

STATEMENT OF EXPENDITURE

Mitre House

01/01/2022 - 31/12/2022

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Expenditure

Insurance - Buildings

01/01/2022	Reversal - Accrual - Building Insurance	(1,145)
24/03/2022	Insurance 28/03/2022 27/03/2023	4,052
31/12/2022	Insurance 28/03/2021 27/03/2022	2,775
31/12/2022	Prepayments - Insurance Engineering	(966)

Total Insurance - Buildings **4,716**

Insurance - Directors & Officers

11/04/2022	2262836 St Giles Insurance and Finance Services Ltd (152150)	270
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Total Insurance - Directors & Officers **270**

Insurance - Engineering

01/01/2022	Reversal - Accrual - Insurance Engineering	(102)
15/03/2022	2232204 St Giles Insurance and Finance Services Ltd (143010)	400
02/08/2022	2354090 St Giles Insurance and Finance Services Ltd (159784)	449
31/12/2022	Prepayments - Insurance Engineering	(337)

Total Insurance - Engineering **410**

Cleaning - General

26/01/2022	2190231 TENON FM LIMITED (14133182)	283
25/02/2022	2223159 TENON FM LIMITED (14134012)	283
28/03/2022	2243299 TENON FM LIMITED (14134992)	283
27/04/2022	2292806 TENON FM LIMITED (14135762)	305
27/05/2022	2299975 TENON FM LIMITED (14136581)	305
27/06/2022	2375373 TENON FM LIMITED (14137324)	305
25/07/2022	2353718 TENON FM LIMITED (14138124)	305
25/08/2022	2375362 TENON FM LIMITED (14138944)	305
26/09/2022	2416277 TENON FM LIMITED (14139732)	305
27/10/2022	2428701 TENON FM LIMITED (14140435)	305
25/11/2022	2435194 TENON FM LIMITED (14141394)	305
28/12/2022	2468944 TENON FM LIMITED (14142050)	305

Total Cleaning - General **3,594**

Electricity - Communal

01/01/2022	Reversal - Accrual - Electricity	(1,000)
31/12/2022	Accrual - Electricity	2,000

Total Electricity - Communal **1,000**

General Repairs

18/02/2022	2211155 Marble Shine Ltd (29353)	402
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09/03/2022		2231728 MONSTER PROPERTY SERVICES UK LTD (4134)	558
26/03/2022		2239201 West Green Services Limited (773)	200
03/04/2022		2244558 MONSTER PROPERTY SERVICES UK LTD (4212)	270
18/05/2022		2293138 KC SERVICES GROUP LIMITED (36716)	118
05/06/2022		2303955 MONSTER PROPERTY SERVICES UK LTD (4320)	90
07/06/2022		2307172 MONSTER PROPERTY SERVICES UK LTD (4323)	210
20/07/2022		2021 Year End Rounding Adjustment	0
21/07/2022		2343134 MONSTER PROPERTY SERVICES UK LTD (4425)	90
21/07/2022		2343135 MONSTER PROPERTY SERVICES UK LTD (4426)	174
11/11/2022		2423580 BARRY BROS SECURITY LIMITED (EST24094-2)	96
22/11/2022		2434905 BARRY BROS SECURITY LIMITED (INV196323S)	96
20/12/2022		3DP BARRY BROS SECURITY LIMITED refunded	(96)
31/12/2022		Write off- Dec 2020 DBK Building Bourne Maintatnance	(108)
31/12/2022		Write off- Dec 2020 DBK Building Bourne Maintatnance	(2,214)
Total General Repairs			(114)
Locks & Keys			
03/11/2022	Flat 6 Mitre House	Key/fob charge	(40)
Total Locks & Keys			(40)
Lift - Maintenance			
01/01/2022		Reversal - Prepayment - Lift maintenance	146
04/03/2022		2223815 Kinetic Lift Services Ltd (NV12386)	324
12/06/2022		2307603 Kinetic Lift Services Ltd (NV12513)	324
23/08/2022		2365335 Kinetic Lift Services Ltd (NV12593)	324
18/12/2022		2468939 Kinetic Lift Services Ltd (NV12741)	324
31/12/2022		Prepayment - Lift maintenance	(146)
Total Lift - Maintenance			1,296
Lift - Emergency Telephone			
01/01/2022		Reversal - Accrual - Lift Emergency Telephone	(25)
07/01/2022		2189304 Urbancoms Ltd (88520)	25
31/01/2022		2189002 Urbancoms Ltd (26348)	23
31/01/2022		2189003 Urbancoms Ltd (16499)	42
07/02/2022		2232560 Urbancoms Ltd (90336)	25
07/03/2022		2231790 Urbancoms Ltd (92193)	25
08/04/2022		2317478 Urbancoms Ltd (94030)	26
09/05/2022		2358346 Urbancoms Ltd (95878)	26
09/06/2022		2317484 Urbancoms Ltd (97773)	26
06/07/2022		2333942 Urbancoms Ltd (99646)	26
08/08/2022		2355131 Urbancoms Ltd (101527)	26
08/09/2022		2382253 Urbancoms Ltd (103454)	26
30/09/2022		2414822 Urbancoms Ltd (105351)	26
07/12/2022		2443299 Urbancoms Ltd (109245)	26

