

Capabilities Statement

VENDOR INFORMATION:

2501 E. Piedmont Road, Suite 103 Marietta, Georgia 30062 **Office: 770-575-5855**

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CONTACT INFORMATION:

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President

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COMPANY DESIGNATIONS:

CAGE Code: 3TPX7 DUNS: 14-341-4287

NAICS CODES:

561320 - Temporary Staffing Svcs

561210 - Facilities Support

561311 - Employee Placement

561312 - Executive Search

561330 - Employee Leasing

541214 - Payroll Services

541611 - Admin/Gen Mgmt. Cons.

541612 - HR Consulting

CERTIFICATIONS

- 8(a)BD- expires July 2020
- Woman-Owned Small Bus. (WOSB)
- Georgia DOT
- Alabama DOT

Cleared Defense Contractor

COMPANY PROFILE

Hi-Tec Professional Solutions, Inc. (HPS) is a Georgia-based Small Disadvantaged Business (SDB). We have consistently provided a high quality of technical and professional services to our client base since 2004.

PURPOSE

Our purpose is track top talent. We Recruit, Prescreen, Test, and On-board the best available talent to assume responsibility for our client's projects. HPS has distinguished itself as a leader in tracking engineering, technical, and professional talent.

FOCUS

Our focus is: 1) Meeting customer expectations, 2) Continual improvement with our service delivery system, and 3) Substaining progressive methods of operation by staying plugged into new technology, training, customer feedback, and employee relations.

CORE COMPETENCIES

Contract Labor- Provide additional flexibility by allowing clients to bring workers in on a contract basis for a specific period of time.

Contract to Hire - Offers clients an opportunity to work with our employees for a trial period to ensure the employee has the desired skill set.

Permanent Placements - Direct placement of full-time employee to client. **Payroll Services** –We payroll client's referrals, so they can focus on their core competencies.

Managed Services – We manage client recruiting.

OUR SPECIALTIES

- ENGINEERING SERVICES
- INFORMATION TECHNOLOGY (IT)
- PROFESSIONAL SERVICES

VALUE PROPOSITION

- Experienced Service Team
- Our recruiting niche' is Engineering/Technology/Professional
- We specialize in recruiting hard to find talent
- Industrial/Manufacturing/Aerospace/Engineering/IT/Telecom
- Experience working with high-profile clients
- Finacially solvent with access to capital







"Providing Professional Services in Diverse Business Lines"