

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of January 20, 2022; 9:00 am
Tele/videoconference**

Members Present: Dr. Osama Alsaied, Ashley Arendt, Michelle Armstrong, April Bauch, Kelly Bechel, Heather Berg, Marianne Brault, Alyssa Busse, Dr. Michael Clark, Cathy Connor, Dr. Trina Daniels, Nicole Dekan, John Deal, Robin Geiger, Del Horn, Jason Keffeler, Christopher Keller, Erin Klarr, Dana Klug, Liz Kracht, Amy Kramer, Brenda Maier, Brenda Meyer, Kathy Palm, Kristine Parent, Ed Radtke, Penelope Radlinger, Mark Schroeder, Sara Steen, Tina Stephanus, Amanda Tabin, Robert Towne, Carmen Viegut, Linda Vollmar, Daniel Wall, Rachel Wilhem

Chairperson: Gina Brandl

NCRTAC Coordinator/ Recorder: Michael Fraley

Guests: Erica Kane, Brittney Ferrell

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| Introduction and Welcome | Sara Steen welcomed attendees. |
| November Meeting Minutes | Motion by Wall to approve the Nov 18, 2021 meeting minutes as posted. Second by Horn. Unanimously approved. |
| Correspondence | None |
| HERC Update | <ul style="list-style-type: none"> • Developed a member survey for regional hazard vulnerability analysis and supply chain • Will be sending out a survey about funding for PPE stock bolstering for EMS and skilled nursing facilities • Burn surge plan is complete and there may be more ABLIS seats available • Working on meeting the Medical Response & Surge Exercise (MRSE) requirements • Will be ordering replacement hemorrhage control products and chest seals for MCI bags distributed a few years ago • Will be replacing the filters on the Isopods the HERC purchased several years ago |
| State Trauma/ STAC | <ul style="list-style-type: none"> • STAC met December 1 • Committees spent much of their time on their charters (missions, goals, etc.) • First Injury Prevention committee meeting had over 50 attendees • Discussed the Pediatric Imaging Guidelines • Discussed the 2022 data dictionary changes <ul style="list-style-type: none"> ○ Voted to approve ○ There were some changes to the inclusion criteria. Hospitals are encouraged to track if this significantly increases their case entry workload and give feedback • Working on filling a few open positions on STAC • Next STAC and committee meetings are March 2 |

State EMS
Update

- Michael read a written report provided by Don Kimlicka
- New staff: The EMS Section is slowly being able fill open spots and add valuable staff to assist with the many responsibilities we have, these include.
- Rural EMS Coordinator – Dan Williams (began 1-19-2022) many may know Dan from his years on the EMS Advisory Board and as a former Section Chief. He has many years of EMS experience in Wisconsin including Service Director for Door County EMS (Retired). He will be a valuable asset to the office as well as the rural EMS Community.
- Community EMS Coordinator – Interviews in process, many great candidates, hope to have decision my end of January
- Office License Associate: Sadie Aldinger, replaces Becca Kelly. She has much experience and will be able to assist with many components within the office.
- Graphic designer: Suncana Pavlic is a UW student, she will be or is currently tackling the field version of the State protocols separating them into license level specific format (EMR, EMT, etc). She is also working on a searchable app version of them.
- Project Assistant: Anthony Dare. He will assist all staff with various project completion as well as assisting with the organization of various meetings.
- EMS Communications Coordinator: Jim Westover has accepted an LTE (part time) position to assist with the communications items left after Paul Wittkamp retired.
- Data Manager: This position will hopefully be posted very soon, this was left open when Emma Brown left. Currently Will Koehne and Katie Prather handle the items she was responsible for.
- Other items:
- Town Hall sessions: These monthly sessions for EMS services starts back up next week Tuesday, January 25th at 3pm. These will continue on the 4th Tuesday through 2022. Originally meant for EMS Service and Medical Director, it will not be open to all EMS providers who wish to attend. Information on the meeting and how to connect will be sent out through an E-licensing blast by the end of the week.
- FAP: Services that have applied should receive their checks sometime in the next week or so, we have been advised that some services started receiving them. If you do not receive one by the end of January and expected to, reach out to Mark Mandler in our office.
- Memo Series: As mentioned previously we will begin these series again, I will be the lead on these and have started to put some together. If there are certain items that often need clarification or feel would be a good topic please let me know.
- Items added by Dr. Clark:
 - There were some inadvertent changes made to DHS 110 as it went through the last approval process creating some unintended requirements for services. As DHS cannot grant blanket waivers so services are required to submit a waiver request as needed.
 - Committees are looking at the bypass & diversion definitions in EMResource
 - If your service is doing interfacility transports, make sure it is in your operational plan
 - Committees are working on the transition of the ambulance medical supply/equipment inspections from DOT to DHS
 - Updating the MCI plan templates

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| RTAC Coordinator Report | <ul style="list-style-type: none"> • A survey has been created to perform the RTAC assessment required for the bi-annual Regional Trauma Plan update. Members are asked to complete THIS SURVEY. • Michael reviewed budget and expenses to date. \$4,418.71 spent and \$24,992.62 remaining. • The NCW HERC now has their WI tax exempt form |
| EMS for Children | <p>Brittany and Erica presented the EMS for Children emergency department readiness project.</p> <ul style="list-style-type: none"> • Presentation slides are available HERE • https://www.chawisconsin.org/initiatives/emergency-care/emergency-department-readiness/ • https://emscimprovement.center/domains/pediatric-readiness-project/ |
| Process improvement committee | <ul style="list-style-type: none"> • Will place election of a chair on the next agenda. • Michael will prepare an information “packet” about what the PI committee should look like, recent projects, PI indicators, etc. • Michael will prepare the 2021 trauma registry data review |
| Out of Hospital Committee | <ul style="list-style-type: none"> • Discussed doing a pelvic trauma project to include education and supplying paramedic services with pelvic immobilization devices or funding toward them. <ul style="list-style-type: none"> ○ The educational video is posted and Michael is working on offering the devices to services • Discussed developing a regional MCI plan template. Michael requested sample plans from services but only got one. State is doing a similar project. |
| Injury Prevention Committee | <ul style="list-style-type: none"> • Looking to use funds to replenish PFDs in the Lifejacket Loaner stations. • The state has some ATV/UTV related projects in the works. |
| Conference Planning Committee | Group discussed speaker and topics ideas |
| Pediatric Imaging Guidelines | Tabled – Dr. Roberts unable to attend |
| Pediatric Surge Event | Gina Brandl presented a review of a recent multiple-pediatric-patient crash. |
| Other business | Brief discussion about the ongoing blood product shortage. |
| Future Agenda Items | <ul style="list-style-type: none"> • Blood shortage • Pediatric Imaging Guidelines |
| Announcements/ Training | <ul style="list-style-type: none"> • Funds remain available for facilities to send a trauma registrar to training • A rural TOPIC course is available online <p>See Calendar at NCRtac-WI.org for more events and details</p> |
| Adjournment | |

Next Meeting:
Thursday, March 17, 2022

9:00 am – Noon
Marshfield Medical Center (if COVID restrictions have been lifted)