

SC USA Gymnastics State Administration Committee Meeting Minutes

WEDNESDAY, September 13, 2023 11:30 AM
ZOOM MEETING

Roll Call

	Present
Mendi Knisley - SAC Chair	X
Dana Browy - Communication	X
Sue Dolinar - NAWGJ Representative	X
David Gale - Secretary	X
Pat Faulkner - Compulsory Clinic Coordinator	
Sabina Jokulus - Technical /Education Resource	X
Abby Reid - TOPS Representative	X
Tim Rule - Xcel Member at Large	X
Anna Sexton - Apparel	
Amanda Sewold - Xcel Clinic Coordinator	X
Joey Smith - Webmaster/Athlete Tracking	X
Val Snow - Optional Clinic Coordinator	X (joined 11:48 am)
Tricha Tapio - Awards	X
Karimah Thorne - Development Member at Large	X

Meeting called to order at 11:30 am.

Mendi reminded all participants of the confidentiality and conflict of interest agreements.

SC SAC Duties & Responsibilities

Discussion of SAC Duties and Responsibilities. From the USA Gymnastics Operating Code:

VII. STATE ADMINISTRATIVE COMMITTEE

- A. Determine the site and event director for qualifying Meets, Sectional and State Championships.
- B. Determines the format and organization of all the designated qualifying events and programs under their jurisdiction within the State.
- C. Supports and attends state and, if possible, regional events.
- D. Determines the officials' contractor for all state events under their jurisdiction.
- E. Determines the number of judges per panel (two or four) for state meets.
- F. Selects judges for all sectional and state meets.
- G. Determines the entry and gate fees for all sectional and state meets.
- H. Determines if and when there will be State meets for levels 1, 2, 3 and/or 4.
- I. Determines the format for all sectional and state meets for Levels 1-10 and qualifying scores for Level 1-8.
- J. May submit a petition to the Regional Administrative Committee Chairman (RACC) to lower the Level 10 State qualifying score or set a specific number of participants if the state is in danger of not having a Level 10 State Championships.
- K. Determines the format of team competition (if held) at state meets.
- L. In cooperation with the State Administrative Committee Chairman (SACC), creates the budget for the State on a yearly basis.
- M. Annually determine a State Development Program, Program of the Year to be put forward by the SACC for Regional Development Program, Program of the Year.

No Motion nor Vote required at this time.

Discussion of SC SAC Specific Roles & Responsibilities

See Appendix A for a list of the SC SAC Roles and Responsibilities

Sue recused herself from meeting (11:34 am)

Discussion of accepting SC NAWGJ as the assigning organization for 2023-2024 season.

Abby moved to have SC NAWGJ as the assigning organization for judges for the 2023-2024 season

Sabina seconded

Motion PASSED unanimously

Sue came back to the meeting (11:36 am)

2024 SC USA Gymnastics State Meet Criteria for Judges

Discussion of the criteria for judges selection for SC USA Gymnastics State Championships and the changes made from the prior year. See Appendix B at the end of minutes for criteria.

Tricha made a motion to accept the criteria as presented in Appendix B
Karimah seconded

Motion PASSED unanimously.

Discussion of new rules for Individual Event Specialist

From USA Gymnastics:

For Levels 9 & 10 – athletes are NO LONGER REQUIRED to designate as an Individual Event Specialist prior to State Championship.

- Will allow true IES AND All-Around athletes ability to qualify to Regionals on 1, 2 or 3 events (provided they achieve the qualification score)
- Will allow L10 athletes to move on to Regionals and have a chance to qualify to All-Star session at Dev Nationals

This means Level 9 and 10 athletes no longer have to designate as an IES if they plan to compete as All-Around athletes. Yet, for athletes that plan to be an IES at the State Championship, we are asking coaches to please let the SC SACC know prior to the state championship for planning purposes of the rotations, as the event specialist competes first on the events and to make sure we have enough athletes per rotation.

No Motion nor Vote required at this time.

Discussion of SC Training Camps

Thank you to Pat, Amanda & Valerie for all their hard work in planning the training camps
An update on the number of current registrations was provided.

No Motion nor Vote required at this time.

Discussion of SC Annual Meeting

Meeting to be held on Sunday, September 17, 2023 via Zoom

No Motion nor Vote required at this time.

Discussion of SC State Administrative Goals for 2023-2024 Gymnastics Season

SAC would like to develop goals for the committee for the upcoming season. The purpose of these goals would be to support the clubs and athletes of SC. These goals will be discussed and defined at future meetings.

No Motion nor Vote required at this time.

Discussion of SC State Championship Awards

SC SACM agreed to provide an individual State Meet neck ribbon for the State Meet Medals if available from A1 Awards.

No Motion nor Vote required at this time.

Discussion of SC State Meet Gifts

SC SACM were asked to send State Meet Gift ideas to the SC SACC by Tuesday, September 19th.

No Motion nor Vote required at this time.

Discussion of SC State Meet Apparel

SC SACM were asked to send State Meet Apparel ideas to the SC SACC by Tuesday, September 19th.

No Motion nor Vote required at this time.

Discussion of SC Banquet Venue

Abby made a motion to reserve the venue for the full day at an additional cost of \$525 to enable time for transition between two banquet times for Optional and Xcel groups.

Tricha seconded

Motion PASSED unanimously

Discussion SC Calendar

No Motion nor Vote required at this time

Next SAC meeting, focusing on Budget and Finance – September 27th – Time 11:30am

Appendix A

SC SACM Job Descriptions

Apparel: Anna Sexton

- Assist SC SAC in establishing Apparel Guidelines for SC athletes and coaches
- Assist SC SACC in selection of apparel items for SC athletes and coaches
- Apparel sizing, ordering, and distribution for all SC athletes and coaches
- Provides financial statements and information to SC SACC

Awards: Tricha Tapio

- Orders SC State Meet medals and athlete gifts
- Assist SC SAC in selecting SC State Meet medal and/or gift as necessary
- Coordinates distribution and collection of medals & gifts before and after SC State Meets
- Provides invoices to Meet Directors & SC SACC and financial information to SC SACC

Communication: Dana Browy

- Assist SC SAC to provide important information to the SC USA Gymnastics Members
- Update SC USA Gymnastics Handbook, Calendar, Club Directory, etc.
- Assist SC SAC with Regional Commitment Forms and/or process
- Assist SC SACC & SAC to determine best practices to communicate to the SC USA Gymnastics Members

Compulsory Clinic Coordinator: Pat Faulkner

- Coordinate, organize & be the primary host of the Compulsory Training Camp
- Obtain & share ideas with Optional & Xcel Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning the training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps

Development Member At Large: Karimah Thorne

- Help SC SACC obtain information regarding SC athletes, coaches, and clubs.
- Assist in assimilating information to help SC SAC plan educational opportunities, events, etc
- Provide SC SAC with questions, concerns, suggestions from the SC USA Gymnastics members
- Assume additional responsibilities at the request of the SC SACC

NAWGJ Representative: Sue Dolinar

- Provide the SC SAC with updated information from NAWGJ and SC NAWGJ
- Working with the SC NAWGJ Assignor, provides SC Judge availability and slates for SC State Meets

- Assist SC SACC in selecting the SC State Meet Referees
- Assist Compulsory, Xcel & Optional Clinic Coordinators with ideas for SC Training Camps in regards to the judging community

Optional Clinic Coordinator: Valerie Snow

- Coordinate, organize & be the primary host of the Optional Training Camp
- Obtain & share ideas with the Compulsory & Xcel Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning the training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps
- Participate on subcommittee to provide information to SC coaches regarding Women's and Acro College Programs

Secretary: David Gale

- Takes minutes at each SC SAC meeting
- Provides a copy of minutes to the SC SAC for edits and approval
- Responsible for providing information from prior approved minutes to the SC SAC when needed and assist SC SACC in research of previous decisions made by the SC SAC
- Provides a list of petitioned athletes to the SC SAC
- Responsible for ensuring the minutes are posted and correct on the SC Gymnastics website
- Collects information for Graduating Seniors, provides information to SC SACM & Meet Directors of SC State Meets

Technical/Educational Resource: Sabina Jokulis

- Serve as technical/educational resource to coaches, judges and athletes
- Works with Development & Xcel Members At Large, SACC, Communication and Webmaster to provide information to SC USA Gymnastics Members
- Assist SC SAC in creating educational opportunities at SC Training Camps, events, clinics, webinars, etc.
- Participate on subcommittee to provide information to SC coaches regarding Women's and Acro College Programs
- Assists in developing ideas for SC State Congress

TOPS Representative: Abby Reid

- Provides information, guidance and assistance to SC coaches and athletes regarding the TOPS program
- Collects nominations and applications for Spirit of Pam and Louise Peck Scholarship
- Provides information, voting guidelines, and collects votes from the SC SACM for the Spirit of Pam and Louise Peck Scholarship
- Work with Optional, Compulsory & Xcel Coordinator & Representatives, Technical/Education Resource & NAWGJ Representative to assist SC SAC plan training camps

Xcel Clinic Coordinator: Amanda Selwold

- Coordinate, organize & be the primary host of the Xcel Training Camp
- Obtain & share ideas with the Optional & Compulsory Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps

Xcel Member At Large: Tim Rule

- Help SC SACC obtain information regarding SC athletes, coaches, and clubs.
- Assist in assimilating information to help SC SAC plan educational opportunities, events, etc
- Provide SC SAC with questions, concerns, suggestions from the SC USA Gymnastics members
- Assume additional responsibilities at the request of the SC SACC

Webmaster/Athlete Tracking: Joey Smith

- Maintaining & updating SC USA Gymnastics website
- Oversees all aspects of athlete tracking and athlete mobility between levels
- Assist SC SACC with SC State Meet schedules, athlete numbers, qualified athletes for RACC, SC State Meet configurations, etc.
- Includes stipend from SC USA Gymnastics for athlete tracking

Appendix B

2024 SC USA Gymnastics State Meet Criteria for Judges

The SC USA Gymnastics Committee reviewed the criteria for judges to be eligible to judge SC State Meets at the SC USA Gymnastics Committee meeting on **September 13, 2023**.

SC USA Gymnastics Criteria for Selection of Judges for State Meets

The SC USA Gymnastics State Administrative Committee (SC SAC) must approve the slate of judges for all State Meets. Regardless of the State Meet structure (for example 2 or 4 judge panels), the following is the criteria for the selection process.

1. Fulfillment of Volunteer Requirements - In an effort to further their preparation and to ensure SC Judges are adequately prepared to judge SC athletes at State Meets, judges are required to volunteer at a State Training Camp for at least one day (6-8 hours), every other year and are highly encouraged to attend Regional Training Camps and Regional / National Congresses. Exceptions to this requirement would be considered on an individual basis by the SC SAC.
2. Consideration for Regional Assignments
3. Rating and Experience
4. When all the above is relatively equal, then location, affiliation and membership to the NAWGJ and USAG Boards will be considered.

Volunteer Opportunities to Meet Requirement for State Meet Eligibility:

- 2022 SC Optional Training Camp including the High Performance Training Day
- 2023 SC Compulsory Training Camp
- 2023 SC Xcel Training Camp
- 2023 SC Optional Training Camp including the High Performance Training Day

Judges Moving into South Carolina - When a judge (no matter what their rating 4/5 through Brevet) moves into the state, they will go to the bottom of the rotation for that year for State Meets. They will be considered to judge the State Meets on an as needed basis.

Clarifications for Assigning Judges to the State Meet:

1. If for any reason, you are unable to obtain the correct rating to judge the Level(s) at the State Meet you are contracted and assigned, then you will be replaced.
2. If for any reason, there are not four unaffiliated judges to be Chief Judges, the next unaffiliated judge in rank order will be used.
3. The SC SAC would prefer to use judges that are available for the entire meet, yet when situations arise that this is not possible, it would be the SC SAC's preference to split the meet among SC judges rather than to contract out of state.

Judge Selection Process for State Meets:

The NAWGJ State Judging Director and the Assignor will present a slate of judges for approval at an October SC SAC meeting. The slate should be obtained by collecting from each judge a form that includes the availability and levels willing to judge for each State Meet and any

affiliations. The criteria for selecting judges for State Meets and procedures should be included on this form to communicate clearly to the judges all the information the SC SAC follows.

The slate should be presented to the SC SAC including the availability, ranking, and affiliation of each judge for each State Meet. Only the NAWGJ SJD, Assignor, and SC USA Gymnastics Chairman may see the slates prior to presenting them to the SC SAC. At an October meeting, the slate will be discussed and judges will be selected for each State Meet by the SC SAC.

The SC USA Gymnastics Chairman and the NAWGJ SJD will select the Meet Referees to be submitted to the Committee except for the Level 1-5 State Meet. For the Level 1-5 a rotation will be created based on rank order. If the judge selected is not available to judge the meet, then they will drop to the bottom of the rotation list. Any Level 10, National, or Brevet rated judge will be eligible to be a Meet Referee for the State Meets. Only the NAWGJ SJD, Assignor, and SC USA Gymnastics Chairman may see the slates and the selected Meet Referees prior to presenting them to the SC SAC.

The SC USA Gymnastics Chairman and Meet Referee will work together to assign the Chief Judges and the event assignments. State Meet event assignments will be sent to the judges after the Regional event assignments have been sent. The SC USA Gymnastics Committee Chairman will assign a replacement judge if within two weeks prior to the State Meet without a SC SAC vote in the event that a judge is no longer able to judge one of the SC State Meets. The Chairman will make the replacement assignment by determining what is best for the meet and from the available judges. Other factors such as proximity, ranking, etc. may be considered; yet will not dictate the decision.

After being selected to judge a State Meet at an October Committee meeting, a judge must be sent a contract by the NAWGJ SJD or Assignor by November 1st for all State Meets. The judge must return the contract within 30 days of receipt. If a judge accepts and signs a contract for the State Meet and then pulls off the meet after January 15th for all State Meets, then they will be placed at the bottom of the rotation list for the same State Meet the following year regardless of rank order. The only exceptions will be deaths in the family or illness that requires a doctor visit.