

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES, REGULAR MEETING
JUNE 21, 2021 @ 7:00PM

Approved 7/19/2021

CALL TO ORDER: Overhiser called meeting to order at 7:15pm.

PRESENT: Overhiser, Brenner, Macyauski, Fleming, Clevenger and 7 interested citizens in person and 7 by zoom.

ABSENT: None

PUBLIC COMMENTS:

Bob Hartman showed slides of property on 74th Street that has been approved for hard revetment. Other individuals spoke on support of not allowing hard revetment on the bluff.

Reports:

- **Clerk:**

Minutes for the May17, 2021 Regular Meeting to be approved. Dan Fleming made motion to approve the May 17, 2021 minutes. Paul supported. No further discussion or corrections. All in favor. Motion Carried.

- **Treasurer:**

Kenny Clevenger reported as follows:

Balance of all accounts as of May 31, 2021

General Fund	Balance	\$608,705.75
Road Fund	Balance	\$962,328.38
Fire Fund	Balance	\$654,889.73
Police Fund	Balance	\$209,366.04
Parks & Recreation	Balance	\$134,587.15
Cemetery Fund	Balance	\$104,993.01
Senior Services Fund	Balance	\$141,275.53
Collected Tax Account	Balance	\$16,344.72

Kenny made a motion to approve the following:

Orders #20606 thru 26987 and eft 77.82 in the amount of \$227,446.55. Dan supported. All in favor. Motion Carried.

Kenny made motion to approve the following:

From collected tax account orders 3819 thru 3838 in the amount of \$150,752.38. Supported by Cheri. All votes in favor. Motion Carried.

Kenny is going to have a resolution for the board to vote on for being able to take payments with credit cards.

Kenny presented information about I.T. RIGHT (INFORMATION TECHNOLOGY SOLUTIONS THAT WORK FOR LOCAL GOVERNMENT

This would tie together all of the township's modules and I.T. Right would network these all together.

It also would give us remote support and unlimited onsite, in the amount of \$3,600.00

Initial Onboarding setup and support \$2,000.00

Total quote \$5,600.00

This would do away with Quick Books in the Treasurer's office. I.T. RIGHT is booked up and they couldn't get to us until September.

Cheri made motion to approve purchasing I.T. Right. Dan supported. All votes in favor. Motion Carried.

- Parks & Recreation

Paul Macyauski meant with an MSU official and they want to do a study at the Nature Preserve on the erosion of the bluff.

- ZBA

James Reynolds, 880 Blue Star Hwy, was granted the minimum relief needed.

OLD BUSINESS:

- Allegan County Road Commission jurisdictional transfer of Lake Shore Drive, between Orchard and Miami Ave., to Casco Township.

Received resolution from Allegan County Road Commission transferring jurisdiction to Casco Township of Lake Shore Drive, between Orchard and Miami Ave. in Miami Park.

Resolution No. 0621021-6

Whereas, the Allegan County Road Commission has determined the portion of Lake Shore Drive Between Orchard Road and Miami Avenue in the Miami Park plat is no longer suitable for vehicular traffic and

Whereas, the Board of County Road Commissioners of Allegan County deemed the jurisdictional Transfer of said road to the Township of Casco, Allegan County, Michigan is in the public interest and

Whereas, Casco Township owns the property adjacent to the western side of said road;

Now Therefore be it Resolved, that the Township of Casco does hereby agree with the jurisdictional transfer of said road pursuant to the provisions of MCL 224.18, and following the completion of the requirements for notice and recording of documents, accepts the responsibility for above described portion of Lake Shore Drive.

Dan Fleming made motion to adopt said resolution. Paul supported. No further discussion or questions. All in favor. Motion Carried.

Roll Call Vote: All voted yes-Allan, Kenny, Cheri, Paul, Dan

YAH: 5-0

NAYS: 0

- Insurance decision

The township received a quote from BHS and from Michigan Municipal Insurance Coverage (EMC) EMC, the township has been very happy with EMC, they have handled our claims and the service we have gotten from them.

Allan made motion to continue to contract with EMC Insurance Group Inc. Cheri supported.

Roll Call Vote: Dan, Paul, Allan, Cheri, Kenny

Yahs: 5

Nays: 0

- 2021/2022 Budget Approval

The budget that was reviewed at the annual meeting needs to be approved.

Kenny made motion to approve the 2021/2022 Budget. Dan supported.

No further discussion or questions.

Roll Call Vote: Kenny, Cheri, Paul, Dan, Allan

Yahs: 5

Nays: 0

- Erosion Committee Appointment

Committee developed to study what the current permitting process is to measure the erosion and what the impact is on neighbors and report back to the board any recommendations that might arise from the committee.

Allan has asked the following individuals to be on the committee

Julie Cowie, chair-person, Lois Swartz, Paul Macyauski, Kenny Clevenger, township board, Greg Knisley and Kelly Hecker, from the planning commission, Debbie Weaver and Heidi Frasure, from Park Committee.

Allan made motion to appoint the individuals listed above the erosion committee Dan supported. No further discussion. All votes in favor. Motion Carried.

NEW BUSINESS:

- Boundary Line Adjustment.

Thomas Thaler, 507 Kitty Hawk Lane, 03-02-480-025-00.

Kenny made motion to approve. Dan supported.

Roll Call Vote: Dan, Paul, Allan, Cheri, Kenny

Yahs: 5

Nays: 0

- Application Outdoor Gathering Permit-Graduation Party 7/17/2021.

Application from Jessica Hernandez, 1128 60th St, Pullman, Mi 49450 for an Outdoor Gathering on July 17, 2021 starts at 5:00pm to midnight, graduation party for her daughter.

Kenny made motion to approve the application for the outdoor gathering Permit. Dan supported.

No further discussion. All votes in favor. Motion Carried.

- Application for Noise Ordinance Variance Permit.

Application from Jessica Hernandez, 1128 60th St., Pullman, Mi 49090

Received application from Jessica Hernandez for Noise Ordinance Variance Permit for her daughters graduation party, July 17, 2021 from 5:00 p.m. to Midnight.

Kenny made motion to approve the application for the Noise Ordinance Variance Permit for July 17, 2021. Dan supported. No further discussion. All votes in favor. Motion Carried.

- Michigan Township Association Packages Offered

There are three choices-

1. The Traditional Package \$750.00
2. The Plus Package, \$1,000.00
3. The Premium Package, \$1,900.00

The board felt the Plus package was the best way to go. Cheri made motion to choose the Plus Package for \$1,000.00. Paul supported. No further discussion. All votes in favor. Motion Carried.

- Free Tire Event.

Allan announced there will be a Free Tire Recycling event at rhe Casco Township Transfer Station.

This will be July 24, 2021 – 9:00am to 12:00pm or until the truck is full.

This is because Allan applied for a grant from Southwest Michigan Solid Waste Consortium and we got a semitrailer to pick up what tires we already have at the Transfer Station then whatever room we have

left we are opening this up to the public. You will be allowed 10 car/truck tires or 4 semi tires per load, rims are not accepted and **NO TRACTOR TIRES.**

This information will be on the Casco website.

- Appoint Jim Sankofski to the Airport Authority.

Allan made motion to appoint Jim Sankofski to the Airport Authority to represent Casco Township on that Board. Dan supported. All Votes in favor. Motion Carried.

They meet the third Wednesday of the month.

- Annual Audit by SiegfriedCrandallPC

An engagement letter from SiegfriedCrandallPC was given to each board member and the letter stated that their fee is not to exceed \$9,400.00 for doing our 2020/2021 audit.

Cheri made motion to approve SeigfriendCrandallPC to do our 2020/2021 financial audit. Dan supported.

Roll Call Vote: Paul, Dan, Kenny, Cheri, Allan.

Yahs: 5

Nays:0

- Broadband Access Data Collection

There is a possibility to get a grant to help with a feasibility study. The total feasibility project cost is not to exceed \$36,500.00. We are thinking of splitting this 4 ways- Geneva, City of South Haven, South Haven Charter Township and Casco Township, which would be about \$6,500.00 each.

- Alfred Ellingsen is going to be retiring in September so we will be doing a search for a new Building Inspector.

Cheri made a motion to amend the following accounts:

GENERAL FUND

101-215-709	FICA/MEDICARE CLERK	\$319.17
101-247-703-002	BD OF REVIEW WAGES	\$40.39
101-247-709.000	FICA/MEDICARE	\$17.31
101-247-802.000	LEGAL FEES-BD REVIEW	\$290.32
101-253-704.001	Deputy Treasurer wages	\$933.61
101-253-709	FICA/MEDICARE	\$260.12
101-253-752	MISC. SUPPLIES	\$475.44
101-262-704.002	ELECTION WAGES	\$1,675.68
101-262-752.000	MISC. SUPPLIES-ELECTIONS	\$176.93
101-262-861.000	MILEAGE-ELECTIONS	\$58.00
101-262-901.000	LEGAL ADVERTISING-ELECTIONS	\$7.32
101-275-935.000	OTHER ACTIVITIES-INS & BONDS	\$569.00
101-371-703.05	INSPECTIONS-WAGES	\$3,325.00
101-371-704.004	INSPECTIONS-PHONE/INTERNET	\$401.02
101-371-709.000	FICA/MEDICARE	\$202.10
101-371-801.004	INSPECTIONS-CONTRACT/ELECT	\$3,410.50
101-371-850.000	INSPECTIONS-PHONE/INTERNET	\$401.02
101-371-920	INSPECTIONS-ELECTRICITY	\$1,317.25
101-371-923.000	INSPECTIONS-BLDG DEPT-PROPANE	\$1,495.98
101-445-801.007	OTHER ACTIVITIE-DRAINS/LARGE	\$201,066.75

101-448-920.00	ELECTRICITY	\$290.16
101-528-803.000	TRANSFER STATION-REFUSE HAULING	\$12,091.20
101-528-804.000	TRANSFER STATION-RECYCLING	\$4,469.00
101-536-801.009	OTHER ACTIVITIES-WATER/SEWER	\$180.00
101-567-802.002	CEMETERY MAINT MOWING	\$400.00
101-701-703.006	PLAN BD/APPEAL WAGES	\$1,175.00
101-701-709.00	FICA/MEDICARE	\$403.00
101-702-703.007	ZONING ADM WAGES	\$250.00
101-702-801.013	ZONING CONTRACTUAL	\$1,252.00
101-702-901.000	LEGAL ADVERTISING	\$960.03
POLICE FUND		
207-301-932.000	REPAIRS MAINT	\$461.22
PARKS & RECREATION		
208-751-702.003	RECREATION WAGES	\$2,200.00
208-751-709.000	FICA/MEDICARE	\$400.00
208-751-752.001	RECREATION-SUPPLIES & MAINT	\$5,546.17
208-751-801.016	RECREATION-CONSULTANTS	\$2,188.75
208-751-920.00	ELECTRICITY	\$50.00

Kenny made motion to approve the amended accounts. Dan supported. All votes in favor.
Motion Carried.

PUBLIC COMMENT:

Meeting adjourned at 9:15pm.

Minutes Respectively Submitted by-
Cheryl Brenner, Township Clerk