

# GIFTED ASSOCIATION OF MISSOURI CONFERENCE

## POLICIES FOR EXHIBITORS AND VENDORS

October 11-12, 2019 – Ritenour High School, St. Louis

### EXHIBIT POLICIES

- The table fee is \$75.00 a table for one day, or \$125.00 for two days. A one-time fee of \$25.00 for an additional table.  
There is no fee for electricity. Please bring extension cords to use, if necessary.
- All tables will come with two chairs. Tables are approximately 6 feet long. No tablecloths are provided.
- Please be aware that no meals for exhibitors are included in the pricing.
- Placement of exhibits and vendors will be up to the conference planning committee.  
Table assignments will be issued on site.
- Each exhibitor and vendor will donate an item or a gift certificate to be used as a door prize. Additional donations are always welcomed, to be used as giveaways.
- Vendors need to provide attendees an itemized receipt that contains the company name.  
This will assist customers with school reimbursement policies.
- Exhibitors or their agents must not injure or deface the walls or floors of the building, or the tables provided. By submitting an online contract, exhibitors/vendors acknowledge liability for any additional cleaning and or repairs that might occur.
- Exhibitors agree to protect and save GAM and Ritenour High School/Ritenour School District from any damage or charges implied for violation of any law or ordinance and from all loss, cost, or liability arising from or by reason of the exhibitor's occupancy and the use of the exhibition premises, or any part hereof.
- Overnight accommodations are the responsibility of each exhibitor/vendor, if needed. Upon request, a special room rate is available for conference attendees. See the GAM website for hotel number and information. Deadline applies for special rates.
- Exhibit hours to be determined. Vendors will be notified as soon as conference hours are established.
- Please visit the GAM website for additional conference details, [www.mogam.org](http://www.mogam.org).
- Contact Sue Peters, [suepeters16@gmail.com](mailto:suepeters16@gmail.com) with questions.

