

**Minutes**  
**2016 Annual General Meeting**  
**Kincora Residents Association**  
**Tuesday September 13, 2016**  
**Symons Valley United Church, Calgary, Alberta**

**1. Call to Order**

The Owners in attendance have approved that M. Ward of Parterre Property Services Inc. chair this Annual General Meeting.

The Annual General Meeting was called to order at 7:18pm by Parterre. Parterre explained that the purpose of the AGM was to review the audited financial statements of the Corporation, deal with any New Business and the election of the new Board of Directors.

**2. Roll Call and Certification of Proxies**

Including the present owners and the proxies there was a total of 21 owners represented, as well as at least 5 members of the board which constitutes quorum as per the bylaws. Quorum was met.

**3. Proof of Notice of Meeting**

By a show of hands, the Owners present confirmed that the Notice of Meeting had been mailed out and received.

**4. Approval of the 2015 AGM Minutes**

On a **motion** by 61 Kincora Landing, **seconded** by 158 Kincora Heights, the Meeting Minutes of the 2015 Annual General Meeting as prepared by Parterre were accepted. **All in Favor. Carried**

**5. Property Managers Report, presented by M. Ward**

**Projects:**

- A Skating rink was put in over the winter: The \*KRA working with the \*KCA signed a 5-year lease to rent the CBE lands. Reno Depot generously donated most of the items for the rink.
- New Landscaping contact: This has gone out to tender, the Board of Directors is currently reviewing the bids that have come back in and will be making a decision shortly.

**6. Approval of 2015 Audited Financial Statements.**

As presented by Eugene Woyehyshyn, Treasurer for the KRA.

On a **motion** by 127 Kincora Hill **seconded** by 122 Kincora Heights, the 2015 Audited Financial Statements as prepared by H. Donald Hyde was approved. **All in Favor. Carried.**

178 Kincora Heights motioned to appoint H. Donald Hyde CA to prepare the 2016 audited financial statements for Kincora Residents Association, **seconded** by 153 Kincora Heights, **All in Favor. Carried.**

General Question: “What is being done as far as collections?”

Parterre Response: Owners who owe two years of fees sent to McLeod & Company LLP for collections, and the home Owners are responsible for all legal fees incurred.

Late fees and interest are added to Owners accounts in May and again in September.

## **7. New Business**

98 Kincora Park: “Can the website be updated with standards, like fence color etc.?”

Parterre Response: Yes, Parterre will pass this information on to the Board to post right away.

38 Kincora Terrace: “The common fence in our area is in disrepair and needs to be painted, who is responsible for maintaining it?”

Parterre Response: Parterre will look into it and have it posted on the website.

98 Kincora Landing: “Our back fence needs repair, but the weeds/grass (on the reserve side) are up against it, so how can we to repair it?”

Board Response: Unfortunately, we have no control over the reserve side – so your best bet is to keep calling 311, or contact your local MLA (the KCA can help you with this).

384 Kincora Glen Rise: “Our neighbors back yard has never had grass, so weeds are out of control and are coming through the fence – is there anything that can be done?”

Parterre Response: Call 311, and get your other neighbors to call as well. There is a bylaw in place to deal with overgrown weeds.

538 Kincora Drive: “The Tower is the best asset, what is done to maintain it?”

Parterre Response: It is inspected each year by an engineering firm, and this year all the lighting was upgraded to LED.

178 Kincora Heights: “The electrical receptacles are in bad shape what will be done?”

Parterre Response: They are inspected regularly and it has been budgeted for to repair/replace those that need it.

42 Kincora Terrace: “Lately I have noticed that near the Tower people parking there for 20 – 30 minutes at a time, sometimes it does affect the Owners ability to park in front of their own homes, can anything be done?”

Board Response: They KCA can report it to the community liaison.

## 8. Election of the 2016 Board Members

The Board of Directors is made up of anyone wishing to join the Board however you do need to be an Owner. The Board can consist of 3 to 9 members. You can nominate yourself or have your neighbor nominate you, advising your name and civic number.

The existing Board resigns each year at the AGM however can put their name forward to serve for another year.

The Property Manager provides information and guidance through the year to assist the Board in its decision making process when dealing with the affairs of the KRA.

The existing board members have tendered their resignation.

**Nominations** were called.

The retiring members of the Board of Directors were asked if they wished to volunteer for the next year and 7 wished to continue, 4 chose to step down.

A call for new Nominations went out and 1 new member was nominated.

M. Ward motioned to close the nominations.

Nominations are as follows:

<b>Nominated Member:</b>	<b>Continue on:</b>
Al Baeker	yes
Bruce Simpson	yes
Travis Merrick	yes
Stephen McDonald	yes
Alex Privalov	yes
Eugene Woyehyshyn	yes
Hameed Qureshi	Yes
Sandy Mamona	Self-Nominated

**The 2016 Kincora Residents Association Board of Directors are:**

**Travis Merrick  
Al Baeker  
Bruce Simpson  
Stephen McDonald  
Alex Privalov  
Hameed Qureshi  
Eugene Woyehyshyn  
Sandy Momona**

Parterre thanked all of the Owners who allowed their names to stand for election to the 2016 Kincora Residents Association Board of Directors.

**10. Adjournment of Meeting**

With no further new business or questions from the Owners present, **motion** was called by 98 Kincora Landing, **seconded** by 178 Kincora Heights to adjourn the meeting at 7:51pm. **All in Favor. Carried.**

\*KRA – Kincora Residents Association

\*KCA – Kincora Community Association