

Richwood Village Council Regular Meeting – Agenda 06/09/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown _Y_ Pat Morse __Y_ Von Beal _X_ Donald Ridgeway _Y_ Jackie Hamilton _Y_ Brad Plotner _Y_

3. Meeting Minutes from regular meeting on 05/27/2025

Motion to approve Minutes:

Motion __PM__ Second __BP__ Vote: RB __Y_ PM __Y_ VB _X_ DR __Y_ JH _ABSTAIN__ BP __Y_

4. Warrants and electronic payments

Motion to approve Warrants

Motion __RB__ Second __PM__ Vote: RB __Y_ PM __Y_ VB _X_ DR __Y_ JH __Y_ BP _ABSTAIN__

5. Introduction of Visitors

- Justin North – Christmas Committee
- Andrew Levering – Opera House

6. Legislation:

- **Resolution 25-06092025** approving the Public Employee Hiring Policy establishing procedures and requirement for the recruitment, selection and appointment of public employees, including the position of Zoning inspector for the Village of Richwood.

Motion __PM__ Second __RB__ Vote: RB __Y_ PM __Y_ VB _X_ DR __Y_ JH __Y_ BP __Y_

7. Mayor

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion __PM__ Second __DR__

Vote: RB __Y_ PM __Y_ VB __X_ DR __Y_ JH __Y_ BP __Y_ Time: ____7:52 PM____

Next Council meeting Monday June 23RD at 7pm

May 27, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on May 27, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Von Beal, Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Reddy Brown. Zoning Officer Marion Bump, Julie Spain Solicitor (virtual), and Village Administrator Monte Asher (Eric Kincaid). Police Chief Jim Hill, and Fiscal Officer Sarah Sellers were absent.

Pat Morse moved and Von Beal seconded the motion to approve meeting minutes for the regular meeting on 05/12/2025. Motion passed unanimously with Jackie Hamilton abstaining.

Von Beal moved and Pat Morse seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

- Gail DeGood-Guy. Gail asked that the electronic sign at the Opera House be used at Memorial Day in a better way. The message should read Remember and Honor the fallen soldiers and could also say to have a safe Memorial Day. Gail asked that the village be more careful on Memorial Day to raise the flag to full staff, then lower respectfully to half-mast until noon. Then the flag can be put to full mast for the rest of the day.

Legislation:

- Donnie Ridgeway moved and Reddy Brown seconded the motion to accept **Resolution 25-04282025** approving Comprehensive Village Fee Schedule. Motion passed unanimously. Third and final reading
- Donnie Ridgeway moved and Reddy Brown seconded the motion to accept **Ordinance 25-03242025** amending and approving the permanent appropriations funds for the Village of Richwood for the year 2025 and declaring an emergency. First and only reading. Motion passed unanimously.
- Donald Ridgeway moved and Reddy Brown seconded the motion for **Resolution 25-05282025** authorizing the Fiscal Officer to transfer \$52,800.00 from the General Fund to the Sewer Improvement Fund and declaring an emergency; first and only reading. Motion passed unanimously.

Mayor's report:

A. Overnight parking in downtown lots: Should we allow long term parking in Village lots, example the lot north of the old Richwood Gazette Office. Some folks are parking boats and other vehicles long term. Jackie Hamilton asked about enforcement. Mayor Jerew will follow up with Chief of Police.

B. Downtown letters returned, all but 3, regarding occupancy permitting downtown.

C. Marion has resigned as zoning officer. He will stay on for a few weeks until replacement is hired. Solicitor suggests that future zoning officer reports to Administrator and be hired via hiring committee. Position will be posted and Mayor Jerew will consult with Solicitor regarding changing the reporting structure.

D. Bridge to Devils/Angels Island will be replaced with truss style one piece 40' long. Eagle Scout will be included in the project. Trusses and much of labor to be donated.

E. Discussed Union Co. Chamber directory. No motion made regarding subscription.

F. August 9 Summerfest event exploding (expanding).

Street / Utility report: Administrator, Monte Asher (Eric Kincaid filled in) - report attached

Police report: Police Chief, Jim Hill – no report attached

Finance report: Fiscal Officer, Sarah Sellers. No report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

Landbank has 3 homes under their jurisdiction. Issued demolition permits. Too wet to do 5 clean ups, scheduled.

Old Business:

- A. Residents are parking in front yards.
- B. NUHS shelter house discussed; needs to go thru normal process, zoning and building permits.

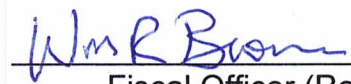
New Business:

- A. Tree request on N. Franklin asking about tree lawn. Reddy mentioned that ordinance requires 15' tree lawn minimum for tree, of specific type.

Pat Morse moved and Von Beal seconded a motion to adjourn. The motion passed unanimously.

Next meeting is Monday, June 9th at 7:00 pm



Mayor

Fiscal Officer (Reddy Brown, Council President)

Village of Richwood
Finance Report: 6/09/2025

- Payroll: biweekly 6/06; biweekly and monthly 6/20)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- **Office closed Thursday June 19th (holiday)**
- **Working on May bank reconciliation**

Reports attached:

- **Fund Status Report**

If you have any questions after review; please let me know!

Star Ohio: transferred \$300,000.00 5/2/25; May interest: \$9,241.42 YTD interest: \$40,697.88 Rate: 4.46%

Bulk Water: YTD revenue: \$1300.00

Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Case Activity Report

Date from: MAY 27 2025 To: JUN 09 2025

1) Pending Cases	<u>0</u>
2) Active Cases	<u>4</u>
3) Completed Cases	<u>6</u>
4) Cases on Hold	<u>2</u>
5) Zoning Applications	<u>0</u>
6) Zoning Permits	<u>0</u>
6) Demolition Application	<u>0</u>
7) Demolition Permits	<u>0</u>
8) Tree Permit Application	<u>0</u>
9) Tree Permit	<u>0</u>
10) Zoning Complaints	<u>0</u>
11) Record of Complaint	<u>0</u>
12) Cases Referred to Solicitor	<u>0</u>
13) Inspections	<u>7</u>
14) Letters Sent	<u>0</u>
15) Certified Letters Sent	<u>0</u>
16) Clean up Due	<u>5</u>
17) Clean up Completed	<u>0</u>
18) Clean up Billed	<u>0</u>
19) Unlicensed Vehicles Removed	<u>1</u>

Marion Bump Zoning Enforcement Officer