



MERA Consulting

MONITORING IMPLEMENTATION TEMPLATE

Date _____

Goal: To increase fluency by 20 words per minute as measured by the March administration of the AIMS Web R-CBM so that words will be recognized automatically.

Strategy: Train teachers in the eight stages of effective reading instruction (describing, modeling, verbal practice, guided practice, paired practice, independent practice, differentiated practice, integration)

Team/Work Group Members _____

Action Step to achieve strategy (what task will be done)	Implementation Timeline & Person(s) Responsible (when, who)	Resources Needed (people, money, tools, etc.)	Evaluation (benchmarks and success indicators)	Result (Was completion successful? How do you know?)
Principal Smith will schedule 3 days of on-site effective reading instruction training for 19/20 teachers during May 2019	Principal Smith schedule by March 15, 2019	\$ for trainers	\$ found by end of Feb, 2019/Trainers confirmed (email confirmations)	\$ found (sup email 2-20-19)(trainers email 3-10-19)
Principal Smith will arrange for substitute teachers during on-site effective reading instruction training during May 2019	Ms. Jones will schedule subs by May 1, 2019	\$ for substitutes/schedule subs	Subs scheduled (email confirmation)	Subs scheduled (Ms. Jones email 4-15-2019)
Teachers will follow the instructional scope and sequence utilizing the effective reading instructional strategies during the 19/20 school year	Teachers/Principal Smith during the 19/20 school year	Principal walk-through time (all teachers every month), Monthly teacher meeting time	Teacher daily plans/Walk-through confirmation sheets/teacher monthly meeting sign-in sheet	Teacher evaluations/Goal achievement N=67, Group mean increased from 4.88 in fall (sd=.98) to 8.55 in spring (sd=2.23). Increase of 3 years 7 months

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