

1 **Rockford Town Council Regular Meeting**
2 **October 5, 2022, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Newly appointed Councilmember, Kevin Willms, took the Oath of Office as given by Mayor Roecks.
9 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
10 Roll call took place. Those present were Mayor Carrie Roecks and Councilmembers Clint Stevenson, Micki
11 Harnois and Kevin Willms. Council Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were
12 also in attendance. Councilmembers Tim Fricke and Walt Whitman were both absent.
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**
15 **Motion was carried.**
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17 **Ms. Harnois made a motion to excuse Walt Whitman, due to prior engagements. Mr. Stevenson**
18 **seconded the motion. Motion was carried.**
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20 **Mr. Stevenson made a motion to approve the minutes from the 09/21/2022 regular meeting. Ms.**
21 **Harnois seconded the motion. Motion was carried.**
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23 **Mr. Stevenson made a motion to approve the minutes from the 09/29/2022 special meeting. Ms.**
24 **Harnois seconded the motion. Motion was carried.**
25

26 ANNOUNCEMENTS

- 27 - Planning Commission accepting applications.
28 - A public hearing to take input on the town's request for an increase in the regular tax levy will be
29 10/19/2022 at 7pm. The regular council meeting will follow.
30 - AWC decided at a recent board meeting to increase the annual membership ships by 15%.
31 - Ms. Roecks attend a meeting in Fairfield, led by the new Spokane Regional Transportation Council's
32 director. The purpose of the meeting was to be sure the smaller towns are active in getting assistance
33 with SRTC for street preservation and safety.

34 Councilmember Tim Fricke arrived to the meeting at 7:12pm.
35

36 COUNCIL REPORTS

37 Ms. Roecks said that Council had a special meeting on 09/29 to discuss the potential "Rockford Planned
38 Development" of 90 townhouses. The special meeting/workshop included council, the town's planners (SCJ
39 Alliance) and the town's engineers (JUB Engineers). The main discussion of the meeting was the engineers
40 explaining that the town does not have enough connections available on neither the water nor the sewer
41 system to accommodate a development that size. Both SCJ and JUB will write a letter or memo to the
42 developers stating this.
43

44 Ms. Harnois said that she will be attending the RMSA Annual Conference in Chelan and expects to receive
45 a \$500 grant for the town again.
46

47 COMMISSION/COMMITTEE REPORTS

48 Mrs. Johnson requested a meeting with the finance committee to review the 2023 budget. Ms. Roecks
49 requested a special meeting for budget workshop for all of Council to attend. The special meeting was set
50 for 11/30/2022 at 7pm.
51

52 Mrs. Johnson asked if Council would like to update the committee list. She will include the changes in the
53 next Council packet.

54 PUBLIC COMMENT – None

55
56 ORDINANCES/RESOLUTIONS

57 **Mr. Stevenson made a motion to adopt Ordinance 22-11, accepting a donation of \$25,000 to update**
58 **the ballpark at 510 S First Street. Mr. Fricke seconded the motion. Motion was carried.**

59
60 OLD BUSINESS – None

61
62 NEW BUSINESS

63 Wastewater Planning Study

64 Mr. Thompson explained that JUB Engineers and town staff are working on applying for funding from the
65 Department of Ecology to conduct a Wastewater Planning Study. He explained what the study would entail.
66 Mrs. Johnson added, that if the funding was awarded, it would be around \$300,000 and as a 50% loan, 50%
67 forgivable principal. She provided three available options for terms and asked Council what they would like.
68 It was the consensus of the council to apply for a 20-year loan.

69 Fee Schedule

70 Mrs. Johnson asked if Council would like to increase the utilities by 3% this month, as per previous years. It
71 was decided to table the increase and revisit in December.

72
73 STAFF REPORTS

74 Public Works

- 75 - Mr. Thompson will be attending the IACC Conference in Wenatchee from 10/18-10/20/22. Ms. Harnois
- 76 will also be attending, so both will miss the 10/19 Council Meeting.
- 77 - The automatic water meters are set to be installed the week of 10/17/22.
- 78 - Public Works will begin installing the new sewer line in the alley between B and C Streets.
- 79 - Mr. Thompson reported that they have been finding and fixing a few water leaks and have discovered
- 80 additional water valves, as well.

81
82 Clerk/Treasurer

- 83 - Mrs. Johnson reported the past due list.
- 84 - **Mr. Stevenson made a motion to accept the September Utility Bill Adjustment Report. Ms.**
- 85 **Harnois seconded the motion. Motion was carried.**
- 86 - Mrs. Johnson gave the Treasurer's Report, stating that the total amount in all funds at the end of
- 87 September was \$801,583.06.

88
89 PUBLIC COMMENT

- 90 - Resident Kathy Creed said that she will not be hosting the Halloween Party at the Grange this year. She
- 91 hopes that someone else will be able to do it.

92
93 APPROVE CHECKS

94 **Mr. Stevenson made a motion to approve checks 17710-17733 and 3 EFTs for a total of \$51,543.43.**
95 **Mr. Fricke seconded the motion. Motion was carried.**

96
97 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Fricke seconded the motion. Motion was**
98 **carried.**

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100 Meeting was adjourned at 8:03pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor