

Inscription Canyon Ranch Sanitary District
P.O. Box 215
Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Monday, June 24, 2013 at 9:00 am. The meeting will be held at the Days Inn, 688 Fletcher Court, Chino Valley, AZ, in Conference Room 1. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. VOTE TO RECESS TO CONVENE RATE AND BUDGET HEARINGS

- A. Public hearing on the rates and fees charged by the Inscription Canyon Ranch Sanitary District
- B. Public hearing on the District Budget and Tax Levy for fiscal 2013-14 for the Inscription Canyon Ranch Sanitary District.

(For details of proposed rates and budget amounts, refer to Notice of Rate Hearing and Notice of Budget Hearing)

4. RETURN FROM RECESS

5. CALL TO THE PUBLIC

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

6. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District.
- C. Proposed AG settlement on the complaint against the District Board Members for Open Meeting Law violation(s) filed with the Office of Attorney General.
- D. Amendment to the District Bylaws, Policies & Procedures, Article III, Section 6, FEES AND CHARGES
- E. Authorization to the District Manager to approve invoices for Sludge Hauling services in excess of budget line item amount.
- F. Budget and Fee Hearing discussions

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

7. REPORTS:

Report from Accountant

- Review of Financial Reports for February 2013 through May 2013

Report from District Manager

- Status of Plant Operations
- Report on Budget line item expenditures

Report from Davin Benner, District Engineer

- Status of RFQ
 - Recommendation to implement phase 1 (addition of FEQ tank)
- Status of APP
 - Discussions with ADEQ
 - Recommendation for APP application submittal

8. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of prior meetings

- Executive Session Minutes of August 16, 2012(revised)
- Executive Session Minutes of September 7, 2012(revised)
- Executive Session Minutes of September 21, 2012(revised)
- Executive Session Minutes of April 18, 2013
- Public Meeting Minutes of May 15, 2013
- Executive Session Minutes of May 15, 2013

Reimbursement to District Manager for \$204.05 for:

- Publication of Notice of Rate and Budget Hearing Notice in the Prescott Newspaper (\$117.60)
- Prescott Flower Shop (\$86.45)- Bereavement gift- Board Member Brian Ray

9. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District
- C. Proposed AG settlement on the complaint against the District Board Members for Open Meeting Law violation(s) filed with the Office of Attorney General.
- D. Setting a time and place for future meetings of the District Board.

10. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Approval of Financial Reports- February 2013 through May 2013.
- B. Approval and Adoption of District Fees
- C. Approval and Adoption of District Budget for fiscal 2013-14 and setting and certifying the tax lien amount for fiscal 2013-14.
- D. Amendment to the District Bylaws, Policies & Procedures, Article III, Section 6, FEES AND CHARGES
- E. Authorization to the District Manager to approve invoices for Sludge Hauling services in excess of budget line item amount.
- F. Approval to add an auxiliary flow equalization tank at the WWTP to increase efficiency and reduce operating costs. Cost of the addition will be approximately \$55,000, and will be subject to the terms of the Amended & Restated Development Agreement, with the Developers paying 50% of the cost.
- G. Reconsideration of previous approvals to re-apply for Aquifer Protection Permit Amendment for the Santec WWPT and closure of the SBR plant and to issue an RFQ for plant upgrades.

- H. Approval of Work Order #104 to the contract with Granite Basin Engineering in the amount of \$20,000. The proposed work order covers the cost of issuing the RFQ, completion of the APP application and coordination with ADEQ in obtaining the permit amendment for the WWPT, the upgrades and SBR Plant closure.
- I. Approval to execute contract with MDI Taxes & Accounting for bookkeeping and accounting services.

11. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on June _____, 2013 at _____ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of June, 2013.

Print Name

Signature