

BCA Office Closure For Organization

The week of December 25, the office will be closed on Monday in observance of the Christmas holiday.



December 26-29, office staff will be working on re-organizing the office and records for the new year and the office will be closed to walk-in visits.

Staff will have limited access to phone and e-mail, but will check messages each morning and afternoon and respond to any urgent matter. Tennis court reservation requests may be left on voice mail, but please make sure to leave a contact phone number in case the court you request is already booked.

FOR NEW YEAR'S EVE inquiries: please email jenni@bellcanyon.com, and title the email "NEW YEAR'S EVE." The RSVP deadline is Wednesday, December 27th, and payments must be received by 5:00 PM. All payments should be placed in an envelope (ATTN: JENNI on the outside) and slipped through the BCA Office's mail slot. Checks should be made out to the "Bell Canyon Association." Jenni will confirm all payments received at the end of each business day.

The office is also closed on January 1st for the New Year holiday. The office will return to normal hours and communication on January 2nd.

***Thank you for your understanding
and***



From the BCA Office Staff