

**THE CITY OF CISCO  
CITY COUNCIL, REGULAR CALLED MEETING  
January 11, 2021**

**CISCO, TEXAS §  
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

**MEMBERS PRESENT:**

<b>MAYOR</b> _____	<b>TAMMY DOUGLAS</b>
<b>COUNCILMEMBER PLACE I</b> _____	<b>JASON WEGER</b>
<b>COUNCILMEMBER PLACE II</b> _____	<b>RYAN JOHNSON</b>
<b>COUNCILMEMBER PLACE III</b> _____	<b>WILLARD JOHNSON</b>
<b>COUNCILMEMBER PLACE V</b> _____	<b>STEPHEN FORESTER</b>
<b>COUNCILMEMBER PLACE VI</b> _____	<b>VACANT</b>

**PERSONNEL PRESENT:**

<b>CITY MANAGER</b> _____	<b>DARWIN ARCHER</b>
<b>CITY SECRETARY</b> _____	<b>TAMMY OSBORNE</b>

**PERSONNEL ABSENT:**

<b>COUNCILMEMBER PLACE IV</b> _____	<b>ANDY ESCOBEDO</b>
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Guests: Kenneth Preston, Walter Fairbanks, Kenny Miller, Debbie Miller, Kevin Martinez

**I. MEETING CALLED TO ORDER:**

Mayor Douglas called the meeting to order at 6:00 p.m.

**II. PLEDGES**

- A. **Pledge of Allegiance**
- B. **Pledge to the Texas Flag**

**III. INVOCATION:**

Councilmember Forester gave the invocation.

**IV. CITIZEN-VISITOR COMMENTS:**

Mr. Martinez spoke to the Council regarding the easement beside his house and requested that it be abandoned by the city. Mr. Archer explained that the item would be up for discussion later in the meeting.

**V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:**

- **December 14, 2020**
- **December 28, 2020**

Motion was made by Councilmember Weger to accept the minutes as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**VI. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:**

- A. Consider and Discuss and Potentially Award Bid for Terminated Lake Lot Lease, North Shore Lot 201 & S. ½ of 202. (Executive Session)**

The Council retired into Executive Session under Section 551.072 Real Property and to discuss items B. and C. under Section 551.074 Personnel Matters at 6:08 p.m.

The Council returned into Open Session at 6:29 and opened sealed bids for the terminated lake lot. Bids were as follows:

- Ken Roark-\$37,750.00
- Brent West-\$65,575.00
- Elaine Robertson-\$41,101.00
- Matt Holm-\$49,800.00
- Kenny Miller-\$75,001.00
- Timothy Harris-\$38,700.00
- Dusty Wood-\$22,999.99
- Gary Vickers-\$35,301.00
- Bode Webb-\$50,102.00
- Rachel Frazier-\$52,300.00
- Rex Bussell-\$39,777.00
- Ryan From-\$65,432.10

Motion was made by Councilmember Forester to award bid and assign lease to Kenny Miller, second was made by Councilmember Weger. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**B. Consider and Discuss City Manager Evaluation. (Executive Session)**

Motion was made by Councilmember Forester to grant City Manager and City Secretary positions the five percent salary increase that was given to other full time employees as a cost of living increase, second was made by Councilmember Weger. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

Motion was made by Councilmember Forester to move annual evaluations of appointed employees, City Manager, City Secretary, and Municipal Court Judge, to the first meeting in August of each year, second was made by Councilmember Weger. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**C. Consider and Discuss City Secretary Evaluation. (Executive Session)**

See above actions taken.

**D. Consider and Discuss and Potentially Award Bid for Professional Auditing Services.**

Mr. Archer explained that only one bid was received from Fullerton & Associates and that the current auditor, Mr. Cameron Gulley, had declined to submit a proposal. Mr. Archer read the proposal letter from Fullerton & Associates explaining pricing structure for auditing services.

