

*CALIFORNIA*  
*ASSOCIATION FOR ASIAN*  
*PACIFIC AMERICAN*  
*EDUCATION*

**CONSTITUTION**

**ARTICLE I            NAME**

The name of the association shall be the California Association for Asian and Pacific American Education (CAAPAE), an affiliate of National Association for Asian Pacific American Education (NAAPAE).

**ARTICLE II            PURPOSE**

- A. To promote the inclusion of the history and culture of Asian and Pacific Americans in the school curriculum.
- B. To advocate and provide opportunities for professional development on bilingualism, multiculturalism, and other related topics to schools, districts, and communities with growing Asian Pacific American student population.
- C. To establish a statewide communication network for individuals committed to quality education for Asian and Pacific Americans.
- D. To encourage research on Asian and Pacific American educational topics.
- E. To support the increased participation of Asian and Pacific Americans in diverse educational roles.
- F. To increase public awareness of Asian and Pacific American educational concerns and needs at all levels.

**ARTICLE III            OFFICES AND EXECUTIVE COUNCIL**

- A. The officers of CAAPAE shall be a President, two Vice Presidents (one for membership, the other for programs), a Secretary, and a Treasurer. All officers must be active members of the association.
- B. An executive council shall consist of the officers identified in Article III A and the past President. They will broadly represent the various ethnic, geographic, and educational interests of the Association. Any variation in the selection of the executive council members is allowed if it meets this criterion.
- C. The term of office for the President, Vice Presidents, Secretary, and Treasurer will be two years. It can be repeated once.

## **ARTICLE IV**

### **DUTIES OF OFFICERS AND EXECUTIVE COUNCIL**

- A. The President shall preside at all meetings of the Chapter and at all meetings of the executive council. In the President's absence, his/her duties shall be assumed by the Vice-President of membership, who may be succeeded by the Vice-President of programs, and then by the Secretary, and then the Treasurer. The President shall appoint such committees, as the Executive Council deems necessary to the efficient operation of the organization.
- B. The Vice-President in charge of membership shall be responsible for membership recruitment and such duties, as the President shall delegate relative to membership issues and others.
- C. The Vice-President in charge of programs shall undertake such duties (the annual conference, scholarships, and publications) as the President shall delegate relative to programs issues and others.
- D. The Secretary shall disseminate Association information and keep the minutes and all official documents. He/she shall maintain all records as pertaining to membership and association benefits.
- E. The Treasurer shall maintain all the financial records of the Association and undertake other tasks necessitated by its non-profit and tax-exempt status.
- F. The Executive Council shall attend all Executive Council meetings and Association meetings.

A majority vote shall be considered as binding for all executive council decisions. A quorum shall consist of fifty percent (50%) of the council members plus one.

- G. A vacancy in any office shall be filled by an appointment of the President in accordance with the qualifications required for said vacancy and with the approval of the Executive Council. If the office of the President becomes vacant, the Vice-President of membership shall serve as President for the remainder of the term, and may succeed himself/herself for the presidency for the following year.
- H. An officer can be removed for cause by a two-thirds vote of the Executive Council.

**ARTICLE V                    ELECTION OF OFFICE**

- A. The Secretary with the approval of the Executive Council shall appoint a Teller's Committee of three members. This committee shall conduct all mail balloting for elections of officers at least 45 days before the annual Association meeting.
- B. The Secretary with Executive Council approval shall appoint a nominating committee of three to five members. This committee shall present a slate of candidates for office to the Teller's Committee at least 90 days prior to the Annual Association meeting.
- C. A majority of all votes cast shall decide all elected officers.
- D. The newly elected officers shall be sworn in at the annual conference and shall take office on July 1.

**ARTICLE VI                    MEMBERSHIP**

The right to membership shall be extended to all persons who are interested in Asian and Pacific American education, and are supportive of the Association's purposes, will abide by its constitution and will remit payment for membership dues. Membership shall consist of the following categories:

- A. Active membership will require the payment of annual dues and will make the active member eligible for holding office and vote on Association matters. The amount of the annual dues will be at least \$20.00, and is payable at or before the commencement of each annual meeting. Membership shall be extended from the date of payment to the close of the next annual meeting, with the following exceptions: membership paid after the first calendar year will be extended to the close of the annual meeting of the following calendar year.
- B. Student membership is available to anyone who can provide verification of student status. Dues are at least \$20.00 per year. Student members may vote and hold office.
- C. Contributing membership is open to organizations that wish to pay dues in the amount of \$100.00 or more to promote the purposes of the Association. Contributing members may vote in Association matters.
- D. Persons whose dues are six months in arrears automatically lose all rights and privileges in the Association

- E. Members in good standing shall be defined as a member who has paid dues 60 days before the annual conference
- F. Membership dues will be increased as determined by Executive Council approval.
- G. Members of NAAPAE may choose to join CAAPAE without paying additional dues; CAAPAE members will automatically become members of NAAPAE.

## **ARTICLE VII        COMMITTEES**

- A. The Membership Committee will consist of the Vice-President in charge of membership, Secretary, Treasurer and other members selected by the Vice President of membership. This committee shall develop and implement recruitment activities.
- B. The Program Committee will consist of the Vice-President in charge of programs, Secretary, Treasurer, and other members selected by the Vice-President. This committee shall develop and implement program activities.
- C. A chairperson appointed by the President and Executive Council approval will head the Newsletter Committee. The chairperson shall be the Newsletter editor. She/he will select other committee members as needed. A newsletter shall be published at regular intervals and distributed to the membership. The newsletter will reflect concerns and issues affecting Asian and Pacific American Education.
- D. Other committees may be established by the Executive Council as needed.

## **ARTICLE VIII        MEETINGS**

There shall be an annual Association meeting. The Executive Council will meet during the annual Association meeting and at special meetings as deemed necessary.

## **ARTICLE IX        AMENDMENTS TO THE CONSTITUTION**

- A. Proposed amendments to the Constitution may be brought to the membership for approval either by 1) a vote of three-fifths of the membership of the Executive Council, or 2) petition of the Executive Council signed by one-tenth of the active members.

- B. To become effective, any proposed amendments must be approved by a majority of the votes cast. Notification must be provided at least thirty days before the amendment is brought to a vote.
- C. Voting may be done by mail ballot or email (electronic) ballot.

**ARTICLE X MISCELLANEOUS**

- A. This Association is organized exclusively for religious, charitable, scientific, literary, or educational purpose within the meaning of section 501 (c)(3) of the Internal Revenue Code.
- B. Notwithstanding any other provisions of these articles, the Chapter shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under section 501 ( c )(3) of the Internal Revenue Code.
- C. Upon the winding up and dissolution of the Association, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a non-profit fund, foundation or corporation which has established its tax-exempt status under section 501 (c)(3) of the Internal Revenue Code.

**ARTICLE XI ADOPTION**

The constitution was adopted by the charter members in attendance at the organization meeting held on July 14, 1994 in Los Angeles, California. Amended by the Executive Council on December 12, 2003 in Los Angeles, California.

(Amended on October 24, 2015)