lot entrance of the school. At this time, our staff will greet you and confirm that the online health screening form has been submitted. The welfare of every child and adult will depend on all occupants of the building being truthful and upfront about any possible symptoms.

Children will not be allowed to enter the building if they cannot successfully pass the screening tool. As the drop off process will take time, we have arranged designated drop off times according to your child's classroom.

This ensures there is not an influx of parents and families waiting at screening areas during drop off times.

Morning drop off times will be as follows:

Kindergarten 7:30 A.M - 8:00 A.M

School Age 7:30 A.M - 8:00 A.M

(Children who arrive after 8:00 will not be accepted as the designated screening time will have passed. If a schoolage or kindergarten child will not be attending the morning session, families must submit the online screening form by 10:00 A.M in order to be accepted in the after school session.)

Preschool 8:00 A.M - 8:45 A.M

Toddler 8:00 A.M - 8:45 A.M

(Children who arrive after 8:45 A.M will not be accepted as the designated drop off time will have passed. Unless you have an authorized appointment)

Screening Procedure:

Every morning parents, their children and child care staff will be screened prior to entry by asking about the following:

Staff and Employees are required to complete online screening prior to entry to Early Adventures each day. Upon arrival, all staff and employees must physically “check in” that screening has been completed prior to entry. Staff and employees who have not completed online screening will be required to self- screen in person at the screening area.

Every morning parents, their children and child care staff will be screened prior to entry by asking about the following:

- **1.) A) Does your child or anyone in your household have any of the following new or worsening symptoms in the last 5 or 10 days** ?**



Fever > 37.8°C and/or chills



Cough



Difficulty breathing



Decrease or loss of taste/smell

- 1.) B) Does anyone in your household have 2 or more of these new or worsening symptoms in the last 5 or 10 days** ?



Sore throat



Headache



Feeling very tired



Runny nose/
nasal congestion



Muscle aches/
joint pain



Nausea, vomiting
or diarrhea

- ***use 5 days if the child is fully vaccinated or under the age of 11, use 10 days if the child is partially vaccinated, unvaccinated and over the age of 12***
- *If the symptoms s from a known health condition that gives them the symptom select "No". If the symptom is new, different or getting worse, select "Yes"*
- *If there is mild tiredness, sore muscles or joins within 48 hours after a Covid-19 vaccine, select "No". If longer than 48 hours select "Yes"*
- *Anyone who is sick or has any symptoms of illness, should stay home and seek assessment from their health care provider if needed.*

IF "YES" TO QUESTION 1) A & B, STAY HOME AND SELF ISOLATE. + YOUR HOUSEHOLD INCLUDING SIBLINGS MUST SELF ISOLATE, REGARDLESS OF VACCINATION STATUS.

2.) Has the child or anyone in your household had a positive Covid-19 test or been told to stay home and self isolate?

If you had a positive test or live with someone who is isolating or awaiting test results select "yes". If "yes" stay home and self-isolate.

*If you had a confirmed COVID-19 infection within 90 days*** select "No"*

3.) in the last 14 days has the child travelled outside of Canada?

If "yes" follow federal quarantine travel rules

Fully vaccinated means 14 days or more after getting a second dose of a two dose COVID-19 vaccine series or one dose of a single dose series. Or as defined by the Ontario Ministry of Health

**Use 5 days: If the person is fully vaccinated or 11 years or younger.*

Use 10 days: If they are 12 years or older and not fully vaccinated; or immune compromised.

*.***Confirmed COVID-19 infection within 90 days means: if tested positive within 90 days on a Rapid Antigen, or a PCR test AND completed self-isolation. Then do not need to self- isolate if someone in the home has symptoms.*

Any staff or child who fails the screening will not be allowed to enter Early Adventures Child Care Centre. These people will be encouraged to self-isolate for 10 days.

Every employee, child and necessary visitor must be screened prior to being admitted into the program.

Employees confirming completion of screening and escorting the children to their program must complete hand hygiene (hand washing or hand sanitizing), be wearing a mask and practise hand sanitization between each child/adult before moving on to the next child.

Employees will

- Confirm screening has been completed by completing a screening checklist form each day that records the children who have completed online screening for that day as they arrive at the centre
- Early Adventures Child Care Centre will provide families and employees with a hand out of resources and/or the Public Health contact information

Policy and Procedure Review

This policy and procedure will be reviewed and signed off by all employees before commencing employment and at any time where a change is required.

Revised: April 05, 2022.