

Minutes of the Sherrard Public Library District Board of Trustees

August 17, 2021 -- 7:00 PM

Call to Order: 7:00 PM.

Board Members in Attendance: Allen Holdsworth, Barb Ruane, Sarah Soliz and Sheryl Steele.

Board Members Absent: Jackie Docherty, Jim DeWitt and Molly Kindelsperger.

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of July 20, 2021, by Soliz, Second by Ruane.
2. Motion to approve the Treasure's Reports by Ruane, Second by Soliz.
3. Motion to adjourn at 7:25 PM by Soliz, Second by Ruane.

Director Report:

- I. Ongoing projects: Eagle Enterprises and New Windsor Telephone Company have been informed that we are interested in using their services. Tori will keep the board informed of progress on these two service changes.

Lutz Roofing and Gutters has been hired to repair the ongoing problem with the leak in our roof.

Tori has contacted Demco regarding the warranty on shelving purchased in 2017. There is a problem with the vinyl veneer on one of the shelves.

- II. Annual Report: Our first annual report covers library activities for FY 2020-2021, including activities for Summer Reading 2021. Digital copies will be posted on social media and the website, as well as print copies at the library. The report should be easy to edit each year so that we can keep the community informed of all the great work of our library.
- III. Dining Tour Books will again be available for purchase at the library.
- IV. Audit: Hoffman and Tranel will be performing the annual audit at the library on Wednesday, August 18th. Kim Hoffman will likely be at the September meeting to present her report.

New Business:

- I. Secretary's Audit: To Complete the IPLAR, two board members have reviewed the previous year's board meeting minutes. These names will be submitted digitally in accompaniment of the IPLAR.
- II. Observing Holidays: Tori submitted a list of holidays in the next few years that fall on a Sunday. The library will be closed on the Monday following the holiday.

The next meeting September 21, 2021, at 7 PM.

Respectfully submitted,
Sheryl Steele, Secretary