



Application for Sewer Connection Subdivision

Property Information:

Subdivision/Connection name: _____
Property location (legal description and nearest major intersection): _____

Property Owner:

Last Name: _____ First Name: _____ MI: _____
Company _____
Address: _____
Address: _____
Office#: _____ Cell#: _____ Fax: _____

Contractor Information: (A qualified contractor is required to perform the connection)

Last Name: _____ First Name: _____ MI: _____
Company: _____
Address: _____
Address: _____
Office#: _____ Cell#: _____ Fax: _____
License# and expiration (if applicable): _____

Requested Connection Information:

Subdivision (# of lots _____)
Connection Status: New Replacement
Type of Connection: Gravity Force Main
Connection: Existing MH Proposed MH Location: _____
Size of Connection 4-inch 6-inch Other _____
Will a street need to be opened for the utility connection to be made: Yes No
Owner of the street or ROW that will be opened: City County State

For IBSD Use

Date Application Submitted: _____ Reserved IBSD #(s) _____
Permit classification (served by lift station?): Class I Class II
Is approval from DEQ required (served by lift station?): Yes No
Is a review by the IBSD Engineer required: Yes No
IBSD received payment in full: Yes No Check#: _____
Connection to Main \$200 x _____ # of connects = \$ _____

Applicant Signature: _____
Name Date

Sewer Connection Checklist/Procedure Subdivision

1. Fill out and return Application
2. Submit drawings for review by IBSD appointed Engineer. Engineer requires two weeks for review process.
 - Applicable fee(s) for inspection are due at this time (\$200 per connection).
3. Submit plans to Idaho Falls for review and approval.
4. After approval “Will Serve Letter” issued from IBSD.
5. IBSD will issue extension letter to DEQ stating project complies with requirements and IBSD will serve project. IBSD will own and operate the system.
 - If lift station involved – plans must be submitted to DEQ for approval.
6. Development agreement with IBSD executed, after which, extension letter will be released.
7. Inform IBSD of construction schedule in advance of construction. Main line connections must be inspected - 2 business days (48 hours) advance notice required.
8. Inform Engineer of construction schedule in advance of construction so that spot inspections can be performed.
9. The following is a list of tests and inspections required for sewer main lines upon the completion of installation of lines but before the placement of asphalt and structural fill. All lines shall be cleaned and flow shut off just prior to testing. IBSD requires two business days notice for inspections.
 - ⇒ Connection to IBSD sewer system.
 - ⇒ Low Pressure Air test per Idaho Falls Standard Specifications section 704.03.
 - ⇒ Deflection test per Idaho Falls Standard Specifications section 704.04.
 - ⇒ Television Inspection per Idaho Falls Standard Specifications section 704.05 (allow one week for review).
10. City of Idaho Falls inspects lines with closed circuit television and accepts lines for maintenance.
11. Individual permits may be issued.

12. Developer's Engineer certifies to IBSD that all construction meets IBSD approved standards and specifications and submits test results.
13. As-Constructed drawings must be submitted to IBSD and the City of Idaho Falls as well as DEQ if approval is required. These drawings must be submitted in electronic form accompanied by plan sheet set of final plat.
14. Once the sewer system is complete and developer has received conditional acceptance from IBSD a one-year warranty on all construction begins. Developer is responsible for the system during the one-year warranty and/or until final acceptance.
15. Near the completion of the one-year warranty period (within 30-days of expiration) a televised review of the system will be performed to check for items of non-compliance. Any discrepancies are remedied by the developer before final acceptance. This review will include a closed circuit television report by an IBSD approved contractor done at the developer's expense.

As a reminder:

- Prior to cutting into a road or disturbing any Right-of-Way the contractor (or owner) must contact the agency responsible for the maintenance of the ROW i.e. city, county, state, or private and obtain permission/permit to excavate in ROW.
- Contractor (or owner) is also responsible to obtain permission from the local jurisdiction to limit lane access or close and detour a road. Contractor is responsible for all safety measures, cones, signs, flaggers, etc. required to maintain traffic safely through the construction area.
- Connection should be made per City of Idaho Falls Standard Specifications standard drawing 700-5 and "Idaho Standard for Public Works Construction" standard drawing SD-511.
- Inspection should be performed by qualified person or entity selected by the District who will submit an inspection report and picture.
- Return any disturbed ROW to existing condition and repair roadway cuts per ISPWC standard details SD-301,302, & 303.