



BOARD OF DIRECTORS' REGULAR MEETING MINUTES

Trinity County Fairgrounds
6000 Hwy 3, Hayfork, CA 96041

April 17, 2025
6:30 pm Fairgrounds Boardroom
In Person and by Zoom:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

BOARD OF DIRECTORS

Michael Thompson, President, 2 nd District	Terra Kephart, Vice President, Director
Marjie Watkins, Director, 1 st District	Dennis Rourke, Director
Adrien Keys, Director, 3 rd District	Donny Case, Director
Adam Dummer, Director, 4 th District	Krista Hymas, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment", Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER:

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Michael Thompson at 6:30pm

2. ROLL CALL – DETERMINATION OF A QUORUM:

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins Yes, Thompson Yes, Dummer Yes, Hymas Yes, Kephart Yes,
Rourke No, Keys Yes, Case Yes, Millsap No

Moved to excuse absences – Hymas

Seconded – Case

Approved unanimously

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC:

None

4. CONSENT AGENDA & MINUTES:

- a. Approve March 20, 2025 Regular Meeting Minutes and April 17, 2025 Regular Meeting Agenda
Moved to approve with corrections to dates in the minutes – Dummer
Seconded - Hymas
Approved unanimously

5. APPROVE MARCH 2025 FINANCIAL REPORTS:

- Moved to approve – Watkins**
- Seconded – Kephart**
- Approved unanimously**

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES:

7. CEO'S REPORT:

Directors given Conflict of Interest information. Policy Manuals and Directors' Manuals were made available to Directors.

Carrie is requesting a letter of support to match the grant money for the new stove. \$1400 will be covered by the Fair. We will try to find a sponsor to cover the cost.

There is an RFP for new lights, 5 new poles

There will be security personnel assigned to the Fair gates, JL Auction and Harvest Festival.

Looking at ABC licensing on an annual basis. No other alcohol licenses would be allowed on the grounds. Fair could "cater" alcohol at events.

Discussion about moving Friends of the Fair & Dessert Auction. Will be moved to after parade.

Credit Card Percentage Policy is still in the works. Looking for legal wording.

8. STANDING COMMITTEES:

- a. **EXECUTIVE COMMITTEE:** Director Michael Thompson (Chairman/ Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President), Carrie Bayley
Nothing to Report
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Thompson, Director Kephart, Director Rourke, Sue Erenberger, Carrie Bayley
2024 premium payouts will be moved to 2024
Unemployment cost for 1st Quarter of 2025 was \$12000
Calcutta winner should have gotten a W9
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Watkins
Nothing to report
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Thompson, Director Watkins, Carrie Bayley
Krista will be here with the Con-Crew. Planning a Friends of the Fair work party.
Terra mentioned that if the JLC is looking for fans, many cannabis farms have gone out of business and may have fans available for free or cheap.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
Donny has started working on the arena, getting the space ready for new bleachers. Trying to get capacity up to 2000.
"Hayfork is a big show"
Attendance at Derby increases gate and money spent on concessions.
There will be an Enduro for Fathers' Day, June 14. It will be early, so no need for lights. There will be prizes for Dads.

- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Millsap, Carrie Bayley, Teresa Miller

Wanting to eliminate preregistration for Fair Horse events

Applying for a community investment grant through PUD. Marji offered to help.

Trinity County Horse and Long Ear club is looking at creating a Barrel Race event.

9. AD HOC COMMITTEES:

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Kephart, Carrie Bayley
Putting a Credit Card Fee policy together.
- b. **FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller, Shelby Proud
Bunco is going well.
Bingo is not going as well. Looking at “Bar Bingo” at Rhonda’s or at the Brewery in Weaverville.
Krista had some ideas: Clampers McBubbas fundraiser, Hog breeders donate a hog to be raised then raffled.
Drawing for 2 golden wristbands during the Enduro.
Create a mobile slaughter service.
- c. **EXHIBITOR’S HANDBOOK COMMITTEE:** Director Jenny Millsap (Chairman), Director Hymas, Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt
It’s here!
Consolidated, some things have moved to the Harvest Festival. Exhibitor of the Year will be extended to Harvest Festival.
Same number of color ads as last year, still generating the same revenue.
- d. **SPONSORSHIP COMMITTEE:** Director Terra Kephart (Chairman), Director Keys, Director Case, Carrie Bayley, Teresa Miller, Shelby Proud
Going well. Teresa is calling sponsors. All Fair premiums and events are sponsored.
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Keys, Director Rourke, Chuck Sauer, Carrie Bayley, Teresa Miller
Watson Well pulled the pump, removed misplaced bentonite, and replaced the bentonite. Pump was dropped to 270’, and screens were installed. It was supposed to be a donation, but it was more work than they thought. They will send an updated invoice.
Carrie reports we could make \$20,000 in sales of water this year.
Carrie also reported that the pumps were stolen. Looking to get an improved lock system.
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Hymas, Renie Ryan, Jud Frietas, Jennilea Brookins, Carrie Bayley, Teresa Miller
Nothing to Report
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Case, Director Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley
Will meet in May.
- h. **GRANTS COMMITTEE:** Director Adrien Keys (Chairman), Director Watkins, Morgan Rourke, Carrie Bayley, Teresa Miller
1st meeting was to discuss structure, goals and processes.
Looking into grant agencies.
Goals are to alleviate cash flow, fund lights, and more long-term projects, Butcher/Slaughter Facility, Microgrid short-term housing, tiny homes.
County OES will attend the meetings.