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Total Lift - Emergency Telephone			323
Door Entry System - Maintenance			
15/06/2022	2323724 ENTRYPHONE COMPANY LIMITED(THE) (C285/2207)		287
Total Door Entry System - Maintenance			287
Fire Alarm Maintenance			
22/03/2022	2443300 Artius Property Protection Limited (44016)		234
31/03/2022	2443301 Artius Property Protection Limited (47020)		270
Total Fire Alarm Maintenance			504
Water Hygiene			
12/03/2022	2232568 Water Hygiene Management Ltd (23642)		1,296
Total Water Hygiene			1,296
Postage/Couriers			
10/11/2022	2425454 B-Hive Services (BHI-FRA-1791)		14
13/12/2022	2449983 B-Hive Services (BHI-FRA-2009)		11
Total Postage/Couriers			25
Accountancy - General			
01/01/2022	Reversal - Accrual - Accountancy General		(480)
09/03/2022	2227831 Knight Accountants (12018)		480
10/03/2022	2236005 ShakespeareMartineau (J8BP441P)		385
31/12/2022	Accrual - Accountancy General		480
Total Accountancy - General			865
Company Secretarial			
01/01/2022	Reversal - Prepayment - Company Secretarial		121
29/04/2022	2282315 HML PM Ltd (HML-CSC-15041)		492
31/12/2022	Prepayment - Company Secretarial		(121)
Total Company Secretarial			492
Out of Hours/Emergency Cover			
26/05/2022	2304046 HML PM Ltd (HML-OOH-19629)		108
Total Out of Hours/Emergency Cover			108
Management Fee - Fixed			
17/01/2022	2177834 HML PM Ltd (1200394)		1,485
13/04/2022	2264424 HML PM Ltd (1204425)		1,485
07/07/2022	2332177 HML PM Ltd (1208948)		1,485
31/10/2022	2425449 B-Hive Services (BHI-FRA-1747)		1,485
Total Management Fee - Fixed			5,940
Bank Charges			
29/03/2022	203747 33749878	COMM 06Dec/06Mar	4
29/06/2022	203747 33749878	COMM 07Mar/05Jun	6
27/09/2022	203747 33749878	COMM 06Jun/04Sep	6

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29/12/2022	203747 33749878	COMM 05Sep/04Dec	5
Total Bank Charges			21
Total Expenditure			20,993
Operating Surplus/(Deficit)			20,993
Grand Total			(20,993)

In addition to the management fees shown in the income and expenditure account the following HML companies have provided services that have been charged for separately:

- B-Hive Services
- HML PM Ltd