

April 3, 2017
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, April 3, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Ron Cobb. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Edwards, Stirton, Forkenbrock, and Krug. City Attorney Kevin Hill and City Clerk/Administrator Kim Knudson were also present.

Motion by Commissioner Edwards to adopt the agenda after adding BG Consultants, Inc. to the agenda. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve the minutes from the March 20, 2017 regular meeting. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve Appropriation Ordinance #3450 (Payroll) for the amount of \$32,066.84. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3451 (Disbursements) for the amount of \$112,573.66 after asking what the attorney fees were that were paid out of the pool budget. Seconded by Commissioner Edwards. All aye.

Public Comments

Younghwan Wan from the First United Methodist Church was present to ask for use of the soccer field every Sunday for the next six weeks. He will get with the City Administrator to arrange any future use of the field after that.

Shipping Container Ordinance

The Commission spoke about what they would like to see added to the Ordinance regarding shipping containers in yards. The Ordinance will be presented at the next Commission meeting.

BG Consultants, Inc.

Samuel Johnson and Tom Arpin were present to give updates on the pool project. They will provide more detailed information at the next Commission meeting.

Review Personnel Policy

Commissioner Edwards and Forkenbrock voiced their opinions on what they feel should be changed/updated in the personnel manual including the hiring process, agility testing, pay scale, and qualifications for employees, etc. Commissioner Edwards and the City Administrator will work together on updating the manual and bring it back to the Commission.

Appoint Library Board Members

Motion by Commissioner Edwards to appoint Ciara Nioce and Tammy Shoemaker to the Library Board of Trustees. Seconded by Commissioner Forkenbrock. All aye. Tammy is continuing with a 2nd term. Both terms will expire on 4/30/2021.

Executive Session to Discuss Non-Elected Personnel—Department Head Evaluation #1

Motion by Commissioner Edwards to table until the next meeting when the Commission will have an evaluation form to fill out. Seconded by Commissioner Stirton. All aye.

Todd Horton

Todd Horton was at the Water Expo last week. His team has been doing vehicle maintenance and working in the basement at city hall during the rainy days.

Chief Calhoon

Chief Calhoon presented the Commission with an option to purchase a 2013 Ford Expedition with 34,000 miles on it from Douglas County for \$20,000. It is equipped with lights and siren. Douglas County also has two 2015 Ford Explorers for sale with about 70,000 miles on them for \$8,500 each. Motion by Commissioner Krug to purchase both of the Explorers, one of the vehicles will be used by Todd Horton and as an admin vehicle, and the other will be a police vehicle. Seconded by Commissioner Edwards. All aye.

Mayor Lentz

Mayor Lentz has been working with BG Consultants, Inc. and contractors on the design of the pool.

Mayor Lentz recommended to the Commission that the city hire a consultant to review billing and check meters in the field to make sure the city is bringing in the revenue that it should for electricity. Motion by Commissioner Edwards for Kim, Tim, and Kevin Hill to negotiate a contract with the consultant, and present at a Commission meeting. Seconded by Commissioner Forkenbrock. All aye.

City Clerk/Administrator

Motion by Commissioner Krug to appoint Matthew Howell to the Appeals Board. Seconded by Commissioner Edwards. Aye – Commissioners Krug, Edwards, and Stirton . Abstain – Commissioner Forkenbrock.

Commissioner Krug

Commissioner Krug asked when the city receives sales tax and who we receive it from.

Commissioner Stirton

No comment.

Commissioner Edwards

Commissioner Edwards voiced his concerns about state chipping away at home rule.

Commissioner Forkenbrock

Commissioner Forkenbrock asked about Jim Hoffman's salary, and if it was revised. Jim told the City Administrator that he is fine with his current salary.

Commissioner Forkenbrock would like new employees to be introduced to the Commission in the future.

Commissioner Forkenbrock talked about our form of government in Horton, and if we should change the language to reflect what The League of Kansas Municipalities says.

Motion by Commissioner Edwards to go into a 10 minute executive session to discuss attorney client privilege to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, and Kevin Hill. Seconded by Commissioner Stirton. All aye. No action taken after executive session.

Motion by Commissioner Edwards to adjourn at 7:28 p.m. Seconded by Commissioner Forkenbrock.
All aye.

Kim Knudson, City Clerk/ Administrator

Tim Lentz, Mayor