

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, March 16, 2021 at 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 16, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also present were: Garrett Wilson, Robin Bortz, Nicole Miller – IKWE, Barry Pufahl, Lt. Menard, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Babcock/Fischer** to approve agenda as presented. Motion carried unanimously.

**Minute's approval:**

**MOTION Pease/Abrath** to approve previous meeting minutes as presented. Motion carried unanimously.

**Comments from the Floor:** In discussion with the office remodel, Mr. Pufahl stated he would like to see the floor raised up so that the employees can look at the customer and not have the customer look down at the employees.

**Communications & Reports:**

- **Sherriff Dept Report:** report was presented and no questions were raised. Pease wanted to thank Lt. Menard for all he has done and for the report that is very informative. Babcock wanted to point out the great things people do that go unrecognized. Deputy Zenk stopped to help someone who was struggling to shovel their driveway; a great representation of the department.
- **Clerk Report:** report was reviewed and only questions on the park shelter reservations and how things are going in the office.
  - **Receipts** – report was presented and reviewed. Question on why items show up twice and Clerk Becker explained that the last page is a summary of all receipts for the period.
  - **Financials** – reports were presented and reviewed.
- **DPW/Administrator Report** – Report was reviewed and discussion on PCAC issue that arose from the audit; Salmon will provide more information next month. Question on the ice shanty that had not been removed by March 7<sup>th</sup> – Salmon stated she called the DNR tip line and left a message; Clerk Becker stated that she had sent a deputy earlier in the season to check on it and Possehl stated he talked to the Warden. Salmon will follow up with DNR to see if they removed or if it potentially went into the lake. Pease asked for a tour of the Garage; Salmon stated that once everything is done she will arrange for that. They are currently moving out of the existing shop and into the addition so that renovation of the existing building can start. Timeline is for the renovation is approximately 6 days of work with paving taking place mid-May. Final item discussed was the Knox-box. Salmon, Possehl and Pease had attended the PABA meeting and came back with some

suggestions/revisions to the ordinance that will be presented at a future meeting. There was discussion on the possibility of allowing businesses to opt-out. Board concerns that if there is an opt-out option the benefit will be a minimum. Salmon stated that the consensus was that businesses don't want to be forced to do it and Possehl stated the ones he talked to said they would do it.

### **OLD Business**

#### **IKWE – Senior Housing Study**

Nicole Miller from IKWE joined us to discuss the results of the initial study that had been completed. She explained that the initial results showed there is a need for active living, independent living and assisted/memory care. The plan would be for a 2023 build with infrastructure possibly being done in 2022. The project they are proposing would be a 12-14 month build potentially of a 70-unit building. The next step for this to move forward would be for the Village to engage in a full residential living study at a cost of \$5200. Concern from the board on what do we get for the \$5200 and why isn't this study enough to go on. Miller stated that the next step would take a deep dive into what type of housing is needed: # of bedrooms, rent possibilities, services and amenities that would be needed, etc. It would provide more concrete numbers and solidify the need for investors. With the advanced data they would be able to provide more information for marketing and the project will be easier to sell to investors. Pease asked if this would be required in order to get a lender to provide financing and Miller stated it would.

**MOTION Haynes/Abrath** to proceed with second step of the study at a cost of \$5200. Roll Call Vote: Motion carried with Haynes opposed.

#### **Sidewalk Assessment**

This was brought back as the staff was asked to look into whether or not we can charge the sidewalk assessment to all residents equally. Salmon and Becker researched and found that is not an option. So Option A-special assess the homeowner with the direct benefit or Option B-finding a way for the Village to cover some or all of the cost. Discussion on considering following the ordinance for Curb & Gutter (existing be the responsibility of the Village and new be the responsibility of the homeowner). Concerns over some sidewalks being marked for repair/replacement in the past year and now being marked again. Salmon explained that she had learned the crew had not been properly trained on how to mark sidewalks before her time and that allowed for some errors to occur; she has since retrained them. Pease stated this assessment is not fair for the person who has sidewalk has to pay; when those that do not have them don't have to pay to use them. Buckley stated he could turn that around and state that is not fair to someone who doesn't have them and rarely uses them to have to pay. Question on whether or not there could be a compromise at 50/50 split. Salmon stated that is up to the board. Possehl stated that there is concern that this is how we have been doing it and those that have paid will be upset if now we decide to stop assessing and cover the cost. Pease stated that just because this is how we did it in the past, it doesn't mean this is how we have to do it moving forward. Salmon stated she has a five-year plan for repair and replacement and this could be revisited once the program has been complete and before the next project would need to take place.

**MOTION Pease/Abrath** to have the Village split the sidewalk assessment with the homeowner 50/50 effective January 1, 2022. Roll Call Vote: Pease – aye, Possehl – no; Abrath – aye; Babcock-aye; Buckley – no, Fischer – no; Haynes – abstain. Motion fails.

#### **Boardman Clark charges – Bill GEC**

Salmon wanted to bring this back as it was a formal motion to bill GEC and it was determined their contract has a hold harmless clause. Babcock feels that lying is a breach of contract and is very disappointed in how this was handled by a hired agent for the Village.

**Motion Babcock/Abrath** to retract motion from previous meeting and have Salmon state our concerns/disappointment to the President of GEC. Motion carried unanimously.

**NEW Business**

**Presentation of the bills for approval**

**MOTION Buckley/Abrath** to approve the bills as presented. **Roll call vote:** motion carried unanimously.

**Special events review application – Pardeeville Triathlon**

Garrett Wilson attended remotely to answer any questions. The board is excited to have the event back and hope it can be held without any issues this year.

**MOTION Babcock/Pease** to approve as presented. **Vote:** motion carried unanimously.

**Ord 58-345 Fence setback**

This item came from Public protection where it was proposed that fences be allowed to be installed on a property line if a certified survey or plat of survey has neem performed. Discussion on how the fence would be constructed/maintained without trespassing on neighboring properties. Salmon stated that has been addressed in the revision and that it would be required to be taken care of from the owner's side. Some members felt this would create conflict with neighbors and the 2-ft setback has been working.

**MOTION Babcock/Pease** to maintain ordinance as is. **Vote:** motion carried with Fischer and Possehl opposed.

**Ord 58-247 – Political Signs**

The clerk has received complaints regarding political signs that are still up in the Village and has discussed with the Sheriff. Lt. Menard stated while we have adopted State Stat. 12.04 this is not a policeable offense and without a local ordinance with a monetary fine they will not address. He explained that in discussion with the DA their advice is to send to County Planning and Zoning. His suggestion is that remove the verbiage regarding the state statute and derive a local ordinance. Discussion also needs to be had on what is considered a political sign vs. an advertisement.

**MOTION Babcock/Abrath** to send to Public Protection to draft ordinance and have clerk send letters to those that are known to have them. **Vote:** motion carried unanimously.

**Village office – dissolve cubicles, purchase office desk and tables**

Staff would like to see the office floor plan opened up to be more efficient. A suggested layout was presented. We would only need to purchase desks and tables to accomplish the proposal.

**MOTION Possehl/Fischer** to allow \$2000 to be spend to remodel the village office. Roll Call Vote: motion carried unanimously.

**Adjourn:** The meeting adjourned by Possehl at 9:18 p.m.

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Jennifer Becker, Clerk/Treasurer  
Approved 4/8/2021