

MELVINDALE HOUSING COMMISSION

Regular Board Meeting
May 15, 2025

A meeting of the Melvindale Housing Commission Board was held on Thursday, March 20, 2025 at 10:00 a.m. in the Library of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 10:03 a.m.

ROLL CALL: H. Cotto, J. Decaire, C. Sue Herman and Annette Taylor were present.

Also present: Staff- Cynthia C Telfer, Executive Director, Elizabeth Ray, Operations Manager and Geanee Davis, Property Manager

- I. Approval of Agenda
Decaire motioned to approve the May, 15, 2025 agenda; *Taylor* seconded
Motion to approve agenda passed unanimously.
- II. Approval of Minutes
Taylor motioned to approve the March 20, 2025 Regular Meeting Minutes and April 18, 2025 Special Meeting Minutes; *Cotto* seconded. Motion to approve minutes passed unanimously.
- III. New Business

Introduction of Geanee Davis, Coogan Terrace Property Manager

Resolution 2025-008 To Approve Write off of Bad Debt Accounts
Taylor motioned to approve resolution; *Herman* seconded.
A brief discussion was held regarding reasons for various bad debt as presented in the resolution.
Motion passed unanimously.
- IV. Commission reports
Staff reviewed reports with Board.
- V. Public Commentary
None
- VI. Announcements by Commissioners

- Herman: Welcome Ms. Davis. Thank you Cindy and Lisa for all your hard work.
- Decaire: Provided information as presented in a recent newsfeed regarding ticks and how to be safe (where they are found and how to check for them after being outside). Melvindale North Allen Park (school) Drama Club will be holding an event next month – more information to follow. Melvindale Days are coming up June 5, 2025 through June 8, 2025.
- Taylor: Are we considering a summer break from Board Meeting?

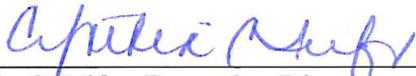
Commissioner *Decaire* motioned that the Melvindale Housing Commission take a hiatus from July and August meetings, unless a special meeting is needed for important business.

Taylor seconded the motion. Motion passed unanimously.

VII. Adjournment – Motion by Decaire; seconded by Taylor at 11:07 a.m. Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director