



Morning Drop Off Procedures

Dear Preschool and Kindergarten Parents/Guardians,

Please be advised of an important update to our morning drop-off procedures, effective immediately.

To support the safety and supervision of all children, **parents and guardians will not be permitted in the preschool/kindergarten playground between 7:30 a.m. and 8:45 a.m.**

Please review the following procedures carefully:

- Preschool and kindergarten families may ring the **front door bell** to gain access to the school during morning drop-off.
- While kindergarten children are outside in the morning, approximately 8:35am, **parents/guardians are not permitted to enter the playground.**
- **Jackman Community Daycare families** are asked to use **only the left/south gate (closest to the adventure playground)** of the playground. A staff member will be positioned at this gate to greet you and your child(ren).
- **The right/north gate (closest to school entrance)** is designated for Jackman Avenue Junior Public School (TDSB) families to line up and wait for the school bell at 8:45 a.m.
- Clear signage will be posted on each gate indicating whether it is for Daycare families or TDSB families.

Parents and guardians are welcome to enter the playground during **evening play**. However, we ask that you are mindful not to keep the gate open and that you observe the gate while it is open to ensure that no child leaves the playground.

We appreciate your cooperation and understanding as we implement these procedures to maintain a safe and secure environment for all children.

Thank you for your continued support.