

BARRINGTON TOWNSHIP

MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Board of Trustees met on Tuesday, November 9th, 2021, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7:00 PM.

PRESENT: Supervisor, D. Robert Alberding
Town Clerk, Daniel P. Fitzgerald
Trustee, Edgar Alvarado
Trustee, Helen Edwards
Trustee, Fritz Gohl
Trustee, Linda Post

PLEDGE OF ALLEGIANCE: Lead by Trustee Alvarado.

ELECTORATE PRESENT: James Kelly.

MINUTES:

Trustee Gohl moved to approve the minutes of the October 12, 2021 Township meeting. Trustee Edwards seconded. Those present who attended the September meeting all voted in favor. Trustee Alvarado, having not attended the October Board meeting, abstained. Motion carried.

PUBLIC COMMENT PERIOD: None.

BILLS:

Trustee Post moved for the payment of the bills for October 12, 2021 through November 9, 2021, as presented, Trustee Alvarado seconded. All in favor. Motion carried.

Town Fund	\$ 29,198.57
General Assistance	\$ 1,600.25
Food Pantry	\$ 163.33

TOTAL	\$ 30,962.15

UNINCORPORATED BARRINGTON TOWNSHIP PERMIT POLICY ADVISEMENT: Supervisor Alberding advised the Board about a new Barrington Township Permit Policy, a copy of which was included in the Board packet. Supervisor Alberding summarized the new Policy and described four major anticipated permit applications categories:

- 1) Driveway Culvert Installation;
- 2) Use of Township Right of Way;
- 3) Application to Exceed Size, Weight, or Load Restriction Permit; and
- 4) Surety Bond.

The new Policy and all four of the aforementioned anticipated permit application categories are posted on the Township website.

SET TENTATIVE LEVY: Supervisor Alberding described the applicable Township levy process, as defined under Illinois law, and discussed generally the options for Barrington Township in setting the tentative levy this year. Discussion ensued. Supervisor Alberding then invited a motion to set the tentative levy at the following levels:

Town Fund	\$461,797.00
General Assistance	\$ 13,994.00

TOTAL	<u>\$475,791.00</u>

Trustee Post moved to set the tentative levy for the Town Fund at \$461,797.00. Trustee Edwards seconded. Roll Call Vote. Supervisor Alberding, Aye; Trustee Alvarado, Aye; Trustee Edwards, Aye; Trustee Gohl, Aye; Trustee Post, Aye. Motion carried.

Trustee Post moved to set the tentative levy for General Assistance at \$13,994.00. Trustee Edwards seconded. Roll Call Vote. Supervisor Alberding, Aye; Trustee Alvarado, Aye; Trustee Edwards, Aye; Trustee Gohl, Aye; Trustee Post, Aye. Motion carried.

Making the aggregate tentative levy sum of \$475,791 to be levied.

BACOG MONTHLY REPORT: The Report was distributed to the Board at the monthly meeting for its review.

SUPERVISOR’S REPORT:

Barrington Bank and Trust An Interest–Bearing Account

Year to Date Balance \$23,051.33

Supervisor Alberding informed the Board of the following items:

- **General Assistance Advisement:**

The current Department of Human Services (“DHS”) payment levels were updated on October 1, 2021. The Township Officials of Illinois (“TOI”), Supervisors Division, recommends using DHS payment levels for Temporary Assistance for Needy Families {“TANF”) as a standard minimum level. The updated TANF level for an adult is now \$322.00 per month, effective October 1, 2021.

Pursuant thereto, Barrington Township will set the Flat Grant Payment level per household at \$322.00, increased from the previous maximum of \$275.00 previously offered to Barrington Township Recipients of the General Assistance Program.

The current Governor’s administration acknowledges that Barrington Township will continue to administer General and Emergency Assistance, as the previous administration had followed.

The TOI Supervisors General Assistance and Emergency Handbook has been established as the guide for our Township and for all Illinois Township Supervisors. The Handbook has been set by the TOI Supervisors Division as the appropriate standard. Barrington Township will continue to follow the Handbook as its guide in setting policy for this issue.

