

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

MINUTES January 20, 2026

Chairwoman Napolitani called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 5:59 p.m. The meeting was held at the Authority's Administration Building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Laurel Napolitani, Chairwoman
Joseph Roth, Vice Chairperson
Angelo Accetturo, Treasurer
Anne Skoog

Gerald Norton, Secretary – Absent

Also, in attendance: Kim Francisco, Authority CFO; Brian Tipton, Esq., Authority Legal Counsel; John Inscho, Executive Director; and Susan Wright, Administrative Assistant.

Chairwoman Napolitani led everyone in the Pledge of Allegiance and read the Introductory Statement.

MINUTES

Ms. Skoog moved, and Mr. Roth seconded to approve the minutes of the December 16, 2025, Annual Public Rate Hearing, as presented. All in favor, except one abstention by Mr. Accetturo, motion passed.

Mr. Roth moved, and Ms. Skoog seconded to approve the minutes of the December 16, 2025, regular meeting, as presented. All in favor, except one abstention by Mr. Accetturo, motion passed.

CORRESPONDENCE

Chairwoman Napolitani recapped the correspondence listed below:

1. Letter dated December 26, 2025 to WC(PR)MUA from First Environment attaching the results of the annual environmental audit, conducted on November 24, 2025.
2. Memo dated December 30, 2025, from NJUA JIF to all Member Authorities attaching the approved 2026 budget of the NJUA JIF.

3. Memorandum dated January 2, 2026, from Warren County Administrator, Alex Lazorisak, to various department heads, boards, commissioners and committees, enclosing reorganization meeting resolutions.
4. Notice from Kristian Johnson, for an application to the White Township Land Use Board to permit the construction of a detached garage situate on property known as Block 47, Lot 9.01 also known as 179 Pequest Drive located in the R-1 district of the Township of White, County of Warren.
5. Letter dated January 15, 2026 from Karen Read, Senior Account Manager of the NJUA JIF advising of the annual reorganization meeting to be held on January 28, 2026

SERVICE AREA UPDATES

Belvidere: Mr. Roth had no updates to report.

Oxford: Mr. Norton was not in attendance.

White Twp.: Ms. Skoog had no updates to report.

ENGINEER'S REPORT

Mr. Donati was not in attendance; however, his report was included in the agenda packets and reviewed. There were no questions or comments.

CFO'S REPORT

Mr. Francisco advised that our 2026 Budget has been approved by the State.

Mr. Francisco summarized his monthly financial report.

FINANCE

Mr. Accetturo moved that Resolution #26-01 be approved to pay all bills from the Operating Funds (Certificate No. OP 473: \$107,672.69). Ms. Skoog seconded. All in favor, motion passed.

Mr. Accetturo moved that Resolution #26-02 be approved to pay all bills from the Capital Improvement Funds (Certificate No. CI 477: \$18,837.45). Mr. Roth seconded. All in favor, motion passed.

GENERAL COUNSEL'S REPORT

Mr. Tipton had nothing to report.

EXECUTIVE DIRECTOR

Mr. Inscho advised that we secured the two million forgivable grant, which will be used for the thickener and non-potable water projects.

Mr. Inscho requested a motion to authorize him to sign a Contract between CP Engineers and the Authority for the Engineers to oversee the projects, contingent upon legal review by Mr. Tipton. There was a brief discussion on whether to include a “not to exceed” clause; however, the Board favored hourly billing with monthly review and approval of invoices. The contract costs will be covered entirely by the grant, with oversight roles clarified to ensure daily construction supervision.

Ms. Skoog moved to approve the signing of said contract as stated above, Mr. Accetturo seconded. Motion passed unanimously on a roll call vote.

Mr. Inscho advised that the FST in Belvidere stopped working (gear went bad). It was replaced by a salvaged gear from Oxford, which avoided a substantial expense.

The garage is near completion. All that is left to do is lighting and heaters.

Operator M. Berger is scheduled to take his testing for his C2 license and Operator B. Snyder is scheduled for testing for his S2 license on February 5, 2026.

Mr. Inscho is working with CP Engineers for the installation of the new screening system at the Water Street Pump Station. There are access constraints that need to be remedied.

Mr. Inscho raised concerns regarding the A&P redevelopment project in White Township. He advised that the current force main system cannot manage the wastewater volumes for the proposed 160-unit residential expansion, as it only carries 550 units per cycle and exceeding this will risk overflow toward the lower-lying areas. He advised that the Township and the developer should look into an upgrade to the force main.

