



ESCROW NUMBER: _____ ESCROW OFFICER: _____

Agent Name: _____ Broker/Company: _____

Phone #: _____ Email Address: _____

Property Address: _____

Confirm Sales Price: \$ _____ COE Date: _____

1. Homeowners Assoc.: _____ **Phone #:** _____

Transfer Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Document Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Demand Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Minutes Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Other Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO

Notes: _____

2. Home Warranty: _____ **Phone #:** _____

Warranty Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Charge Agents	LB ☐ SB ☐	\$ _____	
Include	Air ☐ Spa/Pool ☐ Comprehensive ☐		

Notes: _____

3. Termite Co: _____ **Phone #:** _____

Inspection Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Repair Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Hold Repair Fee	Y ☐ N ☐		
Need Clearance	Y ☐ N ☐	Prior to COE? Y ☐ N ☐	

Notes: _____

4. Roofing Co: _____ **Phone #:** _____

Inspection Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Repair Fee	S ☐ B ☐	\$ _____	POC ☐ YES ☐ NO
Hold Repair Fee	Y ☐ N ☐		
Need Clearance	Y ☐ N ☐	Prior to COE? Y ☐ N ☐	

Notes: _____

5. Rent Back: Y ☐ N ☐

Hold or Credit	HOLD ☐ CREDIT ☐	\$ _____
Hold Security Deposit	Y ☐ N ☐	\$ _____
Charge	S ☐ B ☐	
Based On	P/I ☐ T ☐ I ☐ HOA ☐	

From Date: _____ To Date: _____ @ \$ _____ / Day

Notes: _____

6. Inspections:**Home Inspection:** _____ **Phone #:** _____Inspection Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NO

Notes: _____

Pool Inspection: _____ **Phone #:** _____Inspection Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NORepair Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NOHold Repair Fee Y ☐ N ☐

Notes: _____

Chimney Inspection: _____ **Phone #:** _____Inspection Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NORepair Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NOHold Repair Fee Y ☐ N ☐

Notes: _____

Natural Hazard Inspection: _____ **Phone #:** _____Inspection Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NO

Notes: _____

Misc. Inspection: _____ **Phone#:** _____Inspection Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NORepair Fee S ☐ B ☐ \$ _____ POC ☐ YES ☐ NOHold Repair Fee Y ☐ N ☐

Notes: _____

7. Coordination Fee: S ☐ B ☐ \$ _____ **PAYEE:** _____**8. Compliance Fee:** S ☐ B ☐ \$ _____ **PAYEE:** _____**9. Commission:****PAID BY SELLER:** \$ _____**PAID BY BUYER:** \$ _____**10. Confirmed Terms with LB:** _____

Seller Signing On: _____

11. Confirmed Terms with SB: _____

Buyer Signing On: _____

12. Loan Agent Information:

Company Name: _____

Loan Agent Name: _____

Address: _____

Phone #: _____

Loan Application Submission Date: _____

13. Misc. Items:Owner's Title Insurance: S ☐ B ☐ \$ _____Lender's Title Insurance: S ☐ B ☐ \$ _____Escrow Fee: S ☐ B ☐ \$ _____County Transfer Tax: S ☐ B ☐ \$ _____City Transfer Tax: S ☐ B ☐ \$ _____

Misc. Notes: _____

14. Credits:

S Credit B \$ _____ for: _____

LB Credit S ☐ B ☐ \$ _____ for: _____SB Credit S ☐ B ☐ \$ _____ for: _____

B Credit S \$ _____ for: _____

Prepared By: _____ **Phone #:** _____