



Contract for Services 2019

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 sweetbuffetlady.com

* Required Fields for Reserving Rentals

This is a contract between SBL Rentals by Sweet Buffet Lady and,

| | | | |
|--|--|---|--|
| * Client Full Name | | * Event Date and Time | |
| Business Name | ----- | * Secondary Contact Name | |
| * Client Address | | * Secondary Contact Phone2 H W C | |
| * Client City & Zip | | * Secondary Contact E-mail: | |
| * Phone1 H W C | | <i>Coordinator/ Planner</i> | |
| * E-mail: | | <i>Phone3 H W C</i> | |
| * Event Name | | <i>E-mail:</i> | |
| * Venue | | Venue Address | |
| Venue Contact | | Venue City | |
| * Pickup date/time | CIRCLE ONE: Thursday or Friday | * Return date/time | Sunday or Monday by 6:30pm |
| PICKUP: SBL Rentals 14532 169th Dr SE Suite 130 Monroe, WA 98272 Hours: Monday- Friday: 9:00 AM - 6:30 PM | * Contact name: * Phone: * Time: | RETURN: SBL Rentals 14532 169th Dr SE Unit 130 Monroe, WA 98272 Hours: Monday- Friday: 9:00 AM - 6:30 PM | * Contact name: * Phone: * Time: |

I have read, understand, and agree to the terms and conditions of this contract:

Client signature _____ Date _____

Sweet Buffet Lady _____ Date _____

Items Received by (if applicable): _____ Date _____

Terms and Conditions:

Initial _____ **Equipment Rental** is when the client rents linens or other equipment from SBL.

- For a typical event, client may pick up as early as the Thursday before the event, with return by the Monday after the event before 6:30 PM.
- **Items returned after the Monday following the event are subject to late charges or replacement fee.**
- All items need to be put back into the labeled storage totes for return; if those containers are not returned, they are subject to replacement fees.
- If you pay for delivery or pickup, it is for delivery to or pickup from the curb.
- There may be slight imperfections and variances in the rental items.
- In the event of SBL not having the exact item available, we may substitute with a similar item.
- Items are for rental purposes only; we do not set up, tear down, or pack up for return.
- We reserve the right to refuse service.
- WA State sales tax applies

Initial _____ **Special Items:**

Linens and fabric items:

- Linens are provided clean and nicely folded in storage containers
- Client is responsible to steam or iron if desired.
- Pressed linens available for an additional fee.
- **NO WAX** on linens, subject to full replacement fee.
- On return, the linens must be dry, free of excess debris and ready for us to wash.
- Linens and other textiles that have been damaged with tears, burns, ink, staples, nails, dye, marker or wax stains are subject to a full replacement fee.

Chalkboards:

- Client understands that chalk pens are not to be used on chalkboards- subject to replacement fee if used.
- Stick Chalk only on chalkboards.

Dishware:

- Dishware is to be scraped clean and rinsed of food where rinsing is available.

Chairs:

- Chairs are for sitting only; they are not to be used as a step ladder.
- Chairs are to be used in dry conditions only. Rain and weather damage will be subject to the replacement fee.

Bling and Jeweled Candle Holders:

- Battery lights only. Burning of real wax candles is not allowed, and if used, is subject to the replacement fee.

Initial _____ **AGREEMENT:**

SBL agrees to provide the agreed equipment in timely fashion.

The client agrees to:

- Release and discharge SBL from any damages arising out of use of the rental items.
- Be timely with deposits and payments, including full payment for our services by 14 days before pickup.
- No refunds, changes, or reductions within 14 days of pickup.
- Checks gladly accepted up until 14 days before pickup. After that time, credit card, cash, or cashier's check will be the only forms of payment accepted.
- Check order for accuracy. If you find that anything is in non-working order, or incorrect, you need to contact us as soon as the problem is known before your event, so that we can make any possible corrections.
- Discontinue use if item is found to be unsafe to use and notify SBL.
- Keep all items out of the rain, sprinklers, and inclement weather to prevent damages.
- Keep items in their original working order. No alterations, nails, or changes are allowed. Items are to only be used for the purposes they are intended.
- Return all equipment back in storage totes and in the same condition as it was provided (boxes, storage containers, bubble wrap etc.).
- Pay the replacement price for any damaged or missing items at the time of return, including authorizing SBL to charge a credit card for late, missing or damaged items.
- Client recognizes that SBL may regard unreturned and unpaid items as theft, and may pursue criminal or civil action.

Initial _____ **CONTRACT/ PAYMENTS/ DEPOSITS:** Fifty percent (50%) of the total rental amount is regarded as a non-refundable scheduling deposit and is due at the time of booking by cash, check, PayPal or credit card. You may click on the "PayPal" button on our contract page and enter amount. We can email you the PayPal invoice or you can send money to my PayPal ID (wendy@sweetbuffetlady.com). Client may sign, scan & e-mail the contract or send it by mail or in-person. The signed contract and the deposit hold the date of the client's event on the SBL calendar. If the event is canceled, the client forfeits this deposit. Any revisions with the balance of the total fee is due 14 days before the date of pickup.