

GENERAL REPORT
July 11, 2017

1. As I indicated at the last meeting, the time has come to replace the backwash pump at the water treatment plant. I have enclosed three (3) bids for your review as follows:

a. Brotcke Well & Pump	\$46,952
b. Douglas Pump Service, Inc.	\$64,175
c. Douglas Pump Service, Inc.	\$81,031

Our salesman from Hawkins, who supplies chemicals to the pool, sewer and water treatment plant, was able to obtain the low bid for us. For the time being, I am listing the base bid. Jim James has reviewed these bids and recommends approval of the low bid of \$46,952. I concur with his recommendation.

2. Enclosed is a copy of the grind box that Jeremy Dupont was talking about at the last meeting. The price for this equipment is \$2,493.23. It will cost \$500 for delivery and installation for a total of \$2,993.23.

4. Brigitte Brecheisen-Huss has requested the Proclamation designating September 17-23, 2017 as Constitution Week. She plans to attend the meeting.

5. Enclosed is a copy of the transient guest tax application for the Friends of the Library Holiday Homes Tour as well as a copy of the Tourism Advisory Board minutes of July 5th. This application was tabled by the Tourism Advisory Board at their June meeting because there were several questions that needed to be answered. As you can see, the original request was \$927; however, the board voted to recommend a total of \$200 for Facebook advertising only. Please read the tourism minutes carefully to determine why the board voted the way they did.

6. The Anderson County Fair parade is scheduled for Tuesday, July 25th which is your regular meeting date. Does the commission want to change this date so you can participate in the parade?

7. Susan asked if the commission would be willing to designate next year's Libertyfest event date along with a rain date. I guess there are people and some publications asking for this information. I'll have a July calendar for you to look at. In talking with the company who supplies the fireworks, she said anything goes. Communities are beginning to book for 2018 and she said they are "all over the board" to the week-end before the Fourth to the week-end after the Fourth to a staunch, "the 4th is the 4th and that's when we are doing it". The 4th falls on a Wednesday next year.

8. Ordinance #4187 deletes a total of \$4,975.13 in unpaid utility bills. Nancy reports that she and Terry have expended every effort to collect these accounts with no measurable results. Most of the customers can't be found, two are deceased, one claimed bankruptcy and there is one collection fee that is kept by the set-off program. The City's auditors recommend removal of the bills from the accounting records is staff believes nothing else can be done to receive payment.

9. Ordinance #4188 has been prepared at the request of Gary Hayes, owner of Hayesbrand Molding who is purchasing a portion of the property across the street from the city's south shop. It is my understanding that when the property was recently surveyed, it appeared that Oak Street and some alleyways had not been vacated. Terry researched this and finds that a number of vacating ordinances have been adopted over the years, however he thought it best to prepare another ordinance to make sure a correct title can be prepared by the title company. I am sending you a map of the affected area.

10. Ordinance #4189 amends existing utility connections fees. The existing ordinance gives city staff the authority to increase electric, water and gas utility connection fees by a certain percentage of actual costs. This is another one of those "things" that has needed attention for several years as nothing, other than electric taps, has been done since 1975. The reason the electric utility is listed in this ordinance is because there was a sentence in the old ordinance that needed to be deleted. The existing water and gas utilities sections are okay so are not restated in this ordinance. The section for sewer taps has been amended to remove a required deposit and states the exact amount of the different taps and inspection fees.

11. Resolution 7/11/17-1 authorizes the city to lease a small tract of land to the Lake Garnett Grand Prix Revitalization Organization to construct a storage building in an area where the shooting range is on the top of the hill above the rifle range. They are acquiring more and more equipment and need a permanent location to store it. This appears to be a good location as it is not too far from the east shelter house where their events start. I am enclosing a map that shows where they would like to put the building. Brian Maloan went with Tracy Modlin to look at the area and he has no problem with it being there.

12. You will recall that a check issued to Jerry Miller Electronics was withdrawn from the warrant register at the last meeting to allow me time to determine why it was so much. I talked to Gary Ecclefield and he said the extra amount was for the used AWOS. Gary said they made several calls and a new unit would have been \$2,000. Therefore, he felt it best to go with the used

unit and this one seems to be working very well. With this information, I would recommend the check be mailed to Mr. Miller.

13. I am sending you two (2) claims for damages to equipment at two (2) residential homes because of the power outages experienced the week-end of June 24th. The amounts requested are relatively small; however I have a problem with paying for something that wasn't the city's fault.

14. You may recall a notation in one of the city's newsletters concerning the water department's failure to test for lead and copper as required by the Kansas Department of Health. Recently, ten (10) different water samples were taken in various locations around town. All of the results were well below the limits set by the state. Butch reports that we are in good shape for the next three (3) years.

15. City/County commission meeting set for Monday, July 10th at 6:00 p.m. at city hall. The county is the host but preferred to use the commission meeting room.

PROJECT UPDATE REPORT

A. Electric line along Walnut Street – Work seems to have stopped. I will check with the engineer to see what the delay is now.

B. Water Plant –Bids for backwash pump are listed on the agenda.

Water distribution crews continue flushing fire hydrants throughout town.

C. Outflow Meter location – County Commissioners approved alternate location. Equipment will be installed either Tuesday or Wednesday, July 11th or 12th.

D. Street repair – Waiting for Killough.

E. Personnel policies – We are still refining a few sections.

F. Skate park – See earlier statement about the cost of the equipment.

G. Sidewalks – Street crews finished their portion of the work on the south side of the courthouse. This project has gone much slower than I anticipated. Crews will have at least a portion of Fifth Avenue open where people can park before this week-end.

H. AWOS – see earlier statement. I don't know where Pat Schettler is on getting certified.

I. Code book – Terry has asked staff to print a copy of what was sent to us by CityCode for him to begin his review. Looking at it on the computer is going to take too much time.

J. Advisory Boards – Still working on ACDA and Airport.

K. New playground – Looking for grants.

L. South bound turn lane on Highway 59 – Getting all documents signed so Killough can set a date in their work schedule.

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