

**Clarion County Career Center
Joint Operating Committee
Minutes
December 17, 2019**

~~Corrections made after comments from the 1/27/20 JOC meeting.~~

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on December 17, 2019 at 7:07 p.m. by Braxton White, Chairperson. Members present were: Jim Beary, Joseph Billotte, Corry Bish, Jill Foys, Todd MacBeth, Donald Nair, Corey Sherman, Jameen Stump, Dwayne VanTassel and Braxton White.

Members: Shelly Atzeni, Linda Ferring, James Shaftic, and Tressa Smith were absent.

Administration present were: Doug Mays, Interim Director, David McDeavitt, Superintendent of Record and Linda Skelley, Board Secretary/Confidential Secretary.

On a motion by Donald Nair, seconded by Jill Foys with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the ~~November 14, 2019~~ December 17, 2019 meeting.

Public Comment Period:

No members of the public were present.

Minutes Approved:

~~Terry Leadbetter~~ Donald Nair, seconded by ~~Lee Stewart~~ Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the ~~October 28, 2019~~ November 14, 2019 meeting.

Financial Reports Approved:

On a motion by Dwayne VanTassel, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the general fund bills for December, 2019, the Activity report for November, 2019 and the Treasurer's report for November, 2019.

Executive Session:

An executive session was held prior to the start of the regular meeting.

Personnel:

On a motion by Donald Nair, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to item A.** Approve hiring Traci Wildeson, Allied Health Science Instructor as the mentor for the newly hired Welding & Fabrication Instructor, Jeffrey Courson, at a rate of \$400/year.

On a motion by Jim Beary, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED to item B.** Accept the resignation of Scott Radaker, part-time custodian, effective December 20, 2019 and item C. Approve to advertise for the part-time custodian position.

Travel:

On a motion by Donald Nair, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED to item A.** Approve Linda Skelley, Confidential Secretary, to attend the PA Association of Notaries – Notary Reappointment seminar on March 4, 2020 at the Hampton Inn, Clarion at a cost of \$458.35 (registration: \$314.35; Notary E&O Insurance: \$144.00 - \$100,000 coverage/4years).

On a motion by Jill Foys, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to item B.** Approve Randy Shook, SkillsUSA Advisor, Frank Magagnotti, Contest Chair and one additional female staff member to chaperone approximately 20-21 students to the SkillsUSA District X competition at New Castle School of Trades on January 17, 2020, at an approximate cost of \$900. This will be paid through general funds.

Policy

No policy items were presented.

Considerations:

On a motion by Jim Beary, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve awarding the 2014-2016 International or Peterbilt Daycab Tandem Class 8 Truck bid to Hunter Truck, for a 2014 International Prostar at a total cost of \$39,500.

On a motion by Jim Beary, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED to item B.** Appoint Doug Mays, Interim Director, as the School Safety and Security Coordinator for the Clarion County Career Center. **IT WAS RESOLVED to item C.** Approve articulation agreement between the Clarion County Career Center Allied Health Science program and Venango Technology Center. **IT WAS RESOLVED to item D.** Approve Field Experience proposal for Allied Health Science program students.

Traci Wildeson, Allied Health Science Instructor, was in attendance to answer questions and explain more details about the Field Experience proposal and the articulation agreement with Venango Technology Center.

Old Business:

No old business was discussed.

Director of Technical Education Report – Doug Mays, Interim Director

Doug Mays provided the following report to the group:

November 26 – Ninth grade tours were held at the Career Center. Each of the sending schools arrived at a scheduled time and were able to attend each of the shops, as well as Cooperative Education, to see the activity in each shop. Instructors and student representatives were able to provide information regarding each program and answer any questions that may have been asked.

December 3 – As a part of the Act 80 Day, teachers and paraprofessionals participated in helping Paula and I handle part of the Comprehensive Plan. This plan is due this spring. Hopefully, this will give the staff ownership in what is going into the plan and a better understanding of how this works over the next three years.

December 11 – David, Linda, Tina and I met to go over the JOC agenda.

December 11 – David, Paula and I met with representatives from Clarion University of PA. The hope is to see how the CCCC can become more engaged with the college, whether this engagement is in articulations, Dual Enrollment opportunities, or possible classes/programs at the Career Center. This was one of the thoughts generated from the Comprehensive Needs Assessment meeting in November.

December 11 18 – Frank and I met with Veronica Coward and Randy Callen, Structural Modulars, to see about the possibility of an Apprenticeship program for our Construction students.

December 12 – David and I met with Dr. Diana Rupert to begin discussions on the possibility of her renting the PN building and bringing a satellite nursing program to our site. I discussed this with her prior to her exiting in October.

December 13 – PAC meeting with the Superintendents.

December 16 – David and I will meet briefly with the two union Presidents at the Career Center to begin the process of negotiations. We need to set up a time to meet in January to officially begin looking at the Support Staff and Professional Staff contracts which are ending this year. The Board will need to think about a Negotiation group. The PSEA uniserve rep will be here on the 16th. Her name is Julie Smith. The Mediator in chard of our negotiations only has five days remaining in January. I told him to hold January 27, as that is our JOC night and that may be a

good time to start prior to the 7:00 meeting.

Ongoing – Teacher observations

Ongoing – Attending student events in their respective home schools.

Superintendent of Record – David McDeavitt

- Passed around an article from the Clarion News on the Coins for a Cure/Clarion Sunshine Project donation completed by the students of the Career Center. He stated not only do the students receive a great education here, but they are learning to give back to their community.
- Doug and Mr. McDeavitt met with Dr. Price from Clarion University to have discussion on various topics, including the possible use of the PN building. Discussions and collaboration will continue in the future.
- Passed around an article from The Derrick on the nursing shortage. It shows the need for a nursing program in the area.

Adjournment

On a motion by Dwayne VanTassel, seconded by Jameen Stump, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:43 p.m.

Respectfully submitted,

Linda Skelley
J.O.C. Secretary