Continued education for this issue is offered through the General Assistance Training Institute. The Supervisor and other Township staff will also continue to attend any applicable continuing education that is offered by our General Assistance Office.

Emergency Assistance is available to Barrington Township Residents on a one time per twelve months basis. Applications are currently available with required documentation of need as documented in the Emergency Assistance Guide. Maximum household emergency assistance is determined by the Supervisor up to a maximum of \$600. Funds may be utilized from the Angel Fund donations or the General Assistance fund. But shall not go over the maximum household allowance of \$600 per year.

- **Supervisor Alberding advised that he will be attending the Barrington Area State Legislation Virtual Town Hall meeting on Wednesday November 10, 2021, from 8:30 AM to 10:00 AM.**
- **Regarding the new Township map, a purchase order has been signed and production will begin soon. Delivery is expected within 4 weeks of submission of the purchase order. The total cost will be \$1490 for 10 pads of 50 maps.**

- **Regarding the Food Pantry Report, it was included in the Board packet. Staff will add this information to the Barrington Township website.**
- **The Supervisors office issued a Right-of-Way permit to Nicor to install 1” PE gas service from the parkway tap located on south Summit Street. This is for new gas service at 909 South Summit Street, a home in the Township.**
- **Regarding the exterior signage for the Township building, the Village of Barrington recently approved the required permit. Roman Signs has indicated that it will begin the project once it acquires all of the necessary construction pieces. Roman Signs has also agreed to remove the weatherproof installation that is currently on the old door and install it to the side of the Township building at no additional charge.**
- **The Village of Barrington Building Inspector approved the installation of a new entry door for the Township building. The project is now considered completed, and the Village has approved the final work.**
- **Barrington Giving Day has begun this year in the community. The Winter Donation Drive began on November 1, 2021 and will continue until December 8, 2021. The Barrington Township Office is a drop-off location. The drop box is located inside the door adjacent to the parking lot.**
- **A virtual meeting with PACE and all interested/participating parties will occur on Wednesday, November 10, 2021, at 2:00 PM. Supervisor Alberding will participate in the meeting and report the outcome at the December monthly Board meeting.**
- **During the monthly meeting, Supervisor Alberding distributed TOI Membership Stickers for 2022 year to all elected officials and staff present.**
- **Township offices will be closed Thursday, November 11, 2021 in observance of Veterans Day.**

TOWNSHIP HOLIDAY OBSERVANCES: Supervisor Alberding presented to the Board a list of the Township Holiday Observances for the 2022 calendar year.

MONTHLY ACTIVITY REPORT:

RTA/Metra Passes	3
Disabled Placards Issued	3
Food Pantry Assistance	25
Voter Registration	0
Emergency Assistance	4
Notaries	1
Taxi Tickets	0

ASSESSOR'S OFFICE REPORT: Full report was included in the meeting packet.

COMMITTEE REPORTS: Trustee Gohl (Planning/Operations Committee) reported that he has met with two contractors regarding a possible new emergency generator for the Township building. Trustee Gohl has not yet received any bids for a new emergency generator, but it has been determined that the generator should be placed on the north side of the Township building. In addition, Trustee Gohl reported that both Barrington Center Cemetery and Union Cemetery will be closed from November 1, 2021 through, and including, April 30, 2022.

COMMENTS AROUND THE TABLE: Clerk Fitzgerald mentioned three items: 1) he thanked James Kelly for attending the Board meeting and commended the Trustees for their diligence regarding the levy process; 2) he commended the Township staff and the Board regarding the new Food Pantry Report and Food Pantry Monthly Log; and 3) he disclosed that Supervisor Alberding has appointed him as the Township's Freedom of Information Act Officer.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT:

With no further business before the Board, Trustee Gohl moved to adjourn the meeting. Trustee Post seconded. All in favor. Motion carried. Meeting adjourned at 8:52 PM.

Respectfully submitted,

Clerk Daniel Fitzgerald

D. Robert Alberding

Edgar Alvarado

Helen Edwards

Fritz Gohl

Linda Post