AUTHORITY CHAIRWOMAN

Chairwoman Napolitani requested the Board review her “year in review” memorandum that she provides each year.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was no public present.

As there was no more business to come before the Authority, Ms. Skoog moved for the meeting to be adjourned. The meeting was adjourned at 6:18 p.m.

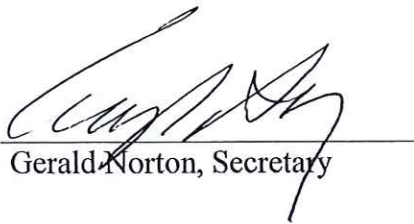
Susan Wright
Susan Wright
Administrative Assistant

#26-01

RESOLUTION: EXPENDITURES FROM THE OPERATING FUND DURING
THE MONTHS OF DECEMBER 2025 & JANUARY 2026

I HEREBY CERTIFY that the bills listed on the attached Resolution of January 20, 2026, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2026 budget.


Laurel Napolitani, Chairwoman


Gerald Norton, Secretary

Certificate No. OP 473

Dated: January 20, 2026

Moved by: Mr. Accettauro

Seconded by: Ms. Skoog

Yes: 4

No: 0

Abstain: 0

Absent: 1

APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

Meeting: January 20, 2026

BE IT RESOLVED, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

| Vendor Invoices: | Date: | |
|---------------------|---------------|---------------------|
| Check #22965-22972: | 12/23/25 | \$ 1,410.77 |
| Check #22973-23004: | 01/19/26 | <u>\$101,261.92</u> |
| | <i>Total:</i> | <i>\$102,672.69</i> |

PENTAMATION
 DATE: 12/23/2025
 TIME: 13:06:22

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 12/25

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR | ACCT | DESCRIPTION | AMOUNT |
|--------------|--------------|-------------|---------------------------|------|-----------------------|----------|
| 22965 | 10101 | 12/23/25 | ARAE NETWORK SOLUTIONS LL | 5029 | 365 APPS FOR BUSINESS | 44.85 |
| 22965 | 10101 | 12/23/25 | ARAE NETWORK SOLUTIONS LL | 5029 | MANAGE SERVICES SUITE | 80.00 |
| 22965 | 10101 | 12/23/25 | ARAE NETWORK SOLUTIONS LL | 5029 | SECURE CLOUD BCKUPS | 51.00 |
| 22965 | 10101 | 12/23/25 | ARAE NETWORK SOLUTIONS LL | 5029 | WI-FI CLOUD SUBSCRIPT | 21.00 |
| | TOTAL CHECK | | | | | 196.85 |
| 22966 | 10101 | 12/23/25 | BRIGHTSPEED | 5076 | 309801924 | 9.95 |
| 22966 | 10101 | 12/23/25 | BRIGHTSPEED | 5076 | 309373198 | 37.11 |
| 22966 | 10101 | 12/23/25 | BRIGHTSPEED | 5076 | 310260175 | 19.90 |
| | TOTAL CHECK | | | | | 66.96 |
| 22967 | 10101 | 12/23/25 | COMCAST | 5076 | 8499052650021506 | 304.13 |
| 22968 | 10101 | 12/23/25 | COMCAST | 5076 | 8499052660035830 | 313.70 |
| 22969 | 10101 | 12/23/25 | ELIZABETHTOWN GAS | 5070 | S.WATER STR PUMP STA | 43.67 |
| 22970 | 10101 | 12/23/25 | JCP&L | 5071 | FLOW METER | 4.65 |
| 22971 | 10101 | 12/23/25 | VERIZON WIRELESS | 5076 | MOBILE PHONES & OCC | 177.77 |
| 22972 | 10101 | 12/23/25 | VOIP BILLING SERVICES | 5076 | BELV PHONE SYSTEM | 303.04 |
| | TOTAL FUND | | | | | 1,410.77 |
| | TOTAL REPORT | | | | | 1,410.77 |