Motion was made by Councilmember Weger to award the bid for auditing services to Fullerton & Associates and allow City Manager to negotiate contract terms, second was made by Councilmember R. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**E. Consider and Discuss and Potentially Award Bid for Road Materials.**

Two bids were received:

- Vulcan Materials Company-A-2 \$6.50/ton; ¾- \$6.75/ton; grade 3 & 4-\$18.25/ton

- Nobles Road Construction, Inc.- A-2 \$6.85/ton; ¾- \$7.70/ton; grade 3-\$26.00/ton & grade 4-\$28.00/ton

Motion was made by Councilmember Forester to award bid to Vulcan Materials Company for road materials, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**F. Consider and Discuss Limited Use Permit.—Jared Frazier**

Motion was made by Councilmember Weger to grant the Limited Use Permit to Jared Frazier, second was made by Councilmember Forester. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**G. Consider and Discuss Limited Use Permit.—Ben Hanlon**

Motion was made by Councilmember Weger to grant the Limited Use Permit to Ben Hanlon, second was made by Councilmember R. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**H. Consider and Discuss Resolution No. 2021-01-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, APPROVING THE TRANSFER OF THE CISCO-EASTLAND-RANGER MENTAL HEALTH TRANSPORTATION OFFICER GRANT PROGRAM FROM THE PARTICIPATING CITIES TO THE EASTLAND COUNTY SHERIFF’S DEPARTMENT. THE TRANSFER MUST BE APPROVED BY THE GOVERNING BODIES OF ALL PARTICIPATING CITIES, AND MUST BE ACCEPTED BY THE EASTLAND COUNTY BOARD OF COMMISSIONERS. THE TRANSFER OF THE GRANT IS SUBJECT TO APPROVAL BY THE TEXAS DEPARTMENT OF HEALTH SERVICES. IN LEUI OF STATE APPROVAL, THIS RESOLUTION AUTHORIZES THE CITY, ALONG WITH THE OTHER CITIES, TO ENTER AN INTERLOCAL AGREEMENT WITH EASTLAND COUNTY TO AUTHORIZE THE SHERIFF’S DEPARTMENT TO ASSUME MENTAL HEALTH TRANSPORT OPERATIONS EFFECTIVE ON JANUARY 1, 2021, IN ACCORDANCE WITH THE GRANT PROVISIONS UNTIL THE COMPLETION OF THE CURRENT GRANT PERIOD. UPON RENEWAL OF THE GRANT APPLICATION, THE COUNTY WILL SUBMIT THE GRANT APPLICATION AND BE FULLY RESPONSIBLE FOR OPERATIONS AND FUNDING OF THE GRANT PROGRAM.**

Mr. Archer commented that the proposed resolution would transfer responsibility for the position of MHMR Officer created by the cooperative of Eastland County cities to the Eastland County Sheriff’s Department. Similar resolutions have been passed by the other cities and the measure will be discussed at the next County Commissioner’s meeting.

Motion was made by Councilmember Weger to accept the resolution as presented, second was made by Councilmember R. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
 Nays: None/Motion Carries  
 Voted: 5 to 0  
 Absent: Escobedo

**I. Consider and Discuss Ordinance No. 0-2021-1**

**AN ORDINANCE OF THE CITY OF CISCO, TEXAS, AMENDING CHAPTER 6 “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE I, ADDING SECTION 6-2 “INTERNATIONAL RESIDENTIAL CODE”; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. (First Reading)**

Mr. Archer stated that the next five proposed ordinances would be an update to the newest versions of the Building Codes the city has already adopted in the past.

Motion was made by Councilmember Forester to accept the ordinance as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**J. Consider and Discuss Ordinance No. 0-2021-2**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, AMENDING CHAPTER 8 “FIRE PREVENTION AND PROTECTION”, ARTICLE 1, SECTION 8-2 “ADOPTION OF FIRE PREVENTION CODE” OF THE CITY’S CODE OF ORDINANCES, ADOPTING THE 2021 INTERNATIONAL FIRE CODE; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. (First Reading)**

Motion was made by Councilmember Forester to accept the ordinance as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**K. Consider and Discuss Ordinance No. 0-2021-3**

**AN ORDINANCE OF THE CITY OF CISCO, TEXAS, AMENDING CHAPTER 6 “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE I, ADDING SECTION 6-4 “INTERNATIONAL MECHANICAL CODE”; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. (First Reading)**

Motion was made by Councilmember Forester to accept the ordinance as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**L. Consider and Discuss Ordinance No. 0-2021-4**

**AN ORDINANCE OF THE CITY OF CISCO, TEXAS, AMENDING CHAPTER 6 “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE II “PLUMBING AND GAS CODES”, AMENDING SECTION 6-16 ; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. (First Reading)**

Motion was made by Councilmember Forester to accept the ordinance as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**M. Consider and Discuss Ordinance No. 0-2021-5**

**AN ORDINANCE OF THE CITY OF CISCO, TEXAS, AMENDING CHAPTER 6 “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE I, ADDING SECTION 6-3 “INTERNATIONAL EXISTING BUILDING CODE”; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. (First Reading)**

Motion was made by Councilmember Forester to accept the ordinance as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**N. Consider and Discuss Ordinance No. 0-2021-6**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, PROVIDING THAT THE SIXTEEN AND ONE HALF FOOT (16.5) BY ONE HUNDRED (100) FOOT EASEMENT IN THE ALLEY BETWEEN AVENUE L AND AVENUE M IN BLOCK 106 IN THE CITY OF CISCO, TEXAS, AS SHOWN IN ATTACHMENT A, BE VACATED AND ABANDONED, EXCEPT FOR EXISTING UTILITY AND/OR DRAINAGE EASEMENTS; PROVIDING FOR REVERSION OF THE FEE IN SAID LAND; AND, PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON FINAL PASSAGE. (First Reading)**

Motion was made by Councilmember Forester to accept the ordinance as presented, second was made by Councilmember R. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**O. Consider and Discuss Abandonment of Alley at 1407 Avenue M.**

Mayor Douglas indicated that this was a repeat of the previous item.

**P. Consider and Discuss Updated Personnel Rules and Procedures.**

Mr. Archer stated that only one change had been made to the Personnel Rules and Procedures, being an increase in accrued vacation time for Fire Department employees. For 1-9 year employees, the amount went up from 60 hours to 72 hours, for 10-19 year employees, the amount went up from 72 to 120 hours, and 20 plus year employees capped out at 240 hours.

Motion was made by R. Johnson to accept the Personnel Rules and Procedures as presented, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, R. Johnson, W. Johnson, Forester, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Escobedo

**Q. Consider and Discuss Long Range Planning.**

Chief Fairbanks spoke about the upcoming ISO rating and expects the city to increase from a rating 3 to a rating 2.

Mr. Archer continued, saying the survey of the airport was now complete and the annexation of Hidden Shores could now be completed. The city will apply for a grant of \$350,000.00 from Texas Department of Agriculture to complete an infrastructure project. The Cisco Police Department will apply for a Criminal Justice Department grant from the West Central Texas Council of Governments for police equipment. City offices will be closed on January 18, 2021 for Martin Luther King, Jr. Day. City-wide clean-up day is scheduled for April 17, 2021 and lastly, the Folklife Festival is scheduled for April 24, 2021.

**R. Announcements from City Council.**

Mayor Douglas added that the Geocaching Association has chosen Cisco to host their annual conference, March 9, 2021-March 14, 2021. This event is expected to bring hundreds of guests to the city.

**VII. ADJOURNMENT**

Motion was made by Councilmember Forester to adjourn, second made by Councilmember R. Johnson. Motion passed unanimously and the meeting adjourned at 7:09 p.m.

**ATTEST:**



**Tammy Osborne, City Secretary**



**Tammy Douglas, Mayor**

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