- i. **REVENUE DEVELOPMENT COMMITTEE:** Director Krista Hymas (Chairman), Director Rourke, Director Kephart, Director Watkins, Carrie Bayley, Teresa Miller

Meeting next week

Fair will manage the old county yard.

There will be an amendment to the County MOU to include the responsibility of the property

Best suited for a contractor.

Volunteer wording will be added to the contract.

10. CORRESPONDENCE:

- a. March Board Meeting Minutes
- b. March Financials
- c. April CEO Report
- d. 2025 Exhibitors Handbook
- e. CDFA Exhibition Exemption Proposal...
- f. FY24 CSNSGP Subaward Letter
- g. FY24 NSGP RFP Draft
- h. 2020 PPS Outdoor CRC with PG&E (reference for 2025 only)
- i. 2025 Facility Safety Inspection Report
- j. Jr. Livestock Committee March Minutes & April Agenda
- k. Grants Committee April 9th Agenda & Notes
- l. TCFA Policy with Updates, will have copies at Board Meeting for Director's Binders

11. NEW BUSINESS:

- a. Approve 2025 Derby Purse
 - 1. 2024 \$50,000 Purse - 2024 Revenue \$61,318
 - 2. 2025 Projected Revenue \$25 x 2000 = \$50,000, Sponsors \$20,000, Entry/Pit \$13,000 = \$83,000

Move to approve – Watkins

Seconded - Hymas

Discussion: Donny is looking for new sponsors. We are selling more tickets at a higher price

Approved unanimously

- b. Approve Public Safety Power Shutoff Agreement with PG&E

Move to approve – Kephart

Seconded - Dummer

Discussion: Donny is looking for new sponsors. We are selling more tickets at a higher price

Approved unanimously

- c. INFORMATION ONLY – AGREEMENTS

INTERIM RENTAL

- 1. RA25-01e – Hayfork Rotary
- 2. RA25-02e – The Watershed Center
- 3. RA25-03e – Christina Merritt
- 4. RA25-04e – Rachel Evans
- 5. RA25-05e – Jessica Whitner
- 6. RA25-06e – Hayfork Volunteer Fire Department (TCRCD)

STANDARDS

- 1. SA25-01 – Wold Amusements
- 2. SA25-02 – Kemper Sound
- 3. SA25-03 – Jake Parnell
- 4. SA25-04 – Jeremiah Colorado
- 5. SA25-05 – Angelini
- 6. SA25-06 – Chico St Meat
- 7. SA25-07 – Jeff Blackford

8. SA25-08 – Olsens
9. SA25-09 – Palomino Room
10. SA25-10 – Trindade Electric
11. SA25-11 – Clampers
12. SA25-12 – Messina Meat
13. SA25-13 – Dr. Nickerson
14. SA25-14 – Star Harvest

ENTERTAINMENT

15. EM25-01 – Steve’s Fun Balloons

JUDGES

1. JA25-01 – Melissa Magee
2. JA25-02 – Desiree Maraviov
3. JA25-03 – Jennika Flink
4. JA25-04 – Nicole Meyer
5. JA25-05 – Megan Rourke
16. JA25-06 – Jarod Wolf

CONCESSION

1. CON25-01 – Conkles
2. CON25-02 – Southern Oregon F&B
17. CON25-03 – Holy Crepe

COMMERCIAL

1. COM25-01 – Cutco
2. COM25-02 – HRN
3. COM25-03 – Seventh Day Adventist
4. COM25-04 – IronWorks
5. COM25-05 – LeafFilter
6. COM25-06 – USFS
7. COM25-07 – Mountain Health Care District

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

- a. 2025 Parade Grand Marshal

Adjourned to close session at 8:00

Reconvened from closed session at 8:15 pm

Grand Marshal for 2025 Parade will be Frank Schmidbauer.

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

14. DIRECTORS’ REPORTS

15. ADJOURNED

Adjourned by Michael Thompson at 8:15pm

Submitted By:

Carrie Bayley, CEO

Michael Thompson, TCFA President