PENTAMATION
 DATE: 01/15/2026
 TIME: 11:38:01

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 1/26

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR | ACCT | DESCRIPTION | AMOUNT |
|--------------|-----------|-------------|---------------------------|------|---------------------------|-----------|
| 22973 | 10101 | 01/19/26 | ACCETTURO, NICOL A. | 5011 | MONTHLY STIPEND | 391.67 |
| 22974 | 10101 | 01/19/26 | ADVANCE AUTO PARTS PROFES | 5025 | 7425534430640 | 11.00 |
| 22974 | 10101 | 01/19/26 | ADVANCE AUTO PARTS PROFES | 5025 | 7425535113110 | 35.29 |
| 22974 | 10101 | 01/19/26 | ADVANCE AUTO PARTS PROFES | 5025 | 7425535231179 | 94.08 |
| | | TOTAL CHECK | | | | 140.37 |
| 22975 | 10101 | 01/19/26 | AMERIGAS | 5070 | BELV PROPANE DEC | 823.65 |
| 22976 | 10101 | 01/19/26 | ARAE NETWORK SOLUTIONS LL | 5029 | 16386 | 277.20 |
| 22976 | 10101 | 01/19/26 | ARAE NETWORK SOLUTIONS LL | 5029 | 16401 | 228.55 |
| | | TOTAL CHECK | | | | 505.75 |
| 22977 | 10101 | 01/19/26 | BRIGHTSPEED | 5076 | 309538602 | 60.09 |
| 22977 | 10101 | 01/19/26 | BRIGHTSPEED | 5076 | 309480336 | 37.11 |
| 22977 | 10101 | 01/19/26 | BRIGHTSPEED | 5076 | 310189069 | 41.71 |
| | | TOTAL CHECK | | | | 138.91 |
| 22978 | 10101 | 01/19/26 | C M AUTO PARTS | 5025 | 727139 | 83.92 |
| 22978 | 10101 | 01/19/26 | C M AUTO PARTS | 5025 | 727668 | 146.77 |
| 22978 | 10101 | 01/19/26 | C M AUTO PARTS | 5025 | 727812 | 51.82 |
| 22978 | 10101 | 01/19/26 | C M AUTO PARTS | 5025 | 727907 | 14.98 |
| | | TOTAL CHECK | | | | 297.49 |
| 22979 | 10101 | 01/19/26 | COUNTY OF WARREN | 5092 | MEDICAL INSURANCE | 4,092.37 |
| 22979 | 10101 | 01/19/26 | COUNTY OF WARREN | 5092 | MEDICAL INSURANCE | 9,196.20 |
| | | TOTAL CHECK | | | | 13,288.57 |
| 22980 | 10101 | 01/19/26 | COUNTY OF WARREN | 5028 | MONTHLY FINANCE | 1,000.00 |
| 22981 | 10101 | 01/19/26 | CP ENGINEERS NJ, LLC | 5545 | GENERAL AUTHORITY BUSINES | 159.00 |
| 22982 | 10101 | 01/19/26 | EVERON, LLC | 5026 | FRNT DOOR SECURITY | 20.00 |
| 22983 | 10101 | 01/19/26 | FLORIO PERRUCCI STEINHARD | 5027 | DEC LEGAL SERVICES | 100.00 |
| 22984 | 10101 | 01/19/26 | FRANK RYMON & SONS INC. | 5025 | SERVICE FOR MOWERS | 166.55 |
| 22985 | 10101 | 01/19/26 | GANNETT NEW YORK-NEW JERS | 5021 | ORDER NO. 11938821 | 39.06 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100003352968 | 237.54 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100004188262 | 9,528.60 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100004582811 | 4.65 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100004911044 | 10,608.20 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100004952337 | 411.34 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100005061898 | 130.29 |
| 22986 | 10101 | 01/19/26 | JCP&L | 5071 | 100005205917 | 1,155.72 |
| | | TOTAL CHECK | | | | 22,076.34 |
| 22987 | 10101 | 01/19/26 | MAIN POOL & CHEMICAL CO., | 5521 | DECEMBER BILLING | 6,535.20 |
| 22988 | 10101 | 01/19/26 | NAPOLITANI, LAUREL | 5011 | MONTHLY STIPEND | 450.00 |
| 22989 | 10101 | 01/19/26 | NEW JERSEY AMERICAN WATER | 5072 | DECEMBER WATER | 26.00 |
| 22990 | 10101 | 01/19/26 | NJUA JOINT INSURANCE FUND | 5091 | NJUA JIF FY2026 INSURANCE | 9,808.50 |

