

December 16<sup>th</sup>, 2020

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, December 16<sup>th</sup>, 2020 in the Preeceville Community Legion Hall, Preeceville, Saskatchewan.

In Attendance: Mayor - Ralph Ager  
Councillors - Florian Balawyder  
- Welma Bartel  
- Sheldon Luciw  
- Jesse Nelson  
- Darin Newton  
- Stacey Strykowski  
CAO - Lorelei Karcha

Mayor Ralph Ager called the meeting to order at 7:00 pm.

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| Agenda              | 446-20 | Bartel/Luciw: That the agenda as added to and deleted from be approved.  | CARRIED. |
| Minutes             | 447-20 | Strykowski/Newton: That the minutes of the last regular meeting of Council held Wednesday, November 18 <sup>th</sup> , 2020 be approved.   | CARRIED. |
| Waste Water Project | 448-20 | Balawyder/Nelson: That the Wastewater Treatment Facility Project – Project Status Report provided by the Chief Administrative Officer for the period covering November 14 <sup>th</sup> to December 16 <sup>th</sup> , 2020 be acknowledged as presented.  | CARRIED. |
|                     | 449-20 | Newton/Bartel: That it be acknowledged that the Construction Contract between the Town of Preeceville and Acadia Construction Management Ltd. for the Wastewater Treatment Facility -Lagoon and Force Main Project was complete as of December 4, 2020; and further that the Chief Administrative Officer be authorized to sign the Certificate of Total Performance as prepared by MPE Engineering Ltd. | CARRIED. |
|                     | 450-20 | Luciw/Strykowski: That the Town of Preeceville award the Contract for General Contractor Services for the Wastewater Lift Station Upgrades Project to Hipperson Construction at the tender value of \$666,674.88 including taxes and further that authorization be given to the Mayor and Chief Administrative Officer to sign the contract documents once prepared by MPE Engineering Ltd.              | CARRIED. |
|                     | 451-20 | Strykowski/Newton: That the following accounts for the Wastewater Treatment Facility Project be approved and paid:<br>-Acadia Construction Management Ltd. - \$41,615.60 plus GST<br>-MPE Engineering Ltd. - \$37,292.59 plus GST<br>-Colliers Project Leaders - \$5,007.50 plus GST   | CARRIED. |
|                     | 452-20 | Bartel/Luciw: That \$70,637.01 be drawn from the Town's Wastewater Treatment Facility Project Operating Loan with the Crossroads Credit Union to cover account payments for the project while funding claims for the Building Canada Fund are processed and prior to the setup of the Town's long-term loan for the project.   | CARRIED. |
| Bylaw Enforcement   | 453-20 | Bartel/Balawyder: That the Bylaw Enforcement Officer's Reports from November 19 <sup>th</sup> & December 1 <sup>st</sup> , 2020 be acknowledged and filed.   | CARRIED. |

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- Animal Control 454-20 Nelson/Strykowski: That it be acknowledged that the property owner of 244 2<sup>nd</sup> Avenue NE, has been proven to be in violation of the Town's Animal Control Bylaw No. 1-2009 and as such has been issued a Court Order dated December 3<sup>rd</sup>, 2020, in which the German Shepherd Dog named 'Walter' has been declared dangerous and orders have been set for the dog owner pursuant to *The Municipalities Act*. CARRIED.
- Council Benefits 455-20 Bartel/Balawyder: That the Extended Health Care Plan A Group Benefit provided through SUMA be added to the available Benefits for Members of Town Council, effective January 1<sup>st</sup>, 2021; and further that all premiums for the Health Care Benefit be paid for by the Council Member receiving the benefit. CARRIED.
- Committee and Boards 456-20 Luciw/Nelson: That the following Council Committee and Board appointments be approved for the 2020 - 2024 elected term and reviewed by Town Council annually:
- Committees:
- Finance - Welma Bartel, Stacey Strykowski, Ralph Ager
  - Protective - Sheldon Luciw, Welma Bartel, Darin Newton
  - Public Works - Ralph Ager, Darin Newton, Jesse Nelson
  - Streets - Sheldon Luciw, Darin Newton, Florian Balawyder, Jesse Nelson
  - Human Resources - Welma Bartel, Darin Newton, Ralph Ager, Brian MacDonald
  - Buildings - Sheldon Luciw, Stacey Strykowski, Florian Balawyder
  - Nuisance - Stacey Strykowski, Ralph Ager, Jesse Nelson
  - Policies & Bylaws - Darin Newton, Welma Bartel, Ralph Ager
  - Waste Management - Sheldon Luciw, Florian Balawyder, Jesse Nelson
  - Occupational Health & Safety - Sheldon Luciw, Stacey Strykowski, Florian Balawyder
- Town Formed Boards:
- Ability Bus - Welma Bartel, Darin Newton
  - Arena - Jesse Nelson, Sheldon Luciw
  - Economic Development /Tourism - Florian Balawyder, Ralph Ager, Jesse Nelson, Welma Bartel
  - Sports Grounds - Sheldon Luciw, Jesse Nelson
  - Recreation - Stacey Strykowski, Darin Newton, Florian Balawyder
  - Preeceville Library - Welma Bartel, Jesse Nelson
  - Community Legion Hall - Stacey Strykowski, Darin Newton
- Council Representation Required:
- Parkland Regional Library - Welma Bartel, Jesse Nelson
  - Roughrider Snowmobile Club - Ralph Ager, Welma Bartel
  - Mutual Aid Area/Emergency Measures Organization - Darin Newton, Sheldon Luciw, Welma Bartel
  - North East Area Transportation Planning Committee - Sheldon Luciw, Stacey Strykowski
  - Parkland Regional Waste Management - Sheldon Luciw, Florian Balawyder
  - Chamber of Commerce - Darin Newton, Florian Balawyder, Jesse Nelson
  - Preeceville & District Health Focus Group/Health Action Committee/Dr. Incentive Committee - Stacey Strykowski, Darin Newton, Ralph Ager
  - School Community Council - Stacey Strykowski, Jesse Nelson
  - Assiniboine Watershed Stewardship Assoc. - Florian Balawyder, Jesse Nelson
  - Preeceville Lion's Family Trail - Sheldon Luciw, Florian Balawyder
  - Preeceville Tennis Court/Pickle Ball Committee - Ralph Ager, Sheldon Luciw
- CARRIED.

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8:31 pm – Town Foreman Ashley Ward joined the meeting.

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| Waterworks System Assessment | 457-20 | Strykowski/Nelson: That the Town of Preeceville Waterworks System Assessment as required by <i>The Waterworks and Sewage Works Regulations (2015)</i> and as prepared by MPE Engineering Ltd. be approved and forwarded to the Water Security Agency.  | CARRIED. |
| Water Wastewater Inspections | 458-20 | Newton/Balawyder: That the Waterworks Compliance Inspection Report and the Wastewater Compliance Inspection Report provided by the Water Security Agency, Environmental Project Officer, Rick Sheichuk from the inspections he conducted on November 17 <sup>th</sup> , 2020 be acknowledged as presented. | CARRIED. |
| Employee Clothing            | 459-20 | Luciw/Nelson: That as per the Town's Employment Policy Manual the purchase of a new winter reflective jacket and winter overalls be approved for Town Foreman Ashley Ward.   | CARRIED. |
| Foreman's Report             | 460-20 | Luciw/Balawyder: That the Foreman's Report be acknowledged and filed.  | CARRIED. |
| Accounts                     | 461-20 | Bartel/Strykowski: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated December 16 <sup>th</sup> , 2020 be approved as paid.   | CARRIED. |

8:53 pm – Councillor Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.


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| 462-20 | Bartel/Luciw: That the account of Preeceville Shop Easy in the amount of \$111.62 be approved and paid. | CARRIED. |
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8:55 pm – Councillor Darin Newton was invited back into the Council Chambers as the matter he had declared a pecuniary interest in had been dealt with.

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| 463-20 | Bartel/Nelson: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated December 16 <sup>th</sup> , 2020 be approved and paid. | CARRIED. |
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9:00 pm – Town Foreman Ashley Ward left the meeting.

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| Muni Sask      | 464-20 | Luciw/Nelson: That the reports provided by Councillors Welma Bartel, Darin Newton and Stacey Strykowski for the Municipalities of Saskatchewan Virtual East Central Meeting, Municipal Roles & Responsibilities Workshop and SHA/Covid-19 Town Hall be acknowledged as presented.   | CARRIED. |
| Mayor's Report | 465-20 | Luciw/Newton: That the Mayor's Report be acknowledged as presented.   | CARRIED. |
| Dentist        | 466-20 | Luciw/Bartel: That the Lease Agreement between the Town of Preeceville and Dr. Charanjit Shokar for the Preeceville Library Building located at 27 Main Street N, for a ten-year term from December 1 <sup>st</sup> , 2020 to November 30 <sup>th</sup> , 2030 be approved as presented; and further, that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town and it be attached to and form a part of these minutes. | CARRIED. |
| CD&RC Report   | 467-20 | Luciw/Balawyder: That the Community Development and Recreational Coordinator's Report be acknowledged and filed.  | CARRIED. |



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- In- Camera 468-20 Bartel/Newton: That as the next matter to be discussed relates to the management of personnel and administration, Town Council move into an in-camera session where a portion of the meeting be closed to the public under the authority of Part III of The Local Authority Freedom of Information and Protection of Privacy Act. Time 9:58 pm.  
CARRIED.
- 9:58 pm to 10:20 pm – Chief Administrative Officer Lorelei Karcha left the meeting.
- 469-20 Newton/Strykowski: That Town Council move out of the in-camera session and reopen the meeting to the public. Time 10:20 pm.  
CARRIED.
- Employee Compensation 470-20 Balawyder/Strykowski: That the following employee wages and compensations be approved effective January 1<sup>st</sup>, 2021: Chief Administrative Officer: Salary \$87,781.00 per annum; Office Assistant #1: Wage \$23.34 per hour; Office Assistant #2: Wage \$21.72 per hour; Community Development and Recreational Coordinator: Wage \$25.75 per hour; Town Foreman: Salary \$66,200.00 per annum; Labourer 1.5: Wage \$24.16 per hour; and Labourer II: Wage \$23.34 per hour.  
CARRIED.
- Caretaker Wages 471-20 Luciw/Newton: That the following Caretaker wages be approved effective January 1<sup>st</sup>, 2021: Library Caretaker: Wage \$14.85 per hour; and Recreation Centre, Legion Hall and Administration Building Caretaker: Wage \$18.57 per hour.  
CARRIED.
- Vac/BT Payouts 472-20 Nelson/Luciw: That the following Vacation and Banked Time Payouts for 2020, as per the Town's Employment Policy Manual, be approved: Chief Administrative Officer: 48 hours Vacation & 42 hours Banked Time; Town Foreman: 48 hours Vacation & 39.75 hours Banked Time; and Labourer II: 40 hours Vacation & 28 hours Banked Time.  
CARRIED.
- Employee Bonuses 473-20 Newton/Strykowski: That as recommended by the Town Council Human Resources Committee the following employee production bonuses be issued to acknowledge the additional work load and responsibilities carried out in 2020: Chief Administrative Officer - \$1,500.00; Town Foreman - \$3,000.00 and Labourer II - \$2,000.00.  
CARRIED.
- Arena Manager/Shop 474-20 Luciw/Newton: That the probationary period for the current employee in the Arena Manager/Shop Labourer position be set at eight months from the date of hire.  
CARRIED.
- Auditor's Letter 475-20 Strykowski/Nelson: That the Auditor's Management and Engagement Letters provided by Bakertilly SK LLP for services to be provided for the Town of Preeceville's 2020 Audit be accepted, and further that the Administrator be authorized to sign the engagement letter on behalf of the Town.  
CARRIED.
- Council Meeting 476-20 Nelson/Luciw: That at the request of the Chief Administrative Officer, the January 2021 regular meeting of Council be rescheduled to Wednesday, January 20<sup>th</sup>, 2021.  
CARRIED.
- CAO Report 477-20 Bartel/Luciw: That the Chief Administrative Officer's Report be acknowledged and filed.  
CARRIED.
- Financial Activities 478-20 Bartel/Balawyder: That the Statement of Financial Activities – Condensed and Bank Reconciliation for the period ending November 30<sup>th</sup>, 2020, be accepted as presented.  
CARRIED.

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| Building Permit Extension | 479-20 | Newton/Luciw: That the request of the following property owner to have their Building Permit extended, be approved as follows: 1) 57 2 <sup>nd</sup> Street SE, Permit #16-2019, 6-month extension. CARRIED.  |
| Snowmobile Trail          | 480-20 | Balawyder/Nelson: That the designated snowmobile groomed trail around the Town of Preeceville as presented by the Rough Riders Snowmobile Club be acknowledged and accepted. CARRIED.   |
| Assessment Changes        | 481-20 | Strykowski/Bartel: That under the authority of the Town of Preeceville's Zoning Bylaw No. 3-1982, Town Council permit the commercial business of 'The Missing Peace – Wellness Center' owned by Dr. Devin Seghers, to operate at the property of 206 Highway Ave East in the R-Residential District in the Town of Preeceville. CARRIED.  |
|                           | 482-20 | Bartel/Luciw: That the request of the property owner of 42 5 <sup>th</sup> Street SE, Lot 12, Block 35, Plan CC3687, to have this now vacant lot consolidated with their adjoining lot at 38 5 <sup>th</sup> Street SE, Lot 11, Block 35, Plan CC3687, for taxation purposes, be approved and further that this change be in effect for the 2021 Assessment and Taxation year. CARRIED.   |
| Rec Centre Lease          | 483-20 | Luciw/Newton: That the Lease Agreement Renewal between the Town of Preeceville and Dawson Ramsay of Pelly, Saskatchewan for the rental of the West Half Main Level Area (previously known as the pool side area) and Main Washrooms/Change Rooms of the Preeceville Recreation Centre be approved as presented and further that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town and it be attached to and form a part of these minutes. CARRIED. |
| Cadet Agreement           | 484-20 | Nelson/Strykowski: That the Lease Agreement between the Town of Preeceville and the 606 Harvard Royal Canadian Air Cadet Squadron, Preeceville, for the rental of the Preeceville Community Legion Hall be approved as presented and further that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town and it be attached to and form a part of these minutes. CARRIED.   |
| Lot Lease Agreements      | 485-20 | Luciw/Newton: That the Lot Lease Agreements between the Town of Preeceville and the property renters of the following vacant un-serviced town owned lots be approved as presented and further that the Mayor and Chief Administrative Officer be authorized to sign these agreements on behalf of the Town and they be attached to and form a part of these minutes: 215 5 <sup>th</sup> Street SE; 225 3 <sup>rd</sup> Avenue NW and 213 3 <sup>rd</sup> Avenue NW. CARRIED.                         |
| Fire Department           | 486-20 | Luciw/Nelson: That it be acknowledged that the current members of the Preeceville Fire Department are as follows: Fire Chief Trevor Bartel, Deputy Fire Chief Cliff Prestie, and Fire Fighters Don Phillipow, Ashley Ward, Corwin Tonn, Darin Newton, Taylor Sliva, Nathan Draper, Rodney Serhan, George Kidder, Paul Barnachea, Hein Bertram, Steven Geistlinger, Domingo Pinaroc, Alex Nagy, Noah Tonn, Welma Bartel, Shelly Ward and the current Town Shop Employees. CARRIED.                     |
| Lions Family Trail        | 487-20 | Newton/Strykowski: That approval be given for the expansion of the Preeceville Lions Family Trail on the Town owned property located at the south east and north east areas of Town; and further that the Town of Preeceville donate the reject gravel needed for the development of these next two phases of the project. CARRIED.   |

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| Committee Reports | 488-20 | Nelson/Newton: That the following committee reports be acknowledged: Parkland Regional Waste Management Authority.   | CARRIED. |
| Correspondence    | 489-20 | Strykowski/Nelson: That the correspondence listed below be acknowledged and filed: <ul style="list-style-type: none"><li>- Ministry of Government Relations – COVID -19 Updates</li><li>- Municipalities of Saskatchewan, Municipal Updates</li><li>- Good Spirit School Division – From the Board Report</li><li>- Ministry of Government Relations – Newly Elected and Re-elected Members of Council</li><li>- North East Area Transportation Planning Committee Meeting Minutes</li><li>- Assiniboine Watershed Stewardship Association Advisory Member Appointments</li><li>- RM of Preeceville – Committee Appointments</li></ul> | CARRIED. |
| Adjourn           | 490-20 | Newton: That the meeting be adjourned. Time: 11:21 pm.   | CARRIED. |

MAYOR

CHIEF ADMINISTRATIVE OFFICER