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Maintenance Request Form

Date: _____

Name: _____

Address _____

Prineville OR 97754

Telephone(s): _____ New number? Yes ___

Nature of problem:

Check one:

Please call to set up an appointment to do repair.

or

This authorizes Viking Property Management LLC to enter the unit for the requested repairs.

Tenant

Tenant

You may fax, mail, e-mail or drop this form off at above address or fax number. Request may also be sent by contact us from our website, please include all information. If sent to email address it may go into our junk box and could be overlooked. Emailed or contact us requests will result in a return email letting you know we received the request. If you do not receive a response from us letting you know we received the request please contact us. Request form is also on website.