



PRICE SCHEDULE (effective 1.1.20)

PRICES SUBJECT TO CHANGE

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## 2020 RATE SHEET (ALL INCLUSIVE PACKAGE)

MON-THUR: \$7,900.00

FRI/SUN: \$8,400.

SATURDAY: \$8,900.00

HOLIDAY PERIODS: \$9,400.00

- o Add 7.5 % Florida Sales Tax Rates based on 1-125 guests Additional guests exceeding standard 125: \$18.00 each.
- o Seating capacity inside Cotton House reception hall- Banquet Style (everyone seated at a table): 180 guests.
- o No tents or rain back-up plan needed with 4800 sq. ft. air-conditioned/heated Cotton House Reception Hall (included)

### Included:

- Use of premises for up to 10 hours on the event date(s). Start/end times are based on sunset times.
- Professional staff of 6 included with optional **Full Service Wedding Coordination Package** (\$650.00) beginning 1 hr. before wedding party arrival until 1 hr. after departure to direct, interface with vendors, clean, manage & for labor/services to set-up & break-down of **Live Oak Plantation Property** (tables, chairs, bar, boat, chandeliers & café lights farm tables, barrels, drapes, bar, & antiques) clean-up of Cotton House at end of event (1 Intake Planner; 1 Day-of Coordinator; 1 Event Manager; 2 Custodial Workers; 1 Professional Cleaning Service)
- Note: Caterers and/or renter's designee shall serve food & drinks & bus tables removing used plates/cups/glasses throughout reception & place trash/recyclables into tied trash bags inside trash trailer behind Cotton House. The Cotton House, the bar, the kitchen and all other areas shall be left in the condition they were found.
- NOTE: Live Oak Plantation is not responsible for set-up or break-down of non-Live Oak property or decor of other vendors or renter
- Extra hours above contracted 10 hours (including arriving early for extended hair/make-up) at a rate of \$300.00 per hour (not past 10pm)
- Use of the premises 1 hour for rehearsal (2 hours if rain is forecast to allow time to practice both inside and outside)
- Use of the premises for photography with your photographer on a pre-scheduled date preceding event date
- Event Fee based on 1 - 125 guests including any children requiring chairs. Count does not include babies in arms or very young lap children.
- Access to 22-acre grounds including use of 5,000 sq. ft. climate-controlled Cotton House reception hall, bridal suite prep kitchen. With 18 ft. vaulted ceilings, the Cotton House has Venetian chandeliers, European antiques, and handsome architectural details finished in neutrals & whites overlooking grand lawn & lake. Aged brick patina & timbers are enhanced by LED up-lighting, emphasizes architectural detail.
- Use of 20'x40' bridal suite for immediate wedding party until ceremony begins.
- Use of Men's Loft and Decks until ceremony begins. Bridal party may have lunch delivered while getting ready.
- NOTE: The bridal suite and Cotton House are not child proof nor are the day's activities suited to children – **INSURANCE PROHIBITS CHILDREN UNDER AGE 10** except infants with mothers **PRIOR TO ONE HOUR BEFORE CEREMONY ON WEDDING DAY.** Children in weddings should arrive when other family/friends arrive for photos.
- Wedding site (NOTE: Getting married off-site (i.e. church) does not affect price) and reception site
- 19 - 8ft. hand-crafted cypress wooden farm tables Seats 8-10 No tablecloth required.
- 125 - white padded garden chairs **AND** 125 - fruitwood Chiavari chairs
- 10 -cocktail tables (requires 120" tablecloths to hang straight. 132" round to site- available to rent @ \$18.00 ea.)+10 tables available for rent
- 5 - 6 ft. banquet tables for gifts/registry/drinks/cake tables
- 1 - Duncan Phyfe Antique table as wedding cake table
- 1 - Duncan Phyfe antique table as entrance table
- 1 - Duncan Phyfe antique table with white Victorian sofa for use as sweetheart table
- 11 - Jack Daniels oak barrels (Cotton House & outdoor Turtle Bar décor, beverage stations & barrel tables w. board, etc.)
- 5– large screen T.V's (one on stand with DVD player & video input for use by renter, if needed)
- 1 - large mahogany bar on veranda for reception
- 1 - large mahogany bar on lawn inside the 20' x 40' covered Turtle Bar for cocktail hour. NOTE: Renter shall provide bartender(s)
- Antique Victorian furniture (9 sofas, 2 chairs, 3 coffee tables –as additional seating during wedding reception)
- 1 - 24'x20' indoor dance area AND 1 - 24'x20' outdoor dance floor accented with café lights with chandelier (in front of Turtle Bar).
- 1 - 20'x20' **prep** kitchen for caterers includes 1 - 3-section sink, 1 prep-table, 1 - stove for minimal cooking (i.e. sauces), food warmer, refrigerator. NOTE: Food shall be cooked off-site prior to arrival. **NO** frying inside! Caterers may set up their fryers in outside catering kitchen
- 1 – 20'x40' covered outdoor catering kitchen
- Trash trailer for caterers to discard bagged trash (trash removal included)
- Guest admission to rustic cabin museum during cocktail hour
- 1 - Fire pit/firewood & picnic table for bonfire and/or S'more's bar. L.O.P. staff shall light fire. Monitoring fire: renter's responsibility.
- 1 - large burnished wooden frame hung from oak tree as "Selfie Picture Opportunity"
- 4- romantic white gossamer drapes w/ white lights in Cotton House (5-100 FT. panels)
- Genuine John boat as beverage boat on lawn for cocktail hour. Caterers/bartender may fill it with complimentary venue ice.
- Large Pennsylvania Dutch arbor at wedding site (10 ft.x10 ft. permanent fixture) Bring ladder & zip ties to decorate (no nails/staples)
- Circa 1895 - 36" brass bell forged by Abraham Lincoln's cousin to be rung to announce marriage at wedding ceremony
- Use of white outdoor wedding doors leading to alter
- Day before wedding (or another day of renter's choosing prior to wedding) –Up to 2-hour access to grounds for rehearsal. NOTE: If no other event is scheduled on rehearsal day, wedding supplies may be brought left then (set up shall occur on wedding day)

- On-site parking for up to 300 vehicles with valet parking for handicapped and elderly guests, as needed
- Golf cart transport for handicapped/elderly guests to/from parking lot (driven by Live Oak staff – prior notice required)
- 36-bronze and Venetian crystal chandeliers hung from the Live Oak trees and inside Cotton House & 1000 ft. Edison café lights from trees
- 42-lighted bronze Tiki torches with fuel along stone pathway after dark & café lights in oaks (lit 15 minutes before send-off)
- 2 - large urns at entrance 3 ft. high/16” diameter (ferns may be rented from Laura at Live Oak Rental Décor or use your own arrangements)
- 2 - large English wedding swings decorated with florals and 1 - bench swing decorated with florals
- Wedding Day - use of helipad (optional helicopter charter upon request for additional charge)
- Use of 60” white wedding umbrella (optional to conceal bride before entering bridal path)
- 4-antique leaded glass windows hung from oak trees to create ‘Outdoor Cathedral’
- Entire premises treated by professional mosquito control company (monthly treatments & again within 2 days of each event) PLUS treatment by Escambia County Mosquito Authority. NOTE: Treatments greatly reduce likelihood of mosquitos. We do not guarantee 100% prevention.

**NOTE: L.O.P.’s antiques & heavy pine farm tables are permanent fixtures subject to optional REMOVAL and storage fees, if requested:**

- Barrels (11) or Heavy pine farm tables (standard 18 Farm tables) \$10.00 ea. (no charge to move farm tables as side tables in C.H.)
- Set-of-4 ceiling drapes: with lights \$500.00
- Antiques \$50.00 ea. (1 French cabinet, 3 tables, 9 sofas, 4 chairs, 3 coffee tables)
- 4 leaded glass windows (hanging in trees:) \$100.00
- Outdoor white double ‘wedding’ doors leading to alter, mahogany bars: \$200.00 ea.

#### **ADDITIONAL DETAILS:**

- \$1500.00 Non-refundable “Save the Date” Reservation Fee at booking (applies to balance). Reservation Fees are date-specific. Choosing a separate Event Date after booking shall require a separate Reservation Fee. Reservation Fees are non-transferrable.
- Proof of \$1 Million Special Event Liability Insurance Coverage (Bodily Injury/Property Damage) required with Live Oak Plantation Listed as ‘Additional Insured Parties’... covered by ‘rider’ under many Home-Owner Policies (i.e. State Farm ‘rider’ approximately = \$25.00) or through [www.TheEventHelper.com](http://www.TheEventHelper.com) from \$100.00 (no alcohol) to \$180.00 (serving alcohol).
- NOTE: Wedding/Special Event Liability Insurance policy (above) required by venues, civic buildings, & churches is a specialty insurance policy designed to protect & reimburse named insured (renter/host) & Live Oak Plantation from certain types of claims & losses arising from accidents taking place on site on Event date.
- Additional hours/partial hour over 10 hours to arrive early/leave late (bridal party, hairdressers, make-up, decorators) shall be at the rate of \$300.00 per hour NOT to exceed 10 pm, per Escambia County ordinance.

#### **OPTIONAL RENTAL ITEMS:**

- Live Oak Plantation’s Full Service Package Includes 6 wedding professionals: 1-Wedding Planner (intake & planning details), 1-Day-of Wedding Coordinator, 1-Event Manager, 2- Custodians, 1 Professional Housekeeping Service for bridal suite **\$650.00 total**
  1. Pre-Wedding Planner shall schedule consultation/planning meeting to plan timeline, ceremony & inventory set-up, shall recommend vendors, create timeline, ceremony plan and furniture layout, shall assign plans to Day-of Wedding Coordinator
  2. Day-of Wedding Coordinator shall coordinate and direct the rehearsal & the wedding, be present to facilitate wedding activities during Event Day plus 1 extra hour before and after event, timeline management, transport bridesmaids to/from vehicles via golf cart shuttle, shuttle couple and photographers on golf cart for photos
  3. Event Manager shall interface with vendors, provide direction during set-up & break-down, shall monitor & troubleshoot event, greet and direct groomsmen upon arrival, and shall manage grounds, buildings & utilities.
  4. 2-custodians shall be present throughout cocktail hour, dinner and the reception for any spills, breakages, to troubleshoot for caterer, monitor trash and meet guests cleaning needs.
  5. Professional Housekeeping Service: Shall arrive after wedding bridesmaids & groomsmen are dressed for the wedding to clean bridal suite and prepare it for reception guests and to clean the Men’s Loft.  
NOTE: Deduct \$100.00 if you would prefer to use your own Wedding Coordinator but want the Full Service Package.
- Live Oak Plantation’s Wedding Coordination Package for **OFF SITE WEDDINGS** (includes above listed items at **\$650.00 PLUS** additional **\$300.00** travel fee to ceremony sites within 20 miles of L.O.P. both on rehearsal day and wedding day to direct rehearsal and wedding.
- Outdoor heaters (Lava Heaters with fire column): 4 @ \$100 ea. available
- Rental decor & professional design consultation available from Laura Munro, owner of **‘Petal & Twig’**. (lanterns, vases, sparklers, candles, charger plates, table décor, runners, ferns, tablecloths, eucalyptus garland, arbor decor, cushions, etc.) Prices by request. Laura: (c) 228-669-9801; email: [laura@LiveOakPlantation.com](mailto:laura@LiveOakPlantation.com) If preferred, Laura works with florists to incorporate live florals.. Facebook: Petal & Twig, LLC.
- **If NOT using L.O.P. Coordination Package** optional use of golf cart to transport bride/groom/photographer for photos on 22-acres: \$50.00
- **If NOT using L.O.P. Coordination Package** optional set-up & use of sound system at ceremony site (recommended): \$100.00
- Eve of wedding use of Cotton House for rehearsal dinner (**if available**) 6-9 pm (renter shall book caterer/bar) \$1000.00

#### **CATERING, BARTENDER and DJ (please refer to vendor list):**

- Renter shall hire licensed/insured caterer and a bartender from approved vendors list. \$25.00 fee per hr. (5 hours) for non-approved vendors.
- A copy of all vendors’ current license & liability insurance for event date with Live Oak Plantation named as ‘additional insured’ required
- Preferred DJ shall be booked by renter to provide (3) separate professional sound systems a.) Ceremony site system (prelude & ceremony music) b.) Cocktail hour on lawn from outdoor stage sound system c.) Sound system inside Cotton House Pavilion for dinner & reception

