

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, 11 April 2024 at the Village Hall and via GoTo Meeting.

Members Present: Mayor Richardson, Trustee Kempf, Trustee Del Plato, Trustee Garcia, Trustee Pepper.

Others Present: DPW Supervisor Ahouse, Fire Chief Borden, Police Chief Dwello, Clerk/Treasurer Swartwood, Deputy Clerk Quan.

Public Present: Chuck Franzese (HUNT-EAS)
via GoTo Meeting: Phil Stannard.

Mayor Richardson called the meeting to order at 6:30 PM with the Pledge of Allegiance.

Public Hearings:

Opening of Trash bids: Cardinal Disposal: \$34,000; D & L Disposal: \$34,500 for pickup with toters, \$29,999 for pickup without toters.

Borden expressed concerns about access to the dumpster at the fire department and the cost of disposal of hazardous waste left at the dumpster.

Awaiting a response from Cardinal Disposal on if their estimate is based on toters.

2024-2025 Budget: discussion on areas receiving funding increases; no comments.

Richardson motioned, Del Plato seconded, to approve the 2024-2025 budget;

Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Approval of Minutes:

Garcia motioned, Richardson seconded, to accept the minutes from the 14 March 2024 Regular Board Meeting; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Del Plato motioned, Richardson seconded, to accept the minutes from the 01 April 2024 Organizational Meeting; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Public to be Heard:

Franzese spoke about the passing of a local law on sewer use. The related document, which follows NYS DEC guidelines, requires updating to reflect the needs of the village. He recommended discharges sent to the new treatment plant should meet certain parameters rather than adjusting the plant's processes. He advised HUNT-EAS would be able to assist industrial companies on treating the discharge to meet the parameters.

Del Plato asked about the unified water and sewer system the county is pursuing. Franzese spoke of similar pursuits by other counties and how the challenges have not been resolved to reach a solution.

Richardson asked about the progress of the water project now that the land and easements for the well and pump station have been acquired. Franzese advised they will respond to the Seneca County Department of Health letter within two weeks. Once the Department of Health reviews and approves the design, the project can go to bid.

Franzese spoke of how the bids received for the sewer plant were considerably higher than the budget. The original budget was proposed before the pandemic and the enforcement of using multiple contractors. The process plant building now requires contracts from the following contractors: general (building foundation and setting of equipment), electrical, HVAC, plumbing.

Because of the \$2.4M shortfall, Steed suggested rejecting bids, pursuing a more cost-effective treatment process or reducing costs of the new plant building, and applying for additional grants. Richardson motioned, Del Plato seconded, to reject the bids; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Library:

Limbwalker Tree Care trimmed the tree. They reported the tree was relatively health, having few bugs and only a few spots of bark rot. Rodent traps were set but have not caught anything.

Fire:

There were 10 calls in March.

Eleven members were on standby for the eclipse detail. There was one accident in Ovid.

Along with Lodi and Ovid, a joint drill will be conducted at Conifer Village on 23 April.

The proposed OSHA regulations will affect the department and the village, because of the cost of implementing some of the unfunded mandates and the additional training requirements. The increased documentation likely means hiring a dedicated administrator to manage the requirements.

Garcia motioned, Pepper seconded, to approve the results of the 26 March 2024 election; Richardson: aye, Del Plato: aye, Garcia: aye, Pepper: aye; Kempf: absent:

Operations

Chief Jim Borden

First Assistant Chris Nelson

Second Assistant Ralph Bailey

Captain John Hillman

Administration

President Matt Barkee

Vice President Chris Percy

Secretary Chris Vogt

Treasurer Nicole Nelson

Lieutenant Jasson Lisk

Trustees: Keith Jay, James Finch,
Wendi Buss

Borden advised Del Plato staffing would determine if the fire department would have a truck at the Interlaken Water Tower Park fundraiser.

Richardson motioned, Garcia seconded, to accept Damian Gehman as a new member of the Interlaken Fire Department; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Firefighter Freeman will begin interior firefighter training 13 April.

The spring chicken barbecue sold out within a half hour.

Everyone had a good time at the banquet.

Barkee and Borden will host a chicken barbecue to support the South Seneca High School Trap Club starting at noon on 18 May.

Water:

The well is in good condition. After the repair of the line leak, consumption levels have returned to normal.

A brownout at the water plant caused pumps to fault and trip. The alarm wasn't received until the next morning, resulting in a low tank alarm. The issue cleared itself.

About one-third of the mandated lead service line inventory is complete. Service lines are assessed during meter repairs where they enter the house rather than at the shutoff valve because of the staffing needed for excavation.

Several meters were replaced.

Assisted Ovid in a water main repair.

Sewer:

Answered questions and provided information during the meeting with HUNT-EAS and contractors interested in bidding for the new plant.

Don Cardinal (NYS DEC) thinks the new plant will have a 2A classification.

The bids received exceed the budget.

Tim Steed (HUNT-EAS) is looking into telemetry for the new plant.

Worked with HUNT-EAS on the sewer use law.

A plug on West Avenue was determined to be on the homeowner's side.

A new chlorometer needs to be purchased; the cost should be under \$500.

Streets:

There was snow cleanup after the mid-March storm.

There was a lot of cleanup of brush and leaves.

Most of the east side street sweeping is done.

There have been a lot of utility location requests (UDig NY).

DPW would like to chip the brush pile. A house will seek bids.

T-Mobile is interested in providing telecommunication service.

A resident is interested in putting in a driveway. They confirm they will repair any damage the adjacent sidewalk may incur.

Police:

There were 164 calls for service, 11 traffic citations issued, 2 arrests made.

Residents were given reminders about the garbage can ordinance.

Spring range training is scheduled for 16 April with the Macedon Police Department.

Richardson motioned, Garcia seconded, to approve the promotion of Officer

Robertson to in-house sergeant; Richardson: aye, Del Plato: aye, Garcia: aye, Pepper: aye; Kempf: absent.

Dwello would like to hire Christopher Tuffo as a part-time officer. Richardson and another trustee will schedule an interview.

Richardson motioned, Garcia seconded, to approve the surplus of: Dodge Charger, speed trailer, and "several small odds and ends"; Richardson: aye, Del Plato: aye, Garcia: aye, Pepper: aye; Kempf: absent.

The retired Seneca County police 2018 Ford Explorer was picked up.

Richardson motioned, Pepper seconded to approve the \$890 estimate to relocate equipment from the Dodge Charger to the Ford Explorer; Richardson: aye, Del Plato: aye, Garcia: aye, Pepper: aye; Kempf: absent.

Dwello spoke about the need for administrative help to update multiple forms.

Treasurer: balances of accounts read.

Approval of Bills: Del Plato motioned, Kempf seconded, to approve vouchers in: General Fund (#302-332: \$13,695.63), Water Fund (#103-111: \$2,229.23), Sewer Fund (#69-74: \$3,847.49) for payment, Water Project (#10-11: \$1,827.90); Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Budget modifications are necessary: law contractual, health insurance in water and sewer. Richardson motioned, Garcia seconded, to approve the budget modifications; Richardson: aye, Del Plato: aye, Garcia: aye, Pepper: aye; Kempf: absent.

Old Business:

- ◆ Employee manual.
 - Richardson motioned, Del Plato seconded, to adopt the updates to the employee manual; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.
- ◆ Fisher Associates: no update on BridgeNY grant; it has not been awarded.
- ◆ Camden Group
 - An estimate for 2 hours daily, 2A classification, will be sought.

New Business:

- ◆ AlarmTech system upgrade
 - Pepper motioned, Garcia seconded to approve the \$574 expenditure for the system upgrade; Richardson: abstain, Kempf: abstain, Del Plato: aye, Garcia: aye, Pepper: aye.

- ◆ Fair Housing Resolution

Richardson motioned, Garcia seconded, to introduce the following resolution on 11 April 2024; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye.

WHEREAS, the Fair Housing Act was passed in April 1968 and prohibits discrimination in housing due to race, national origin, religion, sex, familial status, disability status, etc.: and

WHEREAS, the Village of Interlaken understands the importance of acting to further fair housing in the community:

NOW, THEREFORE, be it RESOLVED as follows:

1. The Village Board designates April as Fair Housing Month
2. The Village Board has designated the Village Deputy Clerk to act as the Fair Housing Officer.

- ◆ Tax Warrant

Kempf motioned, Garcia seconded, to introduce the following resolution on 11 April 2024; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye.

WHEREAS, real property taxes for general fund purposes in the amount of \$326,789.00 and

WHEREAS, any unpaid water charges of \$3,404.38, and unpaid sewer charges of \$1,550.74 for a total of 4,955.02 be levied on the 2023 assessment roll in accordance with section 1420 of the real property tax law now therefore be it

RESOLVED Mayor Richardson and Tax Collector Nancy Swartwood execute the warrant for the collection of such Village taxes on June 1, 2024 in accordance with section 1426 of the real property tax law.

TAX WARRANT – VILLAGE OF INTERLAKEN

April 11, 2024

TO: Nancy Swartwood, Village Clerk/Treasurer and Tax Collector

YOU ARE HEREBY COMMANDED to receive and collect Village Property Taxes and other sums stated in the last column hereof opposite their respective names, being a total of \$326,789.00 for the following purposes:

For the Current Budget	\$ 326,789.00
For Releived Water Rents & Charges	\$ 3,404.38
For Releived Sewer Rents & Charges	\$ 1,550.74

TOTAL \$ 331,744.02

YOU ARE HEREBY COMMANDED to receive and collect such sums without any additional charges between the first day of June and the first day of July 2024, both inclusive; and thereafter to collect with additional charge of five per centum for the first month and an additional one per centum will be added each month thereafter.

YOU ARE HEREBY COMMANDED to file with Seneca County Real Property on or before December 1, 2024, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid to be levied to the Town and County Taxes.

Richard Richardson
Mayor

- ◆ Cyber insurance.
 - Scope of work and related costs to be reviewed at a later time.

Additional Comments:

Adjournment: Richardson motioned, Del Plato seconded, to adjourn at 8:14 PM; Richardson: aye, Kempf: aye, Del Plato: aye, Garcia: aye, Pepper: aye.

Respectfully submitted,
Brian Quan, Deputy Village Clerk