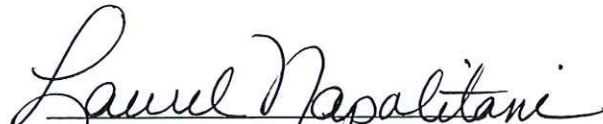
FUND - MUA01 - MUN UTILITY AUTH GEN FUND


| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR | ACCT | DESCRIPTION | AMOUNT |
|--------------|--------------|-------------|---------------------------|------|---------------------------|------------|
| 22990 | 10101 | 01/19/26 | NJUA JOINT INSURANCE FUND | 5194 | NJUA JIF FY2026 INSURANCE | 27,602.50 |
| | TOTAL CHECK | | | | | 37,411.00 |
| 22991 | 10101 | 01/19/26 | NORTON, GERALD | 5011 | MONTHLY STIPEND | 391.67 |
| 22992 | 10101 | 01/19/26 | OFFICE CONCEPTS GROUP, IN | 5030 | OFFICE SUPPLIES | 47.75 |
| 22993 | 10101 | 01/19/26 | OFFICE CONCEPTS GROUP, IN | 5030 | OFFICE SUPPLIES | 217.92 |
| 22994 | 10101 | 01/19/26 | ONE CALL CONCEPTS, INC. | 5024 | UTILITY LOCATE DEC | 68.40 |
| 22995 | 10101 | 01/19/26 | PACE ANALYTICAL SERVICES, | 5509 | 257132155 | 345.50 |
| 22995 | 10101 | 01/19/26 | PACE ANALYTICAL SERVICES, | 5509 | 257132156 | 392.00 |
| 22995 | 10101 | 01/19/26 | PACE ANALYTICAL SERVICES, | 5509 | 257132450 | 108.00 |
| 22995 | 10101 | 01/19/26 | PACE ANALYTICAL SERVICES, | 5509 | 257133621 | 373.50 |
| 22995 | 10101 | 01/19/26 | PACE ANALYTICAL SERVICES, | 5509 | 257133741 | 349.50 |
| | TOTAL CHECK | | | | | 1,568.50 |
| 22996 | 10101 | 01/19/26 | PASSAIC VALLEY SEWERAGE C | 5079 | SLUDGE DISPOSAL DEC | 4,515.00 |
| 22997 | 10101 | 01/19/26 | ROCKY'S HARDWARE, INC. | 5024 | FUEL GRINDER & DRILL | 399.00 |
| 22998 | 10101 | 01/19/26 | ROTH, JOSEPH P. | 5011 | MONTHLY STIPEND | 391.67 |
| 22999 | 10101 | 01/19/26 | SANICO INC. | 5024 | JANUARY DUMPSTER FEE | 301.80 |
| 23000 | 10101 | 01/19/26 | SKOOG, ANNE MARIE | 5011 | MONTHLY STIPEND | 233.33 |
| 23001 | 10101 | 01/19/26 | SPECTRASERV INC | 5079 | SLUDGE HAUL DEC | 8,610.00 |
| 23002 | 10101 | 01/19/26 | THE COUNTY OF WARREN | 5070 | MONTHLY FUEL | 196.52 |
| 23003 | 10101 | 01/19/26 | VERITEXT, LLC | 5029 | RATE HEARING TRANSPSCR | 725.80 |
| 23004 | 10101 | 01/19/26 | WILSON PRODUCTS | 5024 | DECEMBER BILLING | 25.00 |
| | TOTAL FUND | | | | | 101,261.92 |
| | TOTAL REPORT | | | | | 101,261.92 |

#26-02

RESOLUTION: EXPENDITURES FROM THE CAPITAL IMPROVEMENTS FUND
FOR THE MONTH OF DECEMBER 2025

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in
accordance with the Authority's budget.


Laurel Napolitani, Chairwoman


Gerald Norton, Secretary

Certificate No. CI 477

Dated: January 20, 2026

Moved by: Mr. Accetturo

Seconded by: Mr. Roth

Yes 4

No 0

Abstain 0

Absent 1

**CAPITAL IMPROVEMENT
BILLS LIST**

Dated: January 20, 2026

CP Engineers – Water Street Pump Station: \$ 18,837.45

Total \$ 18,837.45

PENTAMATION
DATE: 01/15/2026
TIME: 11:41:15

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 1/26

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR | ACCT | DESCRIPTION | AMOUNT |
|--------------|-----------|-------------|--------------------------|-------|-----------------------|-----------|
| 23005 | 10101 | 01/20/26 | 293 CP ENGINEERS NJ, LLC | 19002 | WATER ST PUMP STATION | 18,837.45 |
| TOTAL FUND | | | | | | 18,837.45 |
| TOTAL REPORT | | | | | | 18,837.45 |