

APPROVED

Arrowbear Park County Water District

Regular Meeting

January 18, 2024

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 18, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Sheila Wymer
Director Seth Burt
Director Craig Carpenter
Director Paul Miller

Directors who were absent:

None

Also present were the following:

General Manager Magaña
Board Secretary Rimmer
Chief Lindley
Field Operations Supervisor Weber

Visitors present:

T. Fernandez
A. Underwood

Open Session

President Bunyea called the meeting to order. Vice President Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Miller, Carpenter, Bunyea, Wymer and Burt. Directors that were absent: None

Public Comments:

There were no public comments.

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

Staff Reports:

- A) Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in December and reported that Service Person Stinson passed his T2 Cert. test.
- B) Chief Lindley reported on the Fire Department calls for the month of December and that the department was starting a new training program with Volunteers graduating at the end of June.
- C) General Manager Magaña reported on investigating 2 properties that had additional dwellings on them for a potential sewer rate increase, discussed the new Cross Connections Survey requirements, and that he was continuing work with the USDA and RCAC to obtain Grants for the Highway 18 Project

President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board.

1. There was a presentation of the FY 2022-2023 Audit by Halliday & Co. and a motion to accept the FY 2022-2023 Audit and Engagement Letter for FY 2023-2024. Motion to accept the 2022-2023 Audit and Engagement Letter for FY 2023-2024 was made by Director Miller. Second was by Director Wymer and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

2. There was a discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. President Bunyea nominated Vice President Wymer as President for the calendar year 2024. Second was by Director Miller and approved by a unanimous vote. The gavel was passed to the new President.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

There was a continuing discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. President Wymer nominated Director Bunyea as Vice President for the calendar year 2024. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

3. There was a discussion and a motion to appoint Caroline Rimmer as Secretary to the Board of Directors for calendar year 2024. Motion was made by Director Miller, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

4. There was a discussion and a motion to approve Resolution 2024-01-18, appointing Secretary Rimmer, Field Operations Supervisor Weber and two Board Members as signers on the District bank account. The two Board Members appointed to be the signers on the District accounts are President Wymer and Director Burt. Motion was made by President Wymer, seconded by Director Burt, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: Wymer

5. There was a discussion regarding amending Policy 5010.10, time and frequency of Regular Board Meetings. A motion was made by Director Burt to amend Policy 5010.10 and change

the time of the monthly meetings to 6:00 PM and continuing meeting monthly, and seconded by Director Miller, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: Wymer

6. There was a discussion regarding affirming the regular Board Meeting days and times for 2024, time and frequency of Regular Board Meetings. A motion was made by Director Miller to affirm the time (6:00 PM), and days (3rd Thursday of each month), and seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: Wymer

B) Fire Department

1. There was a discussion regarding approving Chief Lindley to pursue the following Grants:

FEMA; Assist the Firefighter Grant (AFG) ≤ \$25,000

FEMA: Staffing for Adequate Fire and Emergency Response Grant (SAFER) ≤ \$25,000

CalFire: Volunteer Fire Capacity Grant (50/50 Grant) ≤ \$10,000

San Manual: CARES Grant ≤ \$100,000

OTS: Office of Traffic Safety Grant ≤ \$25,000

California Fire Foundation: Wildland Fire Grants ≤ \$25,000

Firehouse Subs: Public Safety Grant ≤ \$25,000

Leary Fire Foundation Grant ≤ \$25,000. Director Carpenter made a motion to approve Chief Lindley pursuing the above Grants. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

2. There was a discussion with a motion to approve the Agreement between Arrowbear Lake Fire Department and San Bernardino County Information Technology Division regarding 800 MHz Radios for Mutual Aid incidents with Running Springs Fire Department and San Bernardino County Fire Department and made by Director Burt. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

Adjournment of the Regular Board Meeting to the Finance Corporation Annual Meeting

At 8:39 PM, President Wymer adjourned the regular meeting and opened the annual Arrowbear Park County Water District Financing Corporation meeting (See Minutes for Arrowbear Park County Water District Financing Corporation). Director Burt made a motion to appoint the newly sustained officers of the Arrowbear Park County Water District Board to fill the same positions on the Arrowbear Park County Water District Financing Corporation

Board for 2024. Motion was seconded by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

Adjournment of the Finance Corporation Annual Meeting to the Regular Board Meeting

President Wymer adjourned the Arrowbear Park County Water District Financing Corporation meeting at 8:40 PM. President Wymer reopened the regular Board meeting at 8:41 PM.

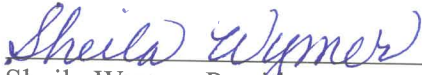
Announcements:

- A) The President thanked the Board for their support.
- B) Director Carpenter discussed an Earthquake retrofitting Grant.
- C) Staff handed out the Boards required Form 700's.

The next Regular Board Meeting will be February 15, 2024, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 8:44 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary