

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICIES AND CAMPUS CRIME STATISTICS

Federal law requires schools to collect, publish, and distribute certain information concerning security policies and criminal activity on their campus. The purpose of this disclosure is so prospective/current students and employees will know campus security policies and procedures the school engages in, and the effectiveness of those measures.

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, the school will make an announcement informing them of the appropriate emergency response, unless issuing a notification will compromise efforts to contain the emergency.

We would like you to be aware of the following:

1. The school prohibits the offenses of rape, acquaintance rape, domestic violence, dating violence, sexual assault and stalking.
2. Any person witnessing a crime or other emergency should report it to the school Director or Administrator on duty. The Director/Administrator will investigate the incident and report it to the local police department. The Director /Administrator encourage students to report the crime to the proper law enforcement agencies. In the event the victim of a crime elects or is unable to make such a report, the Director /Administrator will make the report on the victim's behalf. The Director /Administrator will write and keep on file an incident report for any such events. This school does not employ security personnel.
3. All facilities are locked during non-business hours. During non-business hours, only authorized personnel are permitted on the premises, with permission from the Director.
4. During orientation and other student gatherings, as well as staff meetings, students and employees are informed on an ongoing basis about the importance of awareness of domestic violence, dating violence, sexual assault, stalking, secure premises and appropriate safety practices. In an effort to prevent crime from happening, students and employees are encouraged to group together when walking to and from their cars and to report any suspicious situations to the school Director or Administrator on duty. You can further assist in the prevention of crime by not bringing valuables to school, and by ensuring that you are locking your car doors, lockers, kit, etc...
5. The school is not associated with or the provider of any off-campus student housing or student organization.
6. The sale or use of alcohol and illegal drugs is not permitted in this school or its adjacent parking facilities. Anyone observed using illegal drugs and any underage alcoholic consumption will be referred to local police authorities. Use of any alcoholic or illegal drug during school hours while on school property (or off the property while on the clock) or at any event that represents the school, will be grounds for immediate termination of enrollment or employment.
7. This school has in place a Drug and Alcohol Abuse Prevention Program required under Public Law 101-226, in the form of informational brochures. Students may also seek confidential counseling for referrals to treatment and rehabilitation centers with the Director /Administrator of the school.
8. This printed handout will be distributed to all prospective students and will serve as our policy to prevent rape, acquaintance rape, domestic violence, dating violence, sexual assault and stalking. It will be distributed to all staff and students annually to help educate against these crimes. In the event an incident of rape, acquaintance domestic violence, dating violence, sexual assault or stalking has been reported to the President/Administrator or the local authorities, the school will suspend the accused student/employee from attending any further classes until the outcome of an investigation is known. A student found guilty will be terminated immediately from enrollment.

9. Definitions:

Domestic Violence - when a family or household member commits stalking or commits, attempts to commit or threatens to commit abuse.

Dating Violence - a pattern of abusive behaviors that are used to gain power and control over a current or former dating partner

Sexual Assault - causing or attempting to cause you to engage involuntarily in any sexual act by force, threat of force, or duress (coercion/pressure).

Stalking - when someone purposely and repeatedly acts in a way that reasonably causes you alarm (fear of danger of physical harm) and that serves no legitimate purpose. Examples of stalking behavior are repeatedly following you or making unwanted communication / contact with you.

Consent (in reference to sexual activity) - consent given freely and knowingly by both parties, is the key to preventing rape, sexual assault, and sexual harassment.

10. Risk Reduction and Bystander Intervention

In the event a student or staff members recognizes signs of abusive behavior or is a witness to abusive behavior, such as domestic violence, dating violence, sexual assault or stalking, the following Risk Reduction/Risk Intervention must be followed:

- a. Be aware of comments and behaviors from others that would indicate they have intentions of harming another individual, sexually, physically or in the case of stalking.
- b. Be aware of sexual or violent behavior with someone who is incapacitated.
- c. Do not minimize sexual assault, domestic violence and stalking. Take any conversation seriously and report it immediately to the school administrator or local police.
- d. Reassure the victim that it was not their fault. Encourage victims to report any concerns to the school administrator or local police.
- e. Do not take matters into your own hands. If you should hear of any sexual assault, violence, or stalking that has occurred, do not confront the person. Report your findings to the school administrator or local police.

11. In accordance with Public Law 102-325, updated crime statistic information will be disclosed to all currently enrolled students and employees by September 30 of each year. The school will test the emergency response and evacuation procedures by September 30 of each year.

12. Locate Registered Sex Offenders:

This website allows you to put in an address of your home or school, and see a map of known registered offenders in that area. The map displays residence and work location of registered offenders, and gives names, photos, and convictions history. www.familywatchdog.us/Search.asp

Sanctions and Disciplinary Procedures:

The school will make every effort to accommodate the needs of a student or employee victim of sex offenses, domestic violence, dating violence, or stalking who requires a change in their academic situation, living situation, transportation situation, or employment. Such requirements will be assessed on a case-by-case basis upon student/employee request, if accommodations are reasonably available, regardless of whether the victim chooses to report this crime to local law enforcement.

Any proceedings in cases of alleged domestic violence, dating violence, sexual assault, or stalking will provide a prompt, fair and impartial investigation and resolution. Any proceedings will be conducted by officials who receive annual

training on the issues related to domestic violence, dating violence, sexual assault, stalking, conducting an investigation and hearing processes that protects the safety of victims and promotes accountability.

Confidential information regarding sex offenses, domestic violence, dating violence, or stalking is available upon request from the Director/Administrator's office. Any student who is a victim of a sexual offense, domestic violence, dating violence, or stalking is encouraged to the following:

- a. Report it to the school Director, or Administrator on duty, immediately.
- b. Call 911 and report it to the police. At the student's request, the school will assist the student in notifying the proper authorities.
- c. Seek immediate medical attention. ****This is important*:
 - i. to determine possible injuries of which the student may not be aware;
 - ii. to test for and discuss options for preventing pregnancy and sexually transmitted diseases;
 - iii. to collect/preserve criminal evidence to be used in a prosecution or in obtaining a protection order. Promptness is required in collecting this evidence; a woman is advised not to "clean up" until after medical treatment if there is a desire to provide law enforcement with the best possible evidence.

***It is your right to this medical attention even if you do not wish to report the assault. This does not mean the victim is obligated to make a criminal report. Information on the reporting policies of most hospitals is available upon request.

If an accusation of sexual assault, rape, acquaintance rape, domestic violence, dating violence, or stalking occurs on school grounds results in the arrest of a student, the school will suspend the accused student from attending any further classes until the outcome of criminal prosecution is known. A student found guilty by a court of law of an offense on school grounds will be immediately terminated from enrollment. In the event that the school holds a disciplinary proceeding in cases of alleged accusation of rape, acquaintance rape, domestic violence, dating violence, or stalking where no criminal charges have been made to law enforcement authorities:

- a. The accused and the accuser are entitled to the same opportunity to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisory of their choice; and
- b. Both the accused and the accuser shall be simultaneously informed, in writing, of the outcome of such a proceeding.
- c. The accused and the victim have a right to appeal the results of the institutional disciplinary proceedings, in writing, within 10 business days, by notifying the Director/Administrator of the institution that an appeal is desired. The accused and victim will be notified of any change, if applicable, to the results of the proceeding that occurs prior to the time that the results become final. The results of the appeal will become final within 10 business days after the appeal has been brought before an appeal board.

The institution will uphold the victim's rights, where applicable, regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil or tribal court.

All information obtained during any institutional disciplinary proceedings will be held in the strictest confidence in the Director's office. All publically available recordkeeping will be accomplished without the inclusion of identifying information, to the extent permissible by law.

A student or employee who reports to the institution that he/she has been a victim of domestic violence, dating violence, sexual assault, or stalking, whether the offense occurred on or off campus, shall be provided with a written explanation of his/her rights and options, as described above.

Crimes considered to be a threat to other students and employees, described in the Criminal Offense section, that are reported to the school Director/Administrator or the local law police agencies, will be reported to the students and staff (names of victims are withheld for confidentiality) in a timely manner, in order to aid in the prevention of similar occurrences.

No officer, employee, or agent of the institution, participating in any program under this title, shall retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities under any provision of this Act.

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE SECURITY POLICIES AND PROCEDURES AND THE CRIME STATISTICS FOR ARTHUR'S BEAUTY COLLEGE.

STUDENT/STAFF SIGNATURE